

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE MEETING

Tuesday, May 8, 2001
10:00 a.m.

Seminar Room
Fort Vermilion School Division Central Office
Fort Vermilion, Alberta

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
10:00 a.m.
- ADOPTION OF AGENDA:** 2. a) Adoption of Agenda *Page 1*
- DELEGATIONS:** 3. a) Footner Forest Products *Page 7*
Ken Smith
b) Fort Vermilion School Division *Page 11*
Russell Horswill
c) *Page*
- RECREATION AND TOURISM:** 4. a) *Page*
(Councillor Sarapuk)
b) *Page*
- COMMUNITY SUPPORT SERVICES:** 5. a) *Page*
(Councillor Sarapuk)
b) *Page*

COMMITTEE OF THE WHOLE MEETING

Thursday, May 2, 2002
12:00 PM

Meeting Room
For Vermilion School Division General Office
For Vermilion Alberta

AGENDA

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IV	Report of the Finance Committee	4
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VI	Report of the Community Relations and Publicity Committee	6
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**PLANNING/
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EMERGENCY:**
(Councillor Wieler)

6. a) Regional EMS Review Update *Page 13*
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**AGRICULTURE
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(Councillor Thiessen)

7. a) Intensive Livestock Operations (ILO) *Page 17*
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**ADMINISTRATIVE,
COUNCIL,
PERSONNEL:**
(Councillor Kulscar)

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c) Child and Family Services Authority Board *Page 35*
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**PROTECTIVE
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(Councillor Bateman)

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TRANSPORTATION

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(Councillor Newman)

b) **Page**

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UTILITY

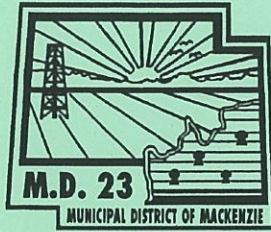
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(Councillor Rosenberger)

b) **Page**

ADJOURNMENT: 12. a) Adjourn Committee of the Whole Meeting

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M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Footner Forest Products Delegation
Agenda Item No:	3a)

BACKGROUND / PROPOSAL:

Footner Forest Products has requested a meeting with Council to discuss employment statistics for the past season.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Ken Smith from Footner Forest Products will make a presentation to Council.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

Review:

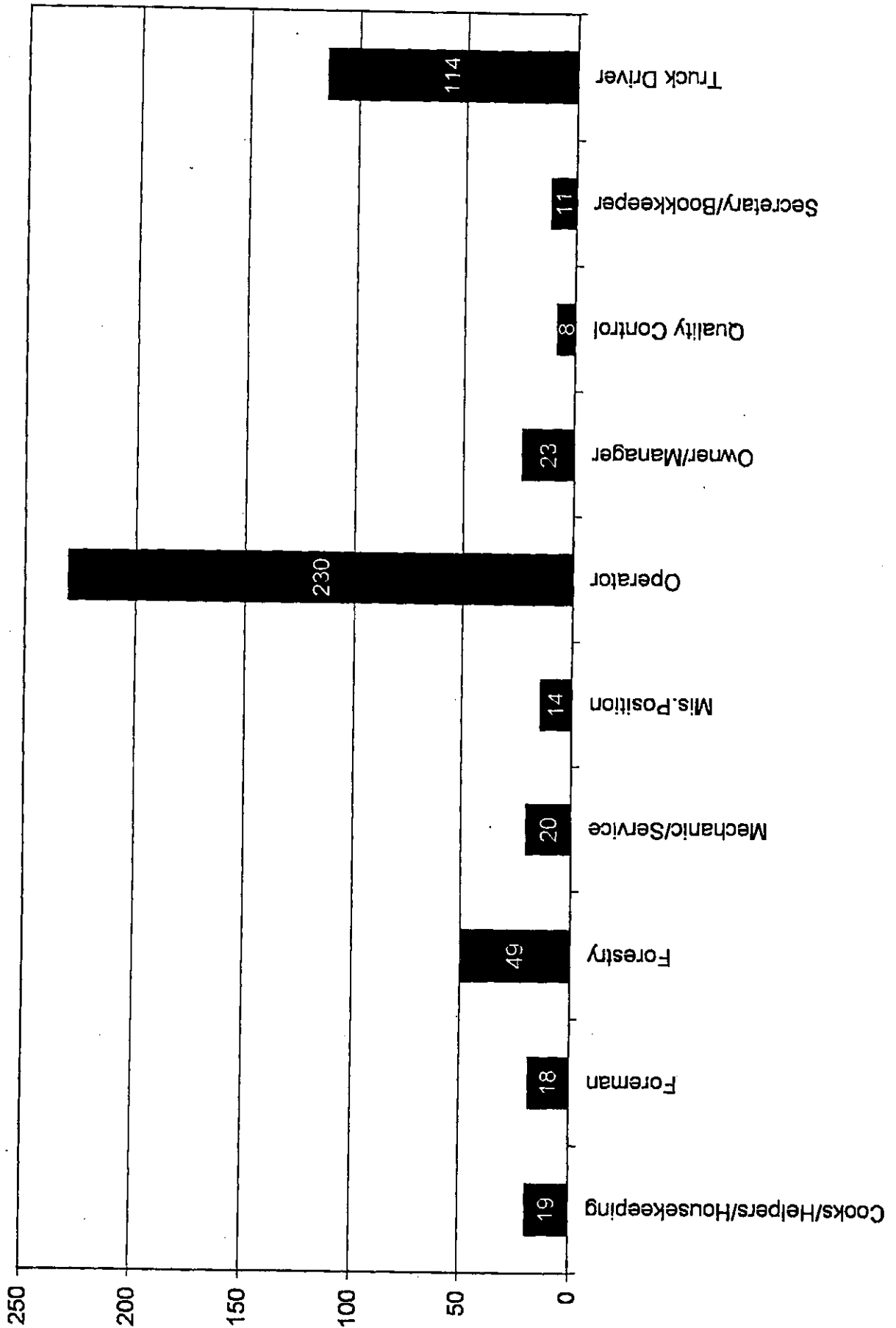
Dept.

C.A.O.

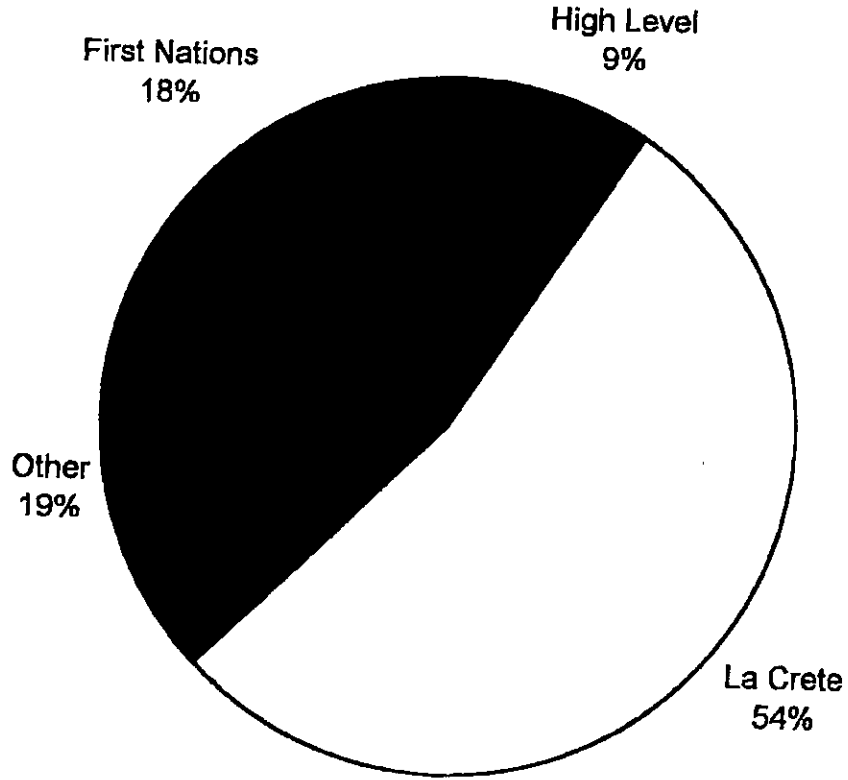
SECRET



2000-2001 Woodlands Positions

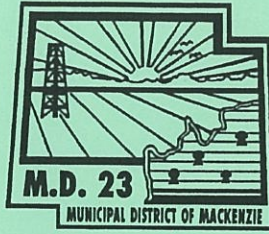


2001-2001 Employment - Footner Forest Products Ltd. Woodlands



■ High Level □ La Crete ■ Other ■ First Nations

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Fort Vermilion School Division Delegation
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

Fort Vermilion School Division has requested a meeting with Council to discuss the progress of the renovations of the La Crete Public School.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Russell Horswill from Fort Vermilion School Division will make a presentation to Council.

COSTS / SOURCE OF FUNDING:

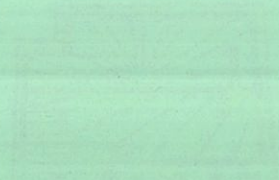
N/A.

RECOMMENDED ACTION (by originator):

Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 08, 2001
Originated By:	Paul Driedger, Planning and Emergency Services
Title:	Regional EMS Review Update
Agenda Item No:	6 a)

BACKGROUND / PROPOSAL:

On March 06, 2001 Council Meeting we presented Council with the current situation of Emergency Services in our region and recommendations that administration be authorized to prepare and negotiate a "Request For Proposal" jointly with North Western Health Services Region and North Peace Tribal Council for the provision of ambulance services. Council approved the recommendation.

Attached is the previous agenda item

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Since the March 06 Council Meeting we have hired the services of a consultant, Les Coulthard, to review the existing emergency medical services in our region and provide us with a report and "Request For Proposal" for the provision of ambulance services in our region.

On May 02, 2001 we met with NWHSR and our consultant to discuss the progress of the EMS Review. The consultant is meeting with all the EMS services in the region (has met with some of the services already) and will be providing us with a report outlining his findings and recommendations. Upon further discussion we decided not to send out the "Request For Proposal" until 2002 when some of the existing contracts expire.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

For Information.

Review:

PMO

Dept. *Emergency Services* C.A.O.

[Signature]

1. Name of the insured _____	2. Policy No. _____
3. Insured's address _____	4. Insured's telephone number _____

I hereby certify that the information furnished above is true and correct to the best of my knowledge and belief.

Signature of Insured: _____

Date: _____

I hereby certify that the information furnished above is true and correct to the best of my knowledge and belief.

Signature of Insured: _____

Date: _____

I hereby certify that the information furnished above is true and correct to the best of my knowledge and belief.

Signature of Insured: _____

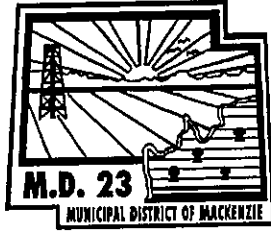
Date: _____

I hereby certify that the information furnished above is true and correct to the best of my knowledge and belief.

Signature of Insured: _____

Date: _____

5. Name of the insured _____	6. Policy No. _____
7. Insured's address _____	8. Insured's telephone number _____



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	March 06, 2001
Originated By:	Paul Driedger Planning and Emergency Services
Title:	Regional Emergency Medical Services (EMS)
Agenda Item No:	

BACKGROUND / PROPOSAL:

Council PASSED a resolution on December 5, 2000 for administration to bring back options for long term emergency medical services for the community of Zama. Upon reviewing our options and in subsequent discussion with North Western Health Services Region (NWHSR) and North Peace Tribal Council (NPTC) we were informed that there were no formal agreements in place between NWHSR and Aeromedical Emergency Services for the provision of inter-hospital transfers and between NPTC and Aeromedical Emergency Services for the provision of ground ambulance services for the Reserves.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A meeting was established between NWHSR, NPTC, Town of High Level, Town of Rainbow Lake, and MD 23 to look at the option of preparing a "Request For Proposal" for the provision of ground ambulance services for the region. It was agreed that a regional proposal could be a benefit to most of the parties involved including the ambulance service provider.

COSTS / SOURCE OF FUNDING:

Our 2001 approved budget is:

<i>La Crete Ambulance Society (LCAS):</i>	
operating grant	\$128,500
capital grant	\$110,000 (ambulance)
comm. equip/training/M.D./dispatch	\$28,350

Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Intensive Livestock Operations (ILO)
Agenda Item No:	1a)

BACKGROUND / PROPOSAL:

Some months ago Council was presented with an ILO Marketing Plan for the M.D. The major components of the plan were:

- Acquire ILO Specialist – hire an ILO Specialist to ensure sufficient expertise to proactively control the safe development of the ILO industry.
- Develop a Community Based ILO Task Force – advertise and appoint a seven member independent Task Force to review and revise the ILO section of the Land Use Bylaw (Task Force to have no municipal representation).
- Adoption of Task Force Recommendations – Council adopt Task Force recommendations over two separate meetings.
- Target Internal and External Markets – increase the number of intensive livestock businesses within the region.

The entire process would be very open to public input and to the media.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The province is due to bring forward more recommendations on ILOs, and specifically whether or not they will implement the motion passed at the fall convention (province to provide all of the technical approvals while the municipalities look after development standards).

Attached is an article from the Edmonton Journal, indicating that other regions of the province are actively pursuing this venue.

The question is, does the M.D. council want to proactively move in this direction? And if so, what fashion? Is this an issue for REDI to address?

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

Review:

Dept.

C.A.O.

edmontonjournal.com

carclick

careclick.com

Business Menu

• Stocks & Mutuals

• Forums

JOURNAL EXTRA

CROSSWORD Who's WHO TECHNOLOGY

CITY | NEWS | SPORTS | BUSINESS | OPINION | ENTERTAINMENT | TECHNOLOGY | DINING | CLASSIFIED

BUSINESS

Saturday 21 April 2001

\$400-million hog farm planned

Bryant Avery, Journal Business Writer
The Edmonton Journal

A Metis settlement is examining a proposal with mysterious corporate backers to host a 30,000-hog operation with a power plant, packing business, ethanol facility and greenhouse -- all on a site the size of a township.

Trillium Corp. is proposing a \$400-million complex employing between 850 and 950 people.

There are a number of unknowns in the project, and hurdles to leap. "At every stage, the proposal could die on the vine," Trillium board member Bob Coulter said Friday.

Trillium is a joint venture comprising the Fishing Lake Metis settlement, with 51 per cent, and Synergetik2000 Technologies Group Inc.

"It's a very ambitious project," Trillium board member Marjorie Malinowski said. A township covers 93 sq. km.

The Fishing Lake community, halfway between Cold Lake and Lloydminster, is deeply interested in potential economic benefits, said Metis settlement vice-chair Gary Parenteau.

"We are only looking at the feasibility of the project. We have a lot of research to do."

But Coulter said the project is a good fit with the community's needs. Fishing Lake has high unemployment and could supply 50 to 75 per cent of the 850-950 staff for the hog project. There would be training benefits, as well as an equity stake. "If we're going to give up our land, we'd like to have a share in that," Parenteau said. "In Northeast Alberta, the oil and gas industry isn't going to last forever. We've got to look at manufacturing opportunities like this for the future."

Malinowski said the venture makes sense. Barley farmers are losing money. Small hog operations are disappearing. What's needed is an integrated business with economies of scale, and no waste, he said.

The Trillium system would be a closed loop, Malinowski said.

Trillium proposes to start off slowly with between 500 and 1,000 hogs later this year, and get to 30,000 hogs by 2006. Housed in barns, the hogs will produce tonnes of pork to be sold to an unnamed customer in Japan.

The hogs will also deposit a lot of urine and manure. The manure would be

flushed continuously -- eliminating odours usually associated with open-air hog feedlots -- and processed in biochemical tanks to produce methane, plus clean soil to use in a greenhouse. "Those odours -- that's money," Malinowski said. "You want to capture that."

The methane, plus some natural gas, would fuel a 300-megawatt power plant, with a portion of the electricity running the Trillium facilities and the rest going to the provincial grid.

The company would buy barley from local farmers and use steam from the power plant to break down the grain and produce ethanol, a gas additive that is increasingly in demand. "One of the things we've been working on is making sure all the balances will work," Malinowski said.

Trillium also must complete negotiations with industrial partners to build the power plant and ethanol unit. The power company partner is Canadian, but not based in Alberta, said Malinowski. Trillium may establish a head office in Edmonton in the future.

Andy Cumming, Alberta Agriculture's livestock operations engineer, is prepared to review the proposal but doesn't have enough data to judge it. "The way they have proposed the recycling is nice to see," he said.

Alberta Environment has received no formal application, said spokesperson Val Mellesmoen. But any power plant would require regulatory approval, as would the company's water sources.

Taiwan Sugar Corp. has proposed to build an 80,000-hog operation near Hardisty. The plan is currently under appeal.

Last fall, Synergetik introduced a smaller version of the current Trillium plan to citizens of Hanna and Coronation, where the company had an option to buy land.

Hanna Mayor Pat Burns said the community "embraced the project," but Synergetik did not have enough details worked out to apply for permits.

The key missing ingredient in Hanna was water, Malinowski said. The facilities will require 1,816 litres of water per hour, only 60 per cent of which will come from recycling.

Even the smaller version raised concerns among some Coronation and Hanna residents, said cattle farmer Colleen Biggs. She and other critics drew up a list of 75 objections, but never received satisfactory replies from Synergetik, she said.

The methane digesters have apparently not worked well in cold climates, said Biggs. The designs contained insufficient storage capacity and were drawn up before the three-fold rise in natural gas prices.

"We're a very environmentally conscious group," Malinowski said.

Site Map

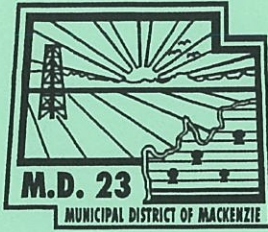
FunCow.com PC

10

Intel Inside Pentium III

| CITY | NEWS | SPORTS | BUSINESS | OPINION | ENTERTAINMENT | TECHNOLOGY |

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Bylaw 258/01 - Honorariums and Related Expenses
Agenda Item No:	8 a)

BACKGROUND / PROPOSAL:

Council requested to revisit the Honorariums and Related Expense Reimbursement due to the increase in gasoline prices.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Bylaw 258/01 for Council's discussion and consideration. As of January 1, 2001 the new reasonable per kilometre rates are 41 cents for the first 5,000 kilometres and 35 cents for each kilometre thereafter. This is a change from 37 cents for the first 5,000 kilometres and 31 cents for each kilometre thereafter in 2000. One option would be to go with the 41/35 cents per kilometre and keep track of how many kilometres each person is claiming, or what we did in the past which is to take an average and pay 37 or 38 cents per kilometre straight through.

Clause 9 has been deleted as the signing of expense claims is covered under Policy ADM026. The bylaw currently includes only Councillors and approved committee members and should be amended to include staff. The original intent of the Honorarium and Expense bylaw was to include staff however staff has never been specifically named in the bylaw. A new clause 9 has been inserted to allow for meal provisions for employees working three or more hours of required overtime.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

For discussion and referral to the regular Council meeting agenda for decision.

Review:

Dept.

C.A.O.

BYLAW NO. 258/01

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

TO AMEND BYLAW 419/99 ~~219/00~~

**TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS, ~~STAFF~~
AND
APPROVED COMMITTEE MEMBERS**

WHEREAS, Section 180(1) of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 1994, hereinafter referred to as the "M.G.A." provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, THE COUNCIL OF THE Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

Honorariums

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the business of the municipality as follows:

Reeve - \$500.00 per month
Councillor - \$250.00 per month
2. Councillors, in attendance, at council meetings, approved council committee meetings and seminars and/or conventions and shall be paid \$125.00 per day plus mileage and meal allowance, where applicable.
3. Members-at-large appointed to approved council committees shall be paid \$125.00 per day, plus mileage and meal allowance, where applicable.
4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage, reasonable expenses and meal allowance, where applicable. Councillors driving to a seminar/convention shall be paid \$125.00 for

one travel day there and one travel day back. Only one per diem per day shall be allowed.

Mileage

6. Mileage shall be paid at \$0.35 for each kilometer travelled by each Councillor ~~staff~~ or member-at-large who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor ~~staff~~ or member-at-large to the place of the meeting and return. In addition, such mileage allowance shall apply to any approved conventions or seminars.

Reimbursement for Accommodations and Meals

7. Where a Councillor ~~staff~~ or committee member is required to travel on municipality business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status

(a) either

- (i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or

- (ii) an allowance of \$14.00 per night,

(b) in respect of each breakfast, lunch, or dinner, either

- (i) reimbursement of the cost of the meal, excluding alcoholic beverages, and of an amount equal to the amount of the gratuity paid on the meal to a maximum of 15% of the cost of the meal as shown on the receipt, or

- (ii) the appropriate meal allowance, without receipt, as follows:

breakfast - \$9.50 including GST
(if time of departure is prior to 7:30 a.m.)

lunch - \$11.50 including GST
(if time of return is after 1:00 p.m.)

dinner - \$20.00 including GST
(if time of return is after 6:30 p.m.)

8. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.

(a) an allowance of \$5.00 for personal expenses for each full 24 hour period on travel status.

(b) reasonable telephone expenses on Municipal District business.

~~9. All Councillor and approved committee members expense claims must be approved by the Reeve and in the Reeve's absence the Deputy Reeve, the Reeve's expense claim must be approved by the Deputy Reeve.~~

~~9. Employees required to work three or more hours beyond their full time regular hours or work on unscheduled weekends shall be compensated for a meal in accordance with section 7 (b)(ii) of this bylaw.~~

10. NO EXPENSES OTHER THAN THOSE LISTED IN THIS BYLAW MAY BE CLAIMED.

11. This Bylaw amends Bylaw 495/99 ~~219/00~~.

First Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant



Car Allowance - Changes

➔ Effective January 1, 2001

- ⇒ Employers providing both a flat dollar value car allowance and a reasonable per kilometre reimbursement must include the entire amount in the employee's income
 - Both amounts are now deemed taxable
 - Amounts are pensionable, insurable, and taxable
 - Both amounts (in total) are to be reported in Boxes 14 and code 40

March 28/29 2001



New Reasonable Per-Km Rates

- ⇒ Effective January 1, 2001
 - 41 cents for the first 5,000 kms
 - 35 cents for each km thereafter
- ⇒ 4 cents can be added to the above rates for the 3 territories
- ⇒ Operating expense for auto personal use is 16 cents/km on taxable benefits
 - For selling/leasing autos - 13 cents/km

March 28/29 2001



- the allowance is based only on the number of business kilometres driven in a year;
- the rate per kilometre is reasonable; and
- you did not reimburse the employee for expenses related to the same use, except in situations where you reimburse an employee for toll or ferry charges or supplementary business insurance if you have determined the allowance without including these reimbursements.

The type of vehicle and the driving conditions usually determine whether we consider a motor vehicle allowance to be reasonable. The automobile allowance rates per kilometre that we usually consider reasonable are the amounts prescribed in section 7306 of the *Income Tax Regulations*. These rates represent the maximum amount you could deduct as business expenses. You can use them as a guideline to determine if a motor vehicle allowance paid to an employee is reasonable.

Automobile allowance rates

For 2000, they are:

- 37¢ per kilometre for the first 5,000 kilometres;
- 31¢ per kilometre thereafter; and
- an additional 4¢ per kilometre for travel in the Northwest Territories, Yukon, and Nunavut.

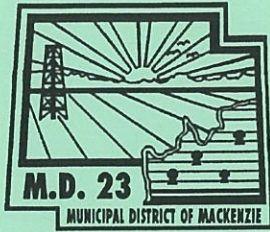
Per-kilometre allowance rates that we do not consider reasonable

If the allowance paid to your employee is based on a per-kilometre rate that we do not consider reasonable because it is either too high or too low, it is taxable. When your employees complete their returns, they have to include the allowance in income, and they may be able to deduct the allowable expenses. See the section called "Employees' allowable expenses" on this page.

Flat-rate allowance

If the allowance paid to your employee is based on a flat rate which is not related to the number of kilometres driven, it is taxable. When your employees complete their returns, they have to include the allowance in income, and they may be able to deduct the allowable expenses. See the section called "Employees' allowable

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Regional Economic Development Activities in Northwest Alberta
Agenda Item No:	8b)

BACKGROUND / PROPOSAL:

Alberta Economic Development has offered their assistance in promoting economic development within our region. They have requested to meet with Council to discuss what is happening in the northwest region.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

They are requesting Council to provide them with specifics on what Council wants to see happen in economic development. If our requests are unique to the community, they will work with others to understand the situation, recommend actions and maybe get directly involved depending on the situation. If our requests are more regionally minded, they will use Peace Region Economic Development Alliance (PREDA) to address opportunities and issues.

Alberta Economic Development is promoting PREDA membership. The M.D. is not a member of PREDA since the establishment of the local Regional Economic Development Initiative (REDI).

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

For discussion.

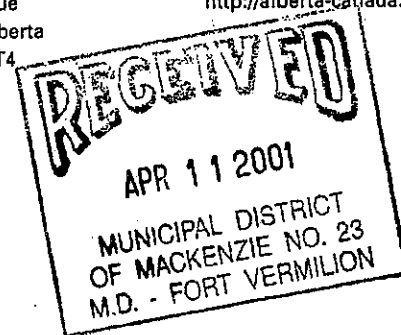
Review:

Dept.

C.A.O.

April 9, 2001

William Neufeld
Reeve
Municipal District of MacKenzie #23
Box 640
Fort Vermilion, AB T0H 1N0



Dear Reeve McCracken and Council:

Re: Regional Economic Development Activities in Northwest Alberta

Over the past two years, there have been significant changes in the way economic development is done in the Peace Country. Perhaps the most dramatic has been the willingness of communities to work together with business, industry and other stakeholders to address regional economic development issues and opportunities.

Economic development can mean a lot of different things, which sometimes makes it confusing at first sight. It can be a local initiative that is quite specific to a client within your community, or to a much larger regional undertaking. And it can involve policy, lobbying and/or specific tasks.

Examples of economic development activity in the region include:

- Access to Business Information – as provided by the Community Futures Development Corporations with assistance from the Business Link. When the information needs are more specific, for example involving exporting, then AED and Trade Team Alberta is of assistance. If technical in nature, the local agencies would use the Canadian Technology Network and Alberta Research Council.
- Sources of information on your community and the region are available on **albertafirst.com**. If your community is a member, you can customize and package the information to meet the clients needs. AlbertaFirst.com is where many business inquiries go to first. If your community is not a member, your information will be outdated or unavailable: people searching for your community may not find you nor have access to a wealth of information on your community. Check the site out, how current is your information?
- New Business Formation – counseling and financial services from the Development Corporations, lenders and advisors with numerous departments such as Alberta Agriculture, Food & Rural Development. If it is industrial, it could involve AED services.
- Business Expansion & Retention – workshops on competitiveness, e-commerce and export development have been made available with the support of the chambers.

- Entrepreneurial development – the self-employment assistance and junior achievement programs are available to young people and supported by many agencies.
- Access to Labor Market Information – from summer employment to career changes support by provincial and federal Human Resources departments and supporting agencies.
- Economic Development (strategies & initiatives) – this activity is influenced by the scale of the project and regional coverage. For example, it could be a local EDO working to promote his/her community. A little larger and broader, are the Development Corporations who will assist a community or group of communities with their strategy development and specific initiatives. Larger yet is the Northern Development Council (NADC), Peace Region Economic Development Alliance (PREDA) and Alberta Economic Development. NADC has an appointed membership and deals in northern development issues. PREDA is made up of communities and business members from within the northwest, that set it's own policy, undertake initiatives and influences provincial economic development mandates such as AED.

The message is clear, there are numerous agencies and individuals working together through informal and formal partnerships to make a positive difference for business development in the region. Whether it is through your EDO or municipal manager, this network is working well together. By being well informed or “networked”, each of us can help the client by putting them in touch with the most appropriate individual and agency.

There is no overlap or duplication: what there is, is a group of professionals from a number of agencies working together to maximize resources and increase positive outcomes.

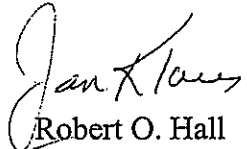
Perhaps the bigger challenge is knowing what it is that you as the community representatives want to see happen in economic development. Here again without specifics it becomes difficult to target efforts and see results. Please let Andrée and myself know what you have in mind! If your request is unique to your community, we can work with others to understand the situation, recommendation actions and maybe get directly involved pending the situation. If your request were more regional in nature, in that it affects others in the region, then we would bring it to the attention of PREDA and other regional stakeholders.

Wherever possible, Andrée and I will be using PREDA as our forum to address regional economic development opportunities and issues. We will be directing the majority of our resources to PREDA. Because of this, it is important that your community is involved with PREDA. PREDA has had a successful first year of operations and has a number of follow-up initiatives underway. Your voice at the PREDA table, makes things happen!

Further, we will be using and promoting albertafirst.com more in the future. We will be providing training on the information database for edo's and municipal managers.

Again, Andrée and I would welcome the opportunity to meet with Council to discuss what is happening in the northwest region and how your community can get involved.

Yours truly,

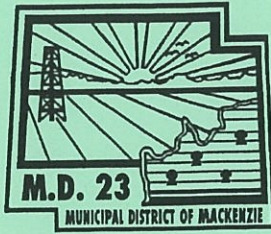


Robert O. Hall
Regional Manager

Cc: Andrée Carley



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Child & Family Services Authority Board
Agenda Item No:	8 c)

BACKGROUND / PROPOSAL:

The Ministry of Children's Services is soliciting applications from people concerned for children and families to become members of their local Child and Family Services Authority Board. The Board is appointed by and accountable to the Minister of Children's Services and its responsibility includes: safety, security, well-being and integrity of the community; managing services and programs for children and families; determining priorities for children and family services; allocating resources; ensuring quality services; monitoring and assessing services; working in conjunction with other organizations; involve communities in planning; CEO selection and evaluation; contracting with service providers; and ensuring full participation of Aboriginal people.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Since Councillors have a very good knowledge of which people in the municipality would be suitable board members, the Ministry is asking that you distribute the application packages to the appropriate people. The application deadline is listed as April 30, 2001. When we contacted the Ministry regarding the deadline they stated that due to the election the letters were sent out much later than anticipated and they will accept applications well into May. They hope to have all applications by mid-May but even that date is flexible.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

Councillors distribute packages. Additional packages can be obtained from Eva.

Review:

Dept.

C.A.O.

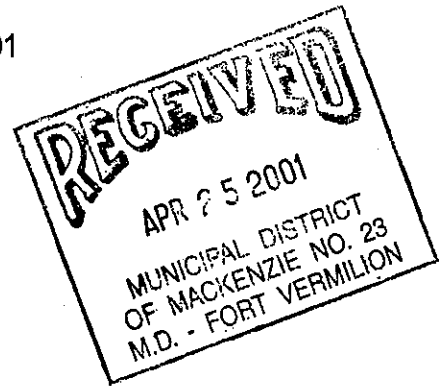


ALBERTA
CHILDREN'S SERVICES

Office of the Minister

April 17, 2001

Mr. Reeve William Neufeld
M.D. of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta
T0H 1N0



Dear Reeve Neufeld:

The Ministry of Children's Services is currently calling for applications from community-minded people with a sincere concern for children and families to become members of your local Child and Family Services Authority board. The board is responsible for planning and overseeing the programs and services for children, youth and families in your community.

The Ministry recognizes your knowledge of your community and its residents. As such, your assistance is invited in generating interest from potential applicants.

Attached you will find application packages. You are encouraged to distribute them to people in your community who you believe may be suitable board members. If you need more information please contact Darren Joslin at (780) 415-0523.

Thank you for your support.

Sincerely yours,

Iris Evans
Minister

Attachments





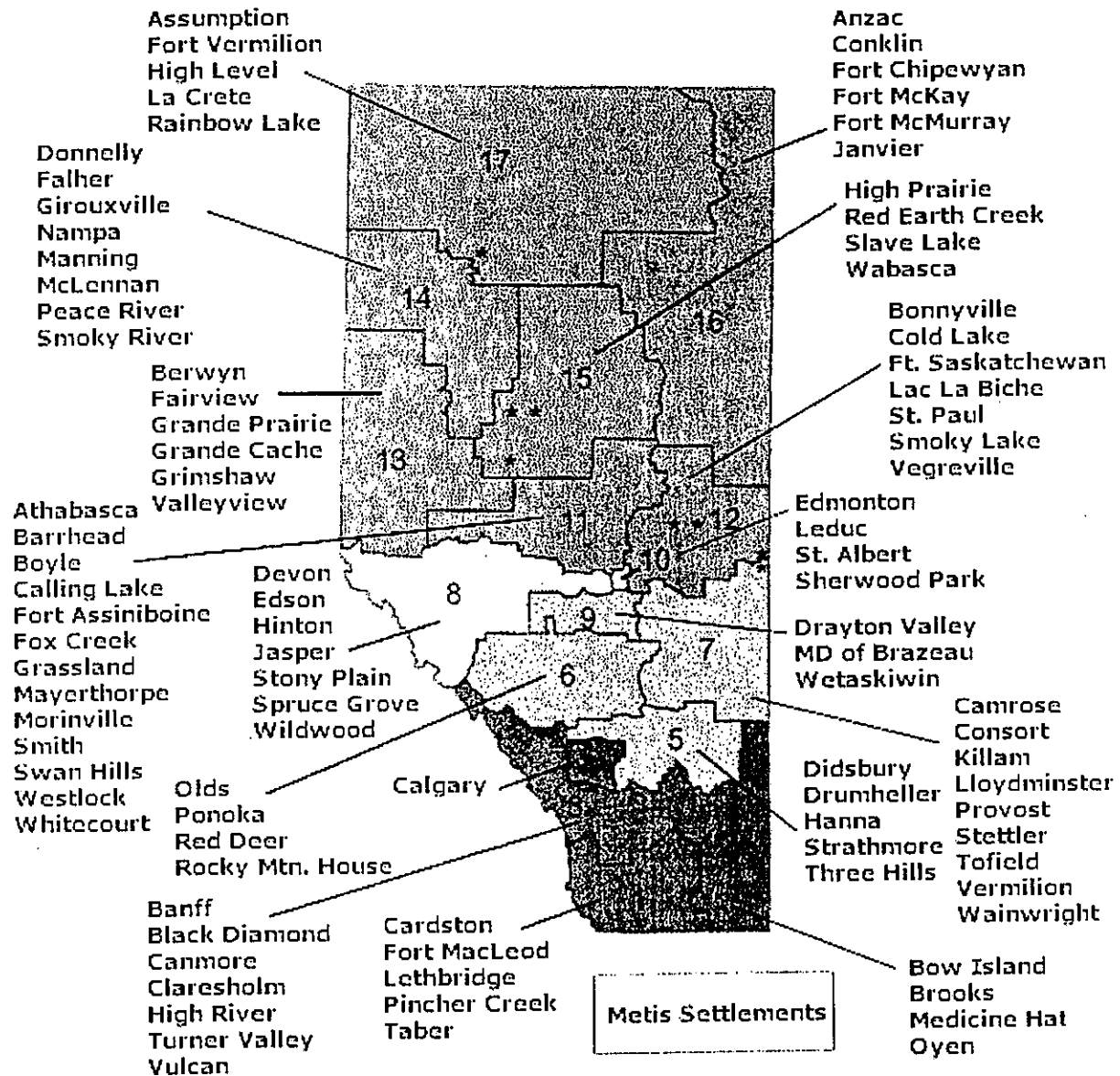
CHILD AND FAMILY
SERVICES AUTHORITY

BOARD MEMBER
APPLICATION PACKAGE

Contents

- ❑ Map of Alberta's Child and Family Services Authorities
- ❑ Roles and Responsibilities of the Child and Family Services Authority
- ❑ Time Commitment and Remuneration for Board Members
- ❑ Eligibility for Board Membership
- ❑ Submitting Your Application
- ❑ The Appointment Process
- ❑ Application Attachment

Child and Family Services Authorities



- Region 1 Sun Country
- Region 2 Southeast Alberta
- Region 3 Windsong
- Region 4 Calgary Rocky View
- Region 5 Hearthstone
- Region 6 Diamond Willow
- Region 7 Ribstone
- Region 8 West Yellowhead
- Region 9 Keystone

- Region 10 Ma Mowe Capital
- Region 11 Sakaw-Askiy
- Region 12 Sakaigun Asky
- Region 13
- Region 14
- Region 15 Neegan Awas'sak
- Region 16 Awasak
- Region 17 Silver Birch
- Region 18 Metis Settlements*

Roles and Responsibilities of the Child and Family Services Authority

The Child and Family Services Authority is responsible for promoting the safety, security, well-being and integrity of children, families and members of the community. They are also responsible for the planning, coordination and delivery of regional services and programs for children and families. These services include child welfare, child protection, foster care, adoptions, children with special needs, prevention of family violence and day care support services. Services may also include the delivery and coordination of a variety of other services developed through partnerships and protocols with community agencies, other regional authorities and government departments.

Board members are appointed to the Child and Family Services Authority by the Minister of Children's Services. The board is accountable to the Minister for the effective and efficient disbursement of public funds and for the delivery of services to provincially set standards. The Child and Family Services Authority will also be accountable to the community for the achievement of positive outcomes for children and families through the service system it manages.

The responsibilities of the Child and Family Services Authority include:

- Promoting the safety, security, well-being and integrity of children, families and members of the community.
- Planning and managing services and programs for children and families.
- Determining priorities for services to children and families and allocating resources accordingly.
- Ensuring reasonable access to quality child and family services.
- Monitoring and assessing services for children and families.
- Working with the other authorities, government departments and other private and public bodies to integrate and coordinate services.
- Involving children, families and other community members in all aspects of planning.
- Selecting and evaluating a Chief Executive Officer.
- Contracting with service providers and monitoring outcomes for contracted services.
- Ensuring the full participation of Aboriginal people in the development, implementation and evaluation of services to Aboriginal communities.

Time Commitment and Remuneration for Board Members

TIME COMMITMENT

- It is anticipated that a time commitment of approximately three to five days per month, plus time to travel to and from meetings, will be needed for **board members**.
- The time commitment for board **Co-Chairs** is anticipated as eight days per month, plus time to travel to and from meetings.

REMUNERATION

Board members and Co-Chairs will receive an honorarium and out-of-pocket expenses for time spent on the business of the board.

Honoraria rates are as follows.

1. Board members, other than the Co-Chairs:
 - (a) \$108 for up to and including four hours in any day, or
 - (b) \$179 for over four hours and up to and including eight hours in any day, or
 - (c) \$281 for over eight hours in any day,spent on the business of the board.
2. Board Co-Chairs:
 - (a) \$146 for up to and including four hours in any day, or
 - (b) \$249 for over four hours and up to and including eight hours in any day, or
 - (c) \$395 for over eight hours in any day,spent on the business of the board.

Eligibility for Board Membership

ALL APPLICANTS MUST BE:

- 18 years of age or older
- a Canadian citizen or landed immigrant; and
- a resident of the region for which they are applying.

Those not eligible for consideration for board membership include:

- Employees or their spouses of the Ministries of Alberta Children's Services, Alberta Health and Wellness, Alberta Human Resources and Employment, Alberta Justice, and Alberta Learning
- Consultants or their spouses providing child or family services, who are receiving significant funding from any of the partnering departments listed above
- Employees, board members, or their spouses of a child or family service agency or service organization receiving significant funding from any of the partnering departments listed above
- Shareholders or their spouses holding significant shares in a corporation holding a contract with any of the partnering departments listed above to provide a child or family service
- Independent service providers or their spouses who receive significant funding for child and family services from any of the partnering departments listed above.

NOTE: Exceptions to those not eligible as listed above include:

- Elected officials and staff of municipalities, board members and staff, Regional Health Authorities and Regional School Divisions Boards and staff;
- Recipients of any child or family service; and
- Persons belonging to an ineligible category whose status will change to an *eligible* category prior to membership to the Child and Family Services Authority Board.

Submitting Your Application

If you are interested in applying to be a board member, please submit:

- A completed and signed "Application Attachment" included with this package;
 - A current resume; and
 - Three letters from community members indicating their support of your application.
-

Send your completed package to:

Secretariat Services
Alberta Children's Services
5th Floor, Sterling Place
9940 – 106 Street
Edmonton, Alberta
T5K 2N2

If you prefer, you can fax your application to one of the following fax numbers.

Regions 1 to 10.....(780) 422-5036

Regions 11 to 18.....(780) 422-5415

Deadline for submission of your package is April 30, 2001.

The Appointment Process

1. Each application will be screened by a regional review panel to determine if the applicant has related community-based experience, which could include:
 - paid or volunteer experience with children or families;
 - experience as a board member; or
 - active involvement in community activities.

Additional screening criteria to meet specific board member needs in individual regions may apply.

2. The review panel will interview applicants who meet the screening criteria.
3. Reference checks, a Criminal Record Check and Child Welfare Information System (CWIS) Check are part of the selection process, following the interview. However, having a record does not necessarily preclude appointment to the board. **All information from these checks will be held in strictest confidence.**
4. Based on the results of the selection process, nominees will be recommended to the Minister of Children's Services for further consideration.
5. Successful candidates will be notified in writing by the Minister. It is anticipated that appointments will be made in August 2001.
6. Appointed board members will be given orientation training, scheduled for September 2001, in Edmonton.

If you have any questions regarding this process or your application, please telephone (780) 422-5679. To be connected toll-free, dial 310-0000.

Thank you for your interest in becoming a board member.

PART B

Please check the following statements as Y (Yes) or N (No)

- I am 18 years of age or older.
- I am a Canadian citizen or a landed immigrant.
- I am a resident of the region for which I am applying.
- I have attached my resume.
- I have attached 3 letters from community members indicating their support for my application.

Which region are you applying for? _____

Name (please print): _____

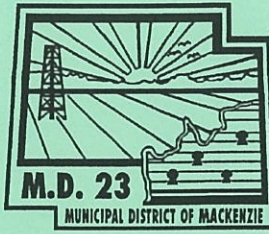
Mailing Address: _____

Place of Residence: _____

Telephone: _____

Signature

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Communication Plan
Agenda Item No:	8 d)

BACKGROUND / PROPOSAL:

As part of my Communications and Public Relations course I was required to develop a communications project that would benefit the M.D. Because of the vast area of the M.D. and the fact that staff work out of four different offices and do not meet regularly, I developed a plan to promote a uniform way of handling communication. This plan has been approved by the CAO and distributed to all staff.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Communication Plan is presented to create Council awareness of how communication is managed at the administration level.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

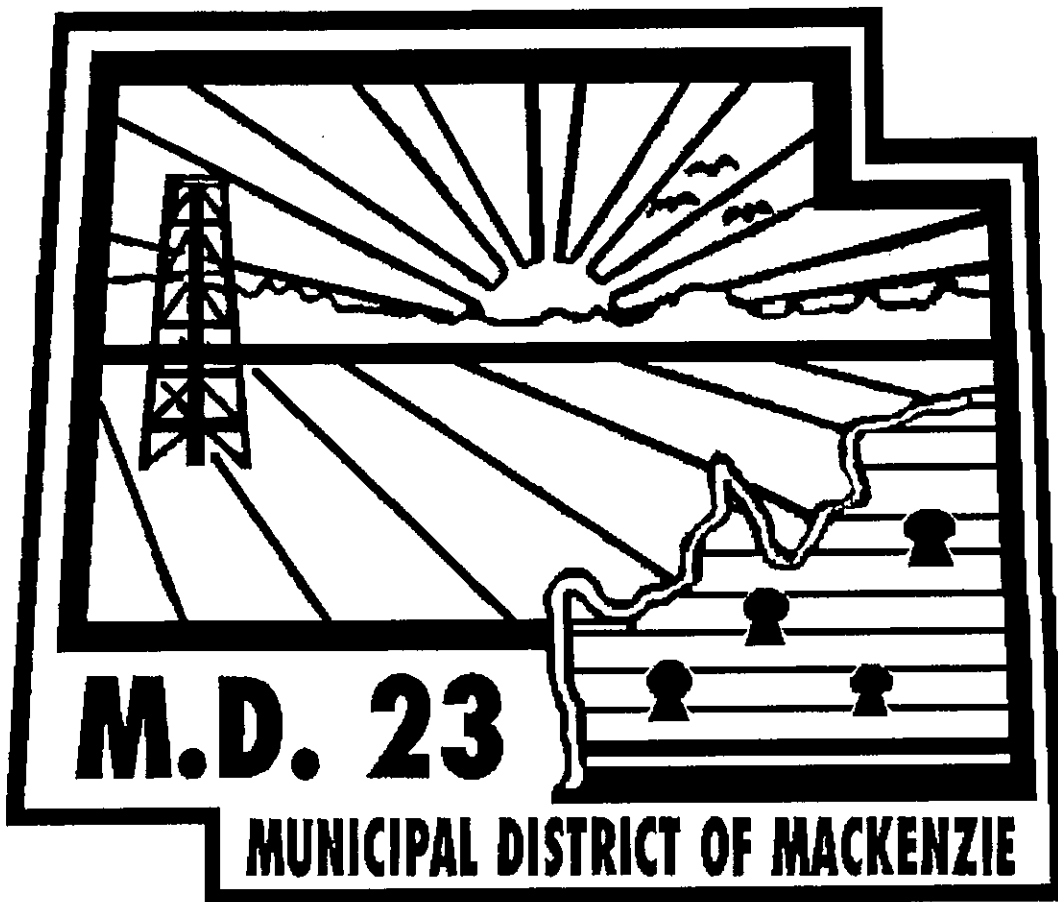
For information.

Review: *ES*

Dept. *Administration* C.A.O. *(Signature)*

Municipal District of Mackenzie No. 23

Communication Plan





Introduction

Council, Administration and Staff of the Municipal District of Mackenzie realize that good communication both internally and externally is essential to providing good public relations and services. Council, Administration and Staff shall treat each other and the public with respect at all times keeping in mind that we are all part of the same team.

The Municipal District of Mackenzie shall be an open and transparent governing body while respecting the privacy of individual people. This communication plan is intended to increase awareness of issues for all departments in an ongoing effort to promote open communication.

Over the last number of years, the Municipal District of Mackenzie has been bogged down with secretiveness and poor communication skills both internally and externally. As a result the organization has undergone a series of tumultuous events that have been corrosive to public relations, intermunicipal relations as well as staff moral.

As the geographically largest municipality in the province of Alberta, the Municipal District of Mackenzie is challenged by vast distances separating four offices in a large service area. Differences in ethnic and cultural background have proven to be a challenge. The organization realizes that its challenges are also its strengths, therefore building good communication skills is essential to the success of the municipality.

This Communication Plan has been designed to act as a guideline for Council, management and staff of the Municipal District of Mackenzie and is subject to periodic review and revision.



Internal

Communication



Downward Communication

Downward communication is the process of communicating requests, directives, and general information from Council and/or Administration. Council and Administration realize that it is vital to keep all staff informed of the direction taken on various issues to ensure that the entire organization is working toward the common goal.

The following types of information shall be communicated downward:

- ◆ Implementations of corporate goals, strategies, and objectives that outline specific targets and expected behaviours
- ◆ Appropriate corporate procedures and practices that define policies, procedures, rules, regulations, benefits, and structural accountability
- ◆ Performance feedback regarding how well individuals and departments are performing their functions
- ◆ On-going positive feedback that acknowledges the value of each employee and motivates staff to embrace the organization's mission and its cultural values.

The methods of downward communication that will be utilized by Council, Administration and supervisors will include requests, directives, and general information in the form of:

- ◆ Verbal communication (person-to-person, formal and informal meetings, and general staff meetings)
- ◆ Written communication (e-mail, memos, faxes, newsletter, postings, policies, procedures, draft council minutes).

Upward Communication

Upward communication is the process of communicating information throughout the organization with the intention of providing all staff continuous opportunities to influence the way the organization does business. Information received provides the organization with valuable insights, expertise and history on what has worked in the past. All staff is encouraged to keep communications flowing in their departments and offices as well as to other departments and offices. The types of information that will be communicated upward are as follows:

- ◆ Feedback of organizational effectiveness and efficiency
- ◆ Suggestions for organizational improvements
- ◆ Performance reports on how individuals / areas are functioning
- ◆ Concerns and / or conflicts

The methods of upward communication that will be utilized by staff will include:

- ◆ Verbal communication (person-to-person, formal and informal meetings, and general staff meetings)
- ◆ Written communication (e-mail, memos, newsletter).

Guidelines for Effective Communication

Effective communication is the responsibility of each individual within the organization. Good communication skills must be actively pursued and practiced regardless of what position you hold within the municipality. Following are some general guidelines to help us be better communicators:

Listen and learn:

- ◆ Listen more than you speak
 - ◆ The person learning the least is the one doing the talking
- ◆ Listen actively and intently
 - ◆ Concentrate on what the speaker is saying, take notes if you like
 - ◆ Do not be preoccupied with your own issues
 - ◆ Offer helpful and appropriate responses

Use methods of supportive communication:

- ◆ Focus on the problem at hand – not on people issues
- ◆ Do not be judgmental
- ◆ Use positive feedback – remember that all input has merit

Beware of perceptions:

- ◆ Remember it is often not what you say but the way you say it that carries the most weight
- ◆ Non-verbal messages often convey thoughts and feelings with greater force than words do
- ◆ Practice what you preach – more weight is put on what we do than what we say
- ◆ Always consider how your actions (or lack of action) will be perceived.

Meetings

Meetings are recognized as an effective communication tool. Meetings give employees an opportunity to share and learn what is going on within the organization outside their own department.

Meetings work best when they permit all participants to:

- ◆ Keep informed about what is happening within other departments within the organization
- ◆ Provide feedback and support to other employees
- ◆ Report on decisions that are forthcoming from Administration and Council

The following meetings are identified as valuable contributions to the organization and will be conducted using the following guidelines:

- ◆ General staff meetings will be held quarterly *(to be attended by all staff)*
- ◆ Strategic planning meetings will be held in the fall annually *(to be attended by all staff)*
- ◆ The Management team will meet once a week (Wednesday at 9:00 a.m.) *(to be attended by the CAO, Executive Assistant and Directors)*
- ◆ Staff meetings will be held the day after Council meeting to keep staff informed of the decisions of Council
- ◆ Department meetings will be held once a month *(to be attended by the Department Director and staff reporting to that Director)*
- ◆ Adhoc or Special Project Committees will meet as required by the project for the duration of the project *(to be attended by those individuals working on the project)*

Meeting Structure

Meetings shall be structured to ensure maximum participation and sharing of information so that the entire organization will benefit from the meeting. Sharing of ideas is recognized as an important communication tool.

Meeting Schedule/Notification

If possible, staff meetings shall be scheduled on a regular basis so participants know in advance when and where the meeting will occur. A contact person will be designated to ensure the meeting notification is sent out and to request agenda items. This person will book a meeting room and ensure an agenda is distributed to all participants. All meetings shall be posted on the intranet calendar.

Decision Making Process

The organization recognizes that good decisions are made when individuals and groups take the time to work, research and think through the issue. Spur-of-the-moment decisions often come back to haunt us.

The following is a process to guide individuals and/or groups to reach good decisions:

1. Diagnose the situation
2. Identify the problem
3. Gather together relevant elements related to the problem
4. Analyze the elements
5. Evaluate the possible options
6. Determine the positive and negative aspects of each option
7. Make a decision
8. Apply the decision
9. Evaluate the decision

Decision making traps

- ◆ Don't gather information and reach a conclusion before taking the time to really think things over.
- ◆ At each point of the decision making, review the original problem and make sure you are still on course.
- ◆ Don't be over confident that your assumptions and opinions are the right ones without collecting key factual information.
- ◆ Get your information from factual, reliable sources.
- ◆ Don't believe you can keep everything straight in your head. Get your information on paper then organize it in a way that you'll review often.
- ◆ Think honestly about past business decisions and don't fall into the trap of thinking that what may have failed in the past will work in a current situation.
- ◆ Finally, make a decision and act on it!

Group Decisions

- ◆ Generate ideas during or before the team meeting.
- ◆ List all ideas on the board or a piece of paper
- ◆ Group discuss the ideas, possibly adding to the list.
- ◆ Group members rank the listed ideas.
- ◆ Individual rankings are summarized for each idea to form a group ranking.
- ◆ Group ranking of ideas is discussed.
- ◆ If the group ranking is unacceptable, steps 3 through 6 are repeated.

Effective Teamwork

- ◆ The atmosphere tends to be informal, comfortable, relaxed.
- ◆ There is a lot of discussion in which virtually everyone participates, but it remains pertinent to the task of the group.
- ◆ The task or the objective of the group is well understood and accepted by the members.
- ◆ The members listen to each other.
- ◆ There is disagreement.
- ◆ Most decisions are reached by a kind of consensus in which it is clear that everybody is in general agreement and willing to go along.
- ◆ Criticism is frequent, frank and relatively comfortable.
- ◆ People are free in expressing their feelings as well as their ideas both on the problem and on the group's operation.
- ◆ When action is taken, clear assignments are made and accepted.
- ◆ The chairman of the group does not dominate it, nor on the contrary, does the group defer unduly to him or her.
- ◆ The group is self-conscious about its own operations.

Intranet

To take advantage of technology and to enable employees to access information from their desktop, the municipality will implement an Intranet system. This technology allows communication within the corporate boundaries which can only be accessed by employees. Given the distance between offices, the organization will strongly encourage employees to use the Intranet.

The Intranet will provide information on the following:

- ◆ Employee directory (excluding confidential information)
- ◆ Calendar of events and employee location
- ◆ Benefits package
- ◆ Employee handbook
- ◆ Timesheet applications
- ◆ Vacation application and approval
- ◆ Training opportunities
- ◆ Reports
- ◆ Forms for feedback and suggestions
- ◆ Bulletin board

Staff Functions

In an effort to establish regular staff functions and activities a Social Committee shall be established with members from La Crete, Fort Vermilion, High Level and Zama. The mandate of the Social Committee shall be to:

- ◆ Organize at least one summer function annually for all staff
- ◆ Organize a Christmas function annually
- ◆ Service awards shall be handed out at the Christmas function
- ◆ Recognize staff on their birthday
- ◆ Recognize staff on their work anniversary

Performance Evaluations

- ◆ All employees are entitled to one performance evaluation annually. The evaluation is a time to review the goals achieved or not achieved over the past year and to set goals for the following year.
- ◆ In the event that an employee is experiencing difficulty, the issue shall be addressed as required and should not to be left until the annual performance evaluation.

External

Communication



General Communication

The Municipal District of Mackenzie No. 23 shall make every effort possible to provide the public with friendly and prompt service. In an effort to keep the public informed regarding the issues of the municipality the following provisions are made for both informal and formal communication.

Informal Communication

- ◆ Counter and telephone reception shall be conducted in a friendly and efficient manner.
- ◆ Telephones shall be answered in accordance with office policy and proper telephone etiquette. The phone shall be answered by:
 - ◆ Giving the greeting of the day ("good morning" or "good afternoon")
 - ◆ Identifying the municipality ("M.D. of Mackenzie")
 - ◆ Personal identification (your name)
- ◆ When the telephone call needs to be transferred to another person identify:
 - ◆ Who the caller wants to speak to
 - ◆ Who the caller is ("may I ask who's calling")
 - ◆ The reason for the call ("may I ask what this pertains to")
- ◆ All staff shall assist the public to the best of their ability
- ◆ Telephone messages shall be returned within 24 hours if at all possible.

Formal Communication

- ◆ Letters shall be answered by the person to whom the letter was addressed
- ◆ All departments shall be responsible for writing letters pertinent to their department
- ◆ All correspondence shall be answered in a timely fashion

Council Communication

In an effort to keep Council informed regarding the issues of the municipality the following provisions are made for both informal and formal communication.

Informal Communication

- ◆ Council shall be treated with respect by all staff and vice-versa keeping in mind that we are all part of the same team
- ◆ Any communication from Councillors shall be addressed as soon as possible

Formal Communication

- ◆ All documents addressed to Council shall be forwarded to Council
- ◆ Documents addressed to the Reeve shall be forwarded to the Reeve as soon as possible and may be forwarded to the rest of Council if the issue warrants it
- ◆ All letters addressed to the Reeve and/or Council shall be answered by the Reeve

Public Communication

In an effort to be an open and transparent government within the municipality the following provisions for communications are made:

- ◆ One on one communication – meeting with individuals or small groups, telephone or e-mail communication when appropriate
- ◆ Monthly newsletter shall be mailed updating the public on current issues in all departments
- ◆ Concern forms shall be used to record and track concerns as they come into the office and are dealt with
- ◆ News media
- ◆ Public meetings and open houses when required

Internet

To take advantage of technology and to enable the employees and the public to access information from their desktop, the municipality will implement an Internet system. This technology allows unlimited communication with the and is an excellent tool to promote the municipality.

The Internet will provide information on the following:

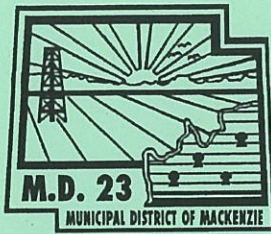
- ◆ Policy and procedures
- ◆ Bylaws
- ◆ Newsletter
- ◆ Council Agendas and Minutes
- ◆ Forms for feedback and suggestions
- ◆ Bulletin board

Media Communication

- ◆ A copy of the Council agenda package shall be provided to the newspaper and radio station at the Council meeting to assist reporters to accurately report on the issues of the municipality
- ◆ A draft copy of the Council minutes shall be released to the newspaper and radio station as soon as possible
- ◆ News releases shall be submitted to both the newspaper and radio station as required
- ◆ The newspapers and radio shall be used for advertising



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	AAMD&C Spring 2001 Convention Evaluation
Agenda Item No:	8 e)

BACKGROUND / PROPOSAL:

AAMD&C has requested Council to complete the Spring 2001 Convention Evaluation.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council complete the convention evaluation.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

Council complete the AAMD&C convention evaluation.

Review: *ES*

Dept. *Administration* C.A.O.



ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

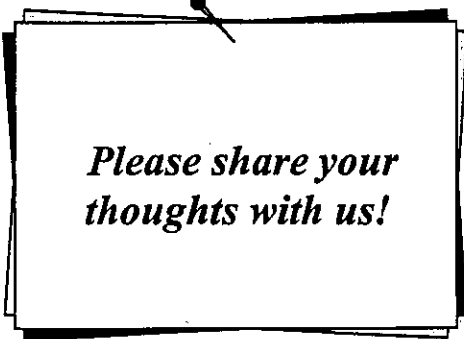
4504 - 101 STREET • EDMONTON ALBERTA T6E 5G9 • TELEPHONE: (780) 436-9375 FAX: (780) 437-5993

Website: www.aamdc.com

LARRY GOODHOPE - Executive Director

April 11, 2001

To All Member Councils:



*Please share your
thoughts with us!*

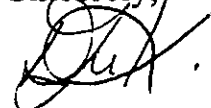
Spring 2001 Convention Evaluation

AAMD&C appreciate Council comments and suggestions about all aspects of the Spring 2001 Convention. Your recommendations will assist us to better meet the needs of convention delegates.

Please take a moment to complete this questionnaire as a Council and return the completed questionnaire by fax to (780) 437-5993 or mail it to the AAMD&C office at 4504 - 101 Street, Edmonton, T6E 5G9 prior to **May 4, 2001**.

Thank you for your feedback!

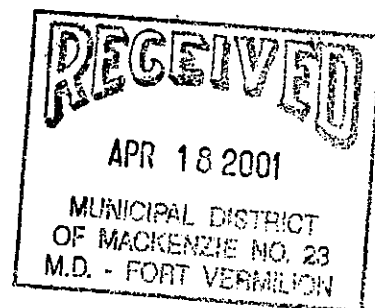
Sincerely,



per: **Larry Goodhope**
Executive Director

LG/daz

Att.





SPRING 2001 CONVENTION EVALUATION

MARCH 26-28, 2001

THE COAST TERRACE INN/DELTA EDMONTON SOUTH

Jurisdiction: *M.D. of Mackenzie*

You must complete the above section to be eligible for the draw for "FREE" registration for the Fall 2001 Convention.

PLEASE CHECK THE APPROPRIATE RESPONSE:

<u>CONVENTION</u>	Excellent	Good	Fair	Poor
Overall, how would you rate the Convention?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

<u>CONVENTION LOCATIONS</u>	Excellent	Good	Fair	Poor
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Overall, how would you rate the following facilities?

The Coast Terrace Inn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Delta Edmonton South	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Greenwood Inn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

try the Convention Centre

REGISTRATION/INFORMATION DESK

Excellent Good Fair Poor

Overall, how would you rate the service?

Comments:

PLENARY SESSION

Excellent Good Fair Poor

Ballroom Layout – Classroom table set up

Presentation – CRTC Telecommunication
Decision by Barry Sjolie, Brownlee Fryett

Comments: *Round tables, please*

SPEAKERS

Excellent Good Fair Poor

Welcome Address – Deputy Mayor Terry Cavanagh

Opening Address – Honourable Guy Boutilier
Minister of Municipal Affairs

Address – Honourable Shirley McClellan
Minister of Agriculture, Food & Rural Development
and Deputy Premier

Address – Honourable Ed Stelmach
Minister of Transportation

Closing Address: Honourable Ralph Klein
Premier of Alberta

Comments or Suggestions for Future Speakers:

WORKSHOPS

	Excellent	Good	Fair	Poor
RCMP Pilot Project – Safety & Enforcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Disaster Preparedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> did not attend
Municipal Excellence Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rural Water Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Internet Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> did not attend

Comments or Suggestions for Future Workshops:
RCMP
Internet - more stalls & different levels.

ISSUE FORUMS

	Excellent	Good	Fair	Poor
How would you rate this new workshop format?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Issue Session #1 – Agriculture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Issue Session #2 - Environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Issue Session #3 – Governance and Finance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Issue Session #4 – Energy and Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments or Suggestions for Future Issue Forums:

MINISTERIAL & CAUCUS FORUM

Excellent Good Fair Poor

How would you rate the format for this session?

Was there sufficient opportunity to participate?

Comments:

RESOLUTIONS SESSIONS

Excellent Good Fair Poor

Overall, how would you rate these sessions?

Comments:

TRADE SHOW

Excellent Good Fair Poor

Overall, how would you rate the Trade Show?

How did you like the theme "Mexican Fiesta"?

How would you rate the quality of the booths?

How would you rate the social portion of the event?
(i.e. food served and Mexican singer – Miguel Neir)

Comments or Suggestions for Future Themes and/or Exhibitors:



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ELECTED OFFICIALS MEETING
Friday, April 20, 2001

Stardust Banquet Room, High Level, AB

PRESENT:

Bill Neufeld	Reeve, M.D. of Mackenzie No. 23
Harvey Prockiw	C.A.O., M.D. of Mackenzie No. 23
Frank Rosenberger,	Deputy Reeve, M.D. of Mackenzie No. 23
Doug Gramson	Councillor, Town of High Level
John Maddison	Interim C.A.O., Town of High Level
Mike Mihaly	Mayor, Town of High Level
Steve MacIntyre	Councillor, Town of High Level
George Bueckert,	Director, Northwestern Health Authority
Barb Spurgeon	Silver Birch Child and Family Services Authority
Lil Sokoloski	Northwestern Health Authority
	Silver Birch Child and Family Services Authority
Helen Braun	Silver Birch Child and Family Services Authority
Florence Wanuch	Northwestern Health Authority
Corrine Card	Silver Birch Child and Family Services Authority
Patrick Shivr	Silver Birch Child and Family Services Authority
Anna Butler	C.A.O., Town of Rainbow Lake
John Watt	Mayor, Town of Rainbow Lake
Ron Arnason	Chair, Northwestern Health Authority
Rayann Ulvick	C.E.O., Northwestern Health Authority
Iris Kurash	Councillor, Town of Rainbow Lake
Pat Kulscar	Councillor, M.D. of Mackenzie No. 23
Tom Hoffman	Councillor, Town of High Level
Freddi Bromling	Silver Birch Child and Family Services Authority
Janet Medynski	Fort Vermilion School Division
David A. Steer	Chair, Fort Vermilion School Division
	Northwestern Health Authority
Walter Sarapuk	Councillor, M.D. of Mackenzie No. 23
Betty Bateman	Councillor, M.D. of Mackenzie No. 23
John W. Driedger	Councillor, M.D. of Mackenzie No. 23

ALSO PRESENT:

Dianne Pawlik	Recording Secretary
Susan McNeil	Reporter, Echo, Northern Pioneer

CALL TO ORDER:

1. **Call to Order**

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Reeve Neufeld called the meeting order at 10:15 a.m.

INTRODUCTIONS: 2. **Introductions**

Reeve Neufeld asked those at the table to introduce themselves.

**ADOPTION OF
AGENDA:**

3. **Adoption of Agenda**

MOTION 01- 01 **MOVED** by Dave Steer

That the agenda be accepted as presented.

CARRIED

MINUTES OF

NOVEMBER 24/00

4. **Minutes of November 24, 2000**

The minutes of November 24, 2000 were not available.

MOTION 01- 02 **MOVED** by Doug Gramson

That the minutes of the November 24, 2000 meeting be deferred to the next meeting.

CARRIED

**Municipal District
of Mackenzie
No. 23**

5. **Municipal District of Mackenzie No. 23**

Reeve Neufeld gave a report on behalf of the Municipal District of Mackenzie No. 23 and advised that there were 282 development permits issued in 2000 with a value of \$43,474,293.50. The MD put forward a Resolution regarding First Nations that was taken to Alberta Association of Municipal Districts and Counties (AAMD&C) spring convention requesting that Municipal Governments be involved in all future land claim and resource negotiations. The Reeve provided a

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synopsis of the MD's position on Memorandum of Understanding's (MOU's) and advised that the CAO and the Reeve have been appointed to represent the MD's interest on future Land Claims.

The Provincial Government passed an ORDER IN COUNCIL effective January 30, 2001 declaring the Municipal District of Mackenzie a "Specialized Municipality".

Ratepayers meetings were held in early April in Fort Vermilion, High Level Rural, La Crete and Zama with Council asking those in attendance what direction they would like to see the MD pursue.

Reeve Neufeld asked C.A.O. Harvey Prockiw to address other issues. Mention was made about a proposed traffic light at 100th Street and 9th Avenue in La Crete. The MD provides a monthly newsletter called the MD Image to keep ratepayers informed of happenings within the municipality. The MD welcomes articles from non-profit organizations and government agencies. The CAO addressed the Hutch Lake Phase 2 development as well as the camp ground. The CAO touched on the MD's WEB page and the hope that it becomes an information source. The goal is to have the Web Page interactive.

QUESTIONS:

A question was raised about the status of Highway 58 East with a response that Little Red River Cree Nation is believed to be doing some construction on the highway. Representatives from both the MD and Little Red River Cree Nation will be attending a meeting on April 23, 2001 with the Minister of Transportation, Ed Stelmach. Right now the Government says highway 58 east is a local road and the MD maintains that it is a primary highway. Little Red River Cree Nation has been maintaining the highway. The biggest issue is the cost of construction as the minister approved the expenditure under a Municipal road grant. Our position is that it is a primary highway and not the responsibility of the MD. Both Little Red River Cree Nation and the MD agree that this is a primary highway.

A question was raised about the progress of highway 58 west with a response that the MD is promoting improvement of highway 58 west. Construction and brushing is committed for the first 27 km at this time with assurances that improvements will be ongoing once they are started. There is significant public concern as there are two log hauls on the road as well as oil and public transportation. The Rainbow Lake council passed a motion to keep up the pressure to have the road widened. The MD is receiving a lot of pressure from the public as well regarding the condition of the road.

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Traffic counts were done on highway 58 west this winter, which is good. The winter traffic count indicates that there is nine times the traffic on highway 58 west as on all previous counts.

There was a question raised on the status of highway 88 to which John Driedger responded that 21 km is being upgraded this summer. Reeve Neufeld advised that there would be some base course next year but have not been advised where at this time.

Northwest Health Services Region

6. Northwestern Health Services Region

Ron Arnason, Chairman of Northwestern Health, advised that there have been a number of changes made to the architectural design of the new hospital that is to be ready for use in 2003. The new design for the facility is expected to be ready for viewing the beginning of May. We are pleased with what we have seen and feel that it should be a functional building. The Rainbow Lake Health Centre has been approved for funding and tenders for the expansions are out now. We hope to have the construction done this summer and completed in the fall. Work is starting on St Theresa's Long Term Care this spring. La Crete's Continuing Care facility is working well with some things still to be worked out.

Regional Health Authorities boundaries are being discussed and we will continue with seventeen Health Authorities. The goal is to have seventeen Regional Health Authorities working as one. The government is going to change the Regional Health Authorities structure from appointed representatives to 2/3 elected and 1/3 appointed. They are currently looking at a ward system with wards yet to be defined. The minister has announced that details will be coming in the next few weeks. We have been attending career fairs and have recruited from several areas. Recruiting nursing staff is a challenge as there is a world shortage. We expect to have enough qualified employees to allow staff to take vacations as we have filled a number of positions that have been vacant for a long time.

Another issue is spousal employment. Our success in recruiting qualified employees is dependent on spouses being able to find jobs. There is a retention committee in place as we have to look after staff once they are here. We have not received the current budget from Alberta Health and Wellness yet and are waiting on funding to finalize our budget.

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A significant issue right now is Meningitis with the government expanding their program. Immunization is now available for those aged 2 to 24 with the program to be completed by September with priority based on need. Our Health Authority begins immunizing on May 15th. There is not a public health emergency and there are no outbreaks similar to Edmonton. The thrust right now is prevention with the key for success being to have everyone vaccinated. Those outside the target group can contact their physician.

There is an issue on inter-facility ambulance topics, which we will defer to the Town of Rainbow Lake.

I would like to recognize this Board and the way they have pulled together over the last 3 years. There has been a lot of turmoil and a lot of capital projects with challenges in staffing and running facilities.

Questions:

There was a question raised as to what additional services the new hospital would have, an example being the 'Stress Test'.

The Board will be looking at what additional services to be considered as there is some space allowed. As additional space is small there will be a limit as to what additional services can be offered. We also have to ensure that there is staff available that is familiar with the type of treatment added.

There was a query as to whether there will be advertising as to what type of services will be available?

There will be information available late in May as to what additional services will be available. This is not a large region so the Regional Health Authority will attempt to bring in specialists where feasible.

There was a question as to whether there would be a MRI machine to which the response was no, the cost would be too great.

Paddle Prairie

Metis Settlement: 7. Paddle Prairie Metis Settlement

There was no representative available to speak on for the Paddle Prairie Metis Settlement.

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**Silver Birch
Child and Family
Services
Authority:**

8. Silver Birch Child and Family Services Authority

Freddi Bromling recognized the Silver Birch Child and Family Services Authority Board and advised that this board will be officially replaced this summer. She advised that this has been a daunting and exciting task. Children's Service has been carved off and given an expanded mandate. There are a lot of people that are not familiar as to what the mandate of the board is. Ms Bromling passed out a leaflet that helped to explain what the Board was responsible for and informed the body that Children in Need have been added to their umbrella.

Gary Friedel arrived at 10:55 a.m.

Ms Bromling advised that Child Services included Child Protection, Foster Care, Adoptions and Handicapped Children's Services; that Early Intervention Programs included Child Circle Projects, Youth Drop In Centre, and Early Intervention Daycare; Prevention of Family Violence includes Safehome; Day Care includes Subsidies and Licensing; Community Development includes Community Resource Centres; and Social Care Facilities Licensing.

There are two areas being developed, they are Early Intervention Day Care Projects which runs Head Start programs and Nursery programs; and funding of Community Resource Centres which are Youth Drop-in Centres in High Level, Rainbow Lake, and La Crete.

The floor was turned over to Corrine Card who advised that the Silver Birch Child and Family Services Authority Board is up for reappointment in August. The deadline for applying to be on the Board, which is made up of both of aboriginal and non-aboriginal members, has been set for April 30, 2001 and the selection panel is being set up now. There are ads running in local papers now. The new CEO, Patrick Shivt, has now been hired. Patrick Shivt was the Director of Education in Saddle Lake and is a past director of Poundmakers Lodge.

The floor was turned over to Patrick Shivt who provided an overview of plans for future issues. He explained how children get lost in cracks

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and leaving to ride due to alcohol. He advised that collectively we can do a lot of things to improve the lot of children in alcoholic and abusive homes. One of his comments was that a communities that looks after the child and raises the child are the ones that are further ahead of the ones that don't view children as a priority. The focus should be on developing a safe habitat for children.

Questions:

A question was raised about inter-agency and whether there was some link between Silver Birch's mission in life as opposed to the Town's mission.

Ms Bromling responded that integration of services is a mandate of the group. There is currently no form of channel between the Silver Birch and the Town although the Community Resource Centre draws on a community base. There is a group of agencies that have banded together to provide the drop-in centre. In that sense it is built in to the way we do business by involving the community.

John Maddison suggested that they may have common clients and common goals and the Town and Silver Birch should sit down and try not to duplicate issues.

Reeve Neufeld welcomed Gary Friedel.

A question was raised about how Zama fit in to Silver Birch's plan to which the response was that there are not school-based projects in every school.

Corrine Card advised that, if there is a need for a program in an area then, Silver Birch could be approached to see how they could help.

Pat Kulscar asked where the Drop-in Centre was located in High Level and was informed that it was beside CIBC.

Reeve Neufeld welcomed Peter Shersten of the High Level RCMP detachment.

The Reeve called a recess at 11:15 a.m.

The meeting was reconvened at 11:25 a.m.

TOWN OF
HIGH LEVEL

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9. Town of High Level

Mayor, Mike Mihaly, spoke regarding the serious challenges facing the Town at this time. There is currently a housing shortage in High Level and they are working on the water problem. Policing is an issue not only in High Level but in the whole Region. As High Level is a larger centre, we are responsible for accommodations. There will soon be mandatory fire service and ambulance service at the High Level Airport and we could be hit with a high cost. The Federal Government is also talking about passing down rail costs.

The floor was turned over to Staff-Sergeant Peter Shersten of the High Level RCMP. He provided some background about High Level policing and stated that policing is not just a High Level issue or a MD issue, it is the whole community issue. The High Level Policing Task Force was established to look into the needs of the area including the number of policemen required, level of service, fiscal reality, community needs, realistic ability to deliver service, as well as the political needs. What we need is recognition from the provincial government that this is a unique area with greater expenses. The High Level detachment is the busiest in Alberta. This is the hub as it is where everyone comes for services. We are currently waiting for a report to come back as to the number of members needed, we are looking at a change in the roll of Bylaw officers and how we can make better use of the North Peace Tribal Council. We are getting a new commanding officer in Alberta, Bill Sweeney, who is currently in charge of the NWT. This will be a good addition for Alberta. We are looking for resources from the Town as well as from the RCMP. We are looking at trying to get a police service dog placed in High Level which will give us one extra member. We are looking at increase highway patrol as there is one transport truck arriving every 2 minutes either going north or south. To add another police officer is a cost of approximately \$70,000. The High Level taxpayer pays the highest amount towards policing in the province. We are trying to get our MLA to champion our cause. There should be some recognition from the Province for the approximately \$3,000,000 revenue generated from VLT's in this area. There is a cash windfall from here of roughly \$2,000,000 to the province which should be returned to the area. We need more resources to deliver the level of service the public expects.

Questions:

Betty Bateman thanked the RCMP for coming to Bistcho Lake for their survival training.

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Plans are in the works for ongoing training in Zama in May. There will be a High Level Search and Rescue Group up and running in the fall.

The large increase in population in this area has increased the demand on policing time. The major cause of fatalities and serious accidents in rural areas are the improper use of child restraints, remote stop signs and impaired driving. Speed is not a major cause of death.

Funding is in place for Search and Rescue training, which will be starting early in May. There is a Search and Rescue Society still on the books and we are looking at reactivating it. Silver Birch Child and Family Services Authority is setting up an advisory council.

There was a suggestion that the Cadet Corps in High Level may be interested in taking the Search and Rescue course.

A question was raised as to whether the Mackenzie Region Patrol has helped the region.

The response was yes they do help as they are another set of eyes in the community and work well with the detachment.

Mayor Mike Mihaly advised that the town will determine the level of policing service they want and where the funding will come from. The Town will use the Task Force report and go to the appropriate ministers using the report as a factual base to say why extra funding is required. The report will prove how we can help ourselves. Timelines have been set for 2002.

There was a comment made about stop signs and a question raised about why Drivers Education doesn't teach new drivers that you should look both ways twice before crossing intersections.

George Bueckert requested phone numbers for co-ordinators for search and rescue and was told that he could contact the High Level RCMP detachment or Rodney Schmidt.

Staff Sergeant Shersten advised that the core of the Search and Rescue Society has to be the community as RCMP officers move on and expertise is lost. There will be a co-ordinator in Fort Vermilion in due course.

Patrick Shvrt asked what programs were available for alcohol and drug abuse.

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Staff Sergeant Shersten advised that 80 - 90% of incidents involve alcohol. At this time the RCMP don't have time on regular shift to do D.A.R.E. There are three instructors that target Grade 5 and there is another one for High School. The RCMP does not have adequate resources and members are now providing these courses on their own time. The community has to decide what level of service they want.

Mayor Mihaly asked if there were any questions on the changes to the High Level Airport and Railway.

There was a reminder that there would be a Forest Education Society Prime Rib Banquet and Silent Auction on May 5 at the High Level Legion Hall. MLA's Michael Cardinal and Pearl Calahassen will be in attendance. The focus will be on the Mackenzie Boreal Society splitting into two groups. It was decided that Forestry Education was needed in this area.

Mayor Mihaly advised that the Town of High Level received a reduction on school taxes thanks to the efforts of MLA Gary Friedel.

John Maddison commented that the Town operates the High Level Airport on a cost recovery basis. They are looking forward to receiving user support and will be willing to pass the operation of the Airport on to anyone wanting to accept the challenge. The Town looks forward to support in the coming changes as they occur.

Tom Hoffman advised that the Forest Education Society goes out to schools and environmentalists to present fair and unbiased education and information about the use and replanting of trees.

Reeve Neufeld recessed the meeting for lunch at 12:00 p.m.

The meeting was reconvened at 1:50 p.m.

Reeve Neufeld thanked Staff Sergeant Peter Shersten for his presentation.

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Mayor John Watt gave an overview of events that have taken place in Rainbow Lake. He advised that Deputy Freeman resigned and Jeff Anderson has now joined Council. Over the last year they have completed construction of the reservoir and are now waiting for precipitation to fill it. Work is completed on the Fire Hall and they have purchased a new loader. The Community Hall is in need of renovations and/or replacement and they would like to upgrade the water plant in the future. Through revenue sharing, Rainbow Lake will now be able to hire more staff. They will be putting in a Recreation Director over the next year.

Emergency Services has been very busy over the past year. They have been servicing part of MD 23 with some victims from MD 22 being transferred by ambulance into High Level. They have been really busy this year with totals already increased over last year. Highway 58 west is in very poor condition and, in places, the ambulance has to slow to 60 km/hr in order to keep patients on stretchers. They are looking into getting another ambulance.

The issue was raised about the ambulance transfer cost. People are going to the Rainbow Lake Health Facility and by conference it is recommended that they be transferred to High Level. The cost of this transfer goes back to the patient, as there is no provision for payment through Alberta Health Care to transfer a patient from a Health Facility to a Hospital. Hopefully there can be some form of an agreement reached to fund this second trip. This cost falls back on the patient even though a physician requests the transfer. In other locations, when a Doctor orders the transfer, Alberta Health Care covers the transfer cost. If the patient is transferred from one facility to a facility with a higher level of care at the Doctors request then Alberta Health Care covers the cost. As Rainbow Lake does not have a hospital, even though a Doctor orders the transfer, the patient has to pay for the transfer. If the case is a Medivac then the fees are paid by Alberta Health Care but not when done by an ambulance. They have had fights with Blue Cross who sometimes refuse to pay for the trip. Blue Cross pays for a trip to the nearest emergency centre only.

John Maddison asked 'Does not each Health Organization receive funding for transferring patients'. He was advised that the transfer is only covered if it is from one health facility to another health facility.

Gary Friedel advised that, where there is a nursing station, the second level of ambulance is not covered. He further advised that he would be

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thing to discuss something, really that he asked for the written support of this group to increase the level of coverage for ambulance service.

Gary Friedel asked that each organization provide a letter of support and presentation to the Minister of Health to explain what the problem is regarding ambulance service and request a solution. Gary Mar is the new Minister of Health. Friedel suggested that the Deputy Minister of Health be invited to come up to receive the presentation.

The Town of Rainbow Lake advised that they would look after organizing a presentation with the assistance of Gary Friedel. Rayann Ulvick offered to assist with the organization.

**North Peace
Tribal Council:**

11. North Peace Tribal Council

There was no representative available to make a presentation.

**Fort Vermilion
School Division**

12. Fort Vermilion School Division

Dave Steer, Chairman advised that he would be speaking about the Tuition Agreement with First Nations, the Spirit of the North School and a new Chief Executive Officer.

Tom Hoffman left the meeting at 1:05 p.m.

On March 30 and 31 approximately 50 staff attended a Fetal Alcohol Syndrome conference in High Level that was organized by the FAS Committee. This conference fit in with the Fort Vermilion School Division's intent to become part of the FAS organization and gave them the opportunity to collaborate with other boards. A proposal was sent to Health Canada to fund a project to work with pregnant teenagers, which was turned down. We will be looking for funding at a later date. The FAS committee is spearheaded by AADAC and we have to give full marks to Gerry Cyr for his assistance. We have requested funding for a regional coordinator and when that is in place agencies will get behind them and support initiatives.

There is now a Tuition Agreement in place for First Nations students. Developments are all positive and there are no problems anticipated.

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Mike Davenport has given his notice effective in 2002. We have engaged the services of a consulting group to recruit a new CEO and interviews will take place after the next election. If there are any delays in filing the position Mike Davenport advised that he would delay his retirement.

La Crete Public School renovations are a priority now and we expect news today regarding funding. Other smaller upgrades are in line for next year.

The Spirit of the North School opening is slated for June 21st with invitations being sent out soon for the event.

Questions:

A question was raised regarding the radio announcement that there was \$8,000,000 given for upgrading La Crete Public School with the response that funding is not official at this time.

Dave Steer advised that High Level Public School was fortunate in getting assistance with renovations that were approved just before budget cuts came into place. La Crete Public School needs a complete renovation, which will exceed those done at High Level Public School.

Gary Friedel

13. Gary Friedel, MLA

Gary Friedel commented on this being one of the most informative get togethers that he has been a part of and that it is interesting seeing what new changes have taken place. From discussions that went on he felt that policing is the most common topic that all parties are in agreement on. Mention was made about the ambulance issue and he realized that every person in this room is effected by the lack of service. Gary Friedel could not emphasize how important it is to work together.

The biggest concern right now is transportation infrastructure, Highway 88 and widening and working on Highway 58 west. Monday, April 23 representatives of the MD will be coming to Edmonton to talk about Highway 58 east. It is difficult to handle issues alone and much more effective when people from the community show concern. Having the ministers and senior staff come up here for a presentation is even better as it is more difficult to say no when looking someone in the face.

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Mike Mihaly was in Edmonton a week and a half ago and met with Ty Lund relative to infrastructure issues regarding the Town's use of the Provincial Building. The Town will not be asked to vacate their premises until they have a suitable place to go. There was discussion about the Policing Task Force Committee and the level of demand on police is higher than any other community. He advised that he was not aware of the Policing Task Force Committee until Mike Mihaly mentioned it. This Committee involves the highest level of K Division and can be handed on to the successor. Peter mentioned the reluctance of politicians to get involved but is fairly optimistic that this matter can be brought back on the table. There is a good level of communication now and he felt that he could call anyone with confidence. Eight years ago it was important that he attend Council and Board meetings on a regular basis.

John Maddison asked Gary Friedel to come talk to Town Council on occasion to which Gary Friedel responded that he would attempt to come to a meeting this summer.

Mayor Mike Mihaly mentioned that MLA's Michael Cardinal, Pearl Calahassen, and Gary Friedel will be coming on May 5th to help start off the Mackenzie Boreal Forest Education Society Prime Rib Banquet and Silent Auction. This will be a further opportunity for more community involvement. Forestry is a rapidly growing industry and it is hoped that more will come out to attend as the Mackenzie Boreal Forest Education Society has done a lot of work towards forestry awareness in the Community.

Gary Friedel made an announcement regarding funding for renovations to the La Crete Public School and presented confirmation of the 8.9 million-dollar grant to Dave Steer. The announcement was given to the northern media in advance as the papers are weekly. He further announced that he would be in attendance at the opening the Spirit of the North Community School in the next few weeks. Mention was made about the La Crete Health Facility and construction.

Questions:

A question was asked regarding highway 58 west and what kind of funding was available this year.

Gary Friedel advised that \$10,000,000 had been budgeted for this year. The project was sent out for tender and came back at 40% over budget. The Department decided not to accept the tender and put it out for contract. Phase II is to go out for paving in year two. There is support to get the highway widened first by increasing the shoulders.

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There seems to be agreement among the department to accept this. A letter of support from the northern Councils would help to get the widening done. Some of the maintenance was to be an overlay, which would help and would be a minor cost in relation to the whole project. Right now widening is the most important issue.

Reeve Neufeld asked the Town of Rainbow Lake for a copy of their letter to be forwarded to the MD so that the MD can lend their support to widening the highway as well.

Mention was made that previous highway traffic counts happened in the summer when there was less traffic. With the new count of a month ago being so high, it should help with the process.

Gary Friedel advised that he had no doubt that the Minister of Transportation and the Deputy Minister of Transportation were aware that the MD's priority is Highway 88. The hopes that there would be strong commitment from the Department of Transportation have not been forthcoming. It may be possible, that if pressure is brought to bear through northern development, Highway 88 will become a higher priority. There is a possibility that a lot of money for the north was channeled to the Grand Prairie highway and we will have to get some of that back.

A question was raised about extending highway 58 west to Fort Nelson.

Gary Friedel advised that the issue was raised at a public meeting in Rainbow Lake. At that time he advised that priorities were put on Highway 58 west from High Level to Rainbow Lake and on Highway 88. BC has not been very warm about meeting us at the border but there will be an election next month which could result in an attitude change. We will have to wait and see.

Ron Arnason mentioned that the biggest benefactor would be BC due to royalties from Oil and Gas exploration in BC. They should be pushing for this.

Mike Mihaly advised that he attended a conference in BC and they don't have a Northern Development Council, they have a Commission. They said that Fort Nelson is at odds with each other and the Town Council is not all in agreement for the continuing of the road. The Town of High Level will be going over to their Trade Show on May 5th and have invited the High Level & District Chamber of Commerce to attend as well. We will have a questionnaire at the booth for residents

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of the town to complete. Until now we have been talking to them on the political level and will now take it to the people and see what results. We feel that they are afraid of this highway and that it will hurt their business. We cannot put this on a priority until the BC government commits to building their portion of the road.

Gary Friedel advised that there has been promotion to build a road from Fort McMurray to Peace River and that he supports the concept but his priority is the road to Red Earth, Highway 88, Highway 58 east and Highway 58 west.

A question was raised as to whether Highway 88 was first on the list to which Gary Friedel responded that Highway 58 west and Highway 88 are lumped together.

Host for next Meeting

14. Host of Next Meeting

Northwestern Health Services Region advised that they would host the next meeting.

Adjourn Meeting 15. Adjourn Meeting

MOTION 01- 03 MOVED by Steve McIntyre

That the meeting be adjourned at 2:50 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 2001.

Chairperson

Recording Secretary

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, May 8, 2001
1:00 p.m.**

**Seminar Room, Fort Vermilion School Division Central Office
Fort Vermilion, Alberta**

AGENDA

CALL TO ORDER: 1. a) Call to Order
1:00 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda *Page 1*
1:00 to 1:03 p.m.

b) Adoption of the Agenda *Page 1*
1:03 to 1:05 p.m.

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) Minutes of the April 18, 2001
Committee of the Whole Meeting
1:05 to 1:10 p.m. *Page 11*

b) Minutes of the April 18, 2001
Regular Council Meeting *Page 19*
1:10 to 1:15 p.m.

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a) *Page*

b) *Page*

**PUBLIC
HEARINGS:**

5. a) Bylaw 246/01 – Land Use Bylaw Amendment
Hamlet-Country Residential District (HCR) *Page 31*
1:15 – 1:30 p.m.

- b) Bylaw 248/01 – Land Use Bylaw Amendment
Hamlet Residential District “HR 1” to
Hamlet Public/Insitutional District “HP”
Lot 24, Block 11, Plan 782 2018
1:30 p.m. – 1:45 p.m.

Page 37

- c) Bylaw 250/01 – Land Use Bylaw Amendment
Hamlet Residential District 1A “HR-1A” to
Hamlet Residential District 3 “HR-3”
Plan 962 0266 Block 1 Lot 2 in the Hamlet of La Crete
1:45 p.m. – 2:00 p.m.

Page 51

DELEGATIONS:

6. a)
b)

Page

Page

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports
2:00 to 2:05 p.m.
b) CAO Report
2:05 to 2:10 p.m.
c)
d)

Page

Page

Page

Page

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) Bylaw 246/01 – Land Use Bylaw Amendment
Hamlet-Country Residential District (HCR)
2:10 –2:15 p.m.
b) Bylaw 248/01 – Land Use Bylaw Amendment
Hamlet Residential District “HR 1” to
Hamlet Public/Insitutional District “HP”
Lot 24, Block 11, Plan 782 2018
2:15 p.m. – 2:20 p.m.

Page 31

Page 37



- c) Bylaw 250/01 – Land Use Bylaw Amendment *Page 51*
Hamlet Residential District 1A “HR-1A” to
Hamlet Residential District 3 “HR-3”
Plan 962 0266 Block 1 Lot 2 in the Hamlet of La Crete
2:20 p.m. – 2:25 p.m.
- d) Bylaw 251/01 – Land Use Bylaw Amendment *Page 61*
Hamlet Commercial District (HC1) to
Hamlet Residential District (HR1)
2:25 p.m. – 2:30 p.m.
- e) Bylaw 253/01 – Land Use Bylaw Amendment *Page 69*
Part of SW 35-105-15-W5M
Agricultural District 1 “A-1” to Rural Country
Residential District “RC”
2:30 p.m. – 2:35 p.m.
- f) Bylaw 254/01 – Land Use Bylaw Amendment *Page 77*
NE 11-107-14-W5M
Agricultural District 1 “A-1” to Rural Country
Residential District “RC”
2:40 p.m. – 2:45 p.m.
- g) Bylaw 257/01 – Land Use Bylaw Amendment *Page 85*
Urban Reserve “UR” to Hamlet Residential District 1 “HR1”
Lot A, Plan 802 1220
2:45 p.m. – 2:50 p.m.
- h) Communication System Review *Page 91*
2:50 p.m. – 2:55 p.m.
- i) *Page*
- j) *Page*
- PROTECTIVE SERVICES:**
9. a) *Page*
- b) *Page*



**AGRICULTURAL
SERVICES:**

10. a) Bylaw 249/01 – Agricultural Service Board Administrative Decisions 2:55 p.m. – 3:00 p.m. **Page 101**
- b) *ILO Task Force* **Page**
- c) **Page**

**CORPORATE
SERVICES:**

11. a) Mighty Peace Tourist Association 3:00 p.m. – 3:05 p.m. **Page 105**
- b) Local Authorities Pension Plan (LAPP) 3:05 p.m. – 3:10 p.m. **Page 109**
- c) Appoint Council Members to Review Bursary Applications 3:10 p.m. – 3:15 p.m. **Page 115**
- d) Meeting Request from Municipal Affairs Critic 3:15 p.m. – 3:20 p.m. **Page 117**
- e) Mackenzie Municipal Services Agency Meeting 3:20 p.m. – 3:25 p.m. **Page 121**
- f) Northern Reeves/Mayors Meeting 3:25 p.m. – 3:30 p.m. **Page 123**
- g) Special Council Meeting 3:30 p.m. – 3:35 p.m. **Page 125**
- h) Date Change for June 5 Council Meeting 3:35 p.m. – 3:40 p.m. **Page 127**
- i) *Bylaw 258/01* **Page**
- j) **Page**

**OPERATIONAL
SERVICES:**

- | | | |
|-----|----|-------------|
| 12. | a) | <i>Page</i> |
| | b) | <i>Page</i> |
| | c) | <i>Page</i> |

**IN CAMERA
SESSION:**

- | | | |
|-----|----|-------------|
| 13. | a) | <i>Page</i> |
| | b) | <i>Page</i> |

ADJOURNMENT:

- | | | |
|-----|----|--------------------------|
| 14. | a) | Adjournment
3:40 p.m. |
|-----|----|--------------------------|

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the April 18, 2001 Committee of the Whole Meeting
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Wednesday, April 18, 2001 Committee of the Whole meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That Council adopt the minutes of the April 18, 2001 Committee of the Whole meeting, as presented.

Review: *ES*

Dept. Administration

C.A.O.

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE**

**Zama Community Hall
Zama, Alberta**

Wednesday, April 18, 2001

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

Greg Newman	Councillor
Walter Sarapuk	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Dianne Pawlik	Administrative Assistant
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Operational Services
Sheldon Robb	Chief Constable, Mackenzie Regional Patrol

Minutes of the Committee of the Whole meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, April 18, 2001, in the Zama Community Hall, Zama, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the Committee of the Whole meeting to order at 4:10 p.m.

**ADOPTION OF
AGENDA:**

2. a) **Adoption of Agenda**

The following additions were made to the agenda:

- 10. b) Zama Emergency Medical Services
- 9. b) CAO Performance Appraisal

MOTION 01-194 **MOVED** by Councillor Rosenberger

That the agenda be adopted with additions.

CARRIED

DELEGATIONS: 3. a) **Compass Assessment**

Reeve Neufeld welcomed Alan McNaughton as the delegation from Compass Assessment to the meeting at 4:15 p.m.

Alan McNaughton discussed the assessment of the M.D. of Mackenzie and informed Council that open houses will be held in May at various locations within the municipality.

Reeve Neufeld thanked the delegation who then left the Council table at 4:40 p.m.

UTILITY

SERVICES: 4. a)
(Councillor Rosenberger)

There were no items under this heading.

RECREATION AND

TOURISM: 5. a)
(Councillor Sarapuk)

There were no items under this heading.

COMMUNITY

SUPPORT
SERVICES: 6. a)
(Councillor Sarapuk)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Wieler.

**PLANNING AND
DEVELOPMENT:**
(Councillor Wieler)

7. a) **Report for January to April 15, 2001**
Director of Planning and Emergency Services

The Director of Planning and Emergency Services presented his report. A discussion was held on the mutual forestry agreement.

Councillor Wieler turned the Chair back to Reeve Neufeld.

**AGRICULTURAL
SERVICES:**
(Councillor Thiessen)

8. a)
There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Kulscar.

**ADMINISTRATIVE,
COUNCIL,
PERSONNEL:**
(Councillor Kulscar)

9. a) **Income Statement, March 21, 2001**
Year-to-Date Totals

The March 21, 2001 Income Statement Year-to-Date totals was presented and discussed.

9. b) **C.A.O. Performance Appraisal**

The C.A.O. performance appraisal was referred to the regular Council meeting agenda.

Councillor Kulscar turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Bateman.

PROTECTIVE

SERVICES:

(Councillor Bateman)

10. a) **Month End Report for March**

The Protective Services report was presented and discussed.

10 b) **Zama Emergency Medical Services**

The Zama Emergency Medical Services item was referred to the regular Council meeting agenda.

Councillor Bateman turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Rosenberger.

TRANSPORTATION

SERVICES:

(Councillor Rosenberger)

11. a) **Purchase of the Alberta Infrastructure Shop Located in Fort Vermilion**

A discussion was held on the purchase of the Alberta Infrastructure Shop in Fort Vermilion.

The Reeve recessed the meeting at 5:16 p.m.

The Reeve reconvened the meeting at 5:25 p.m.

11. b) **Grader Cost Analysis**

Council discussed the Grader Cost Analysis and referred this item to the regular Council meeting for decision.

Councillor Kulscar left the meeting at 6:00 p.m.

11. c) **GIS Proposals**

Council discussed the proposals for a Geographic Information System.

Councillor Kulscar returned to the meeting at 6:12 p.m.

11. d) **Rural Road Study Completed by
AMEC Infrastructure Limited**

Discussion was held on the rural road study completed by AMEC Infrastructure Ltd.

Councillor Rosenberger turned the Chair back to Reeve Neufeld.

ADJOURNMENT: 12. a) **Adjourn Committee of the Whole Meeting**

MOTION 01-195 **MOVED** by Councilor Thiessen

That the Committee of the Whole meeting be adjourned at 6:14 p.m.

CARRIED

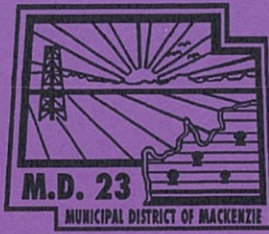
These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the April 18, 2001 Regular Council Meeting
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Wednesday, April 18, 2001 regular Council meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That the minutes of the April 18, 2001 regular Council meeting be adopted as presented.

Review: *ES*

Dept. *Administration*

C.A.O. *[Signature]*

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Wednesday, April 18, 2001

**Zama Community Hall
Zama, Alberta**

PRESENT:

Bill Neufeld	Reeve
Frank Rosenberger	Deputy Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

Greg Newman	Councillor
Walter Sarapuk	Councillor

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Paul Driedger	Director of Planning and Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Operational Services
Marco Braat	Superintendent of Utilities
Dianne Pawlik	Administrative Assistant

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, April 18, 2001, in the Zama Community Hall, Zama, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 7:10 p.m.

AGENDA: 2. a) **Items to Add or Delete from the Agenda**

The following items were added to the agenda:

6.a) Knelsen Sand and Gravel

- 11.d) Tourism Workshop
- 11.e) Family and Community Support Services Letter
- 12.d) Grader Cost Analysis
- 13.b) Zama Emergency Medical Support

2. b) **Adoption of Agenda**

MOTION 01-196 **MOVED** by Councillor Thiessen

That the agenda be adopted with additions.

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the April 2, 2001
Special Council Meeting**

MOTION 01-197 **MOVED** by Councilor Rosenberger

That the minutes of the April 2, 2001 Special Council meeting be adopted as presented.

CARRIED

3. b) **Minutes of the April 3, 2001
Committee of the Whole Meeting**

MOTION 01-198 **MOVED** by Councillor Wieler

That the minutes of the April 3, 2001 Committee of the Whole meeting be adopted as amended by removing "as well as create a" and "review the" in the last sentence of the Mackenzie Municipal Service Agency delegations discussion.

CARRIED

3. c) **Minutes of the April 3, 2001
Regular Council Meeting**

MOTION 01-199 **MOVED** by Councillor Thiessen

That the minutes of the April 3, 2001 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a)

There were no items under this heading.

**PUBLIC
HEARINGS:**

5. a)

There were no public hearings.

DELEGATIONS: 6. a) **Knelsen Sand and Gravel**

Reeve Neufeld welcomed Darryl Quist from Knelsen Sand and Gravel to the meeting at 7:30 p.m.

Darryl Quist made a presentation regarding contracting out the gravel haul.

Reeve Neufeld thanked Darryl Quist who then left the Council table at 7:50 p.m.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors reported on Committees as follows:

Councillor Rosenberger reported no meetings.

Councillor Driedger reported no meetings.
Councillor Bateman reported no meetings.
Councillor Wieler reported no meetings.
Councillor Kulscar reported on the Community Lottery Board
Nominating Committee meeting and the Mackenzie Economic
Development Board.
Councillor Peters reported no meetings.
Councillor Thiessen reported no meetings.
Reeve Neufeld reported on the Ratepayers meetings.

MOTION 01-200 **MOVED** by Councillor Peters

That the Council Committee reports be accepted as presented.

CARRIED

7. b) **CAO Report**

Harvey Prockiw gave an oral report.

MOTION 01-201 **MOVED** by Councillor Peters

That the CAO report be accepted as presented.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) **Bylaw 250/01 – Land Use Bylaw Amendment
Hamlet Residential District 1A (HR1A) to
Hamlet Residential District 3 (HR3)
Plan 962 0266 Block 1 Lot 2 in the Hamlet of La Crete**

MOTION 01-202 **MOVED** by Councillor Bateman
Bylaw 250/01
First Reading

That first reading be given to Bylaw 250/01 being a Land Use Bylaw
amendment to rezone Plan 962 0266, Block 1, Lot 2 in the Hamlet of
La Crete from Hamlet Residential District 1A (HR1A) to Hamlet
Residential District 3 (HR3).

CARRIED

8. b) **Subdivision Time Extension 97MK029**
Plan 962 0266 Block 1 Lot 2 & Pt. NE 4-106-15-W5M

MOTION 01-203 **MOVED** by Councillor Rosenberger

That the time extension for subdivision application 97MK029 for Part of Plan 962 0266, Block 1, Lot 2 and Part NE 4-106-15-W5M be extended to December 31, 2001.

CARRIED

8. c) **Bylaw 256/01 – To Amend Bylaw 149/98 For the**
Purchase of Three Vehicles for
Bylaw Enforcement Officers

MOTION 01- 204 **MOVED** by Councillor Wieler
Bylaw 256/01
First Reading

That first reading be given to Bylaw 256/01 being a bylaw to amend Bylaw 149/98 for the purchase of three vehicles for Bylaw Enforcement Officers, to allow the debentures to bear interest during the currency of the debentures at a rate not exceeding six and one quarter (6.25%) per annum.

CARRIED

MOTION 01-205 **MOVED** by Councillor Wieler
Bylaw 256/01
Second Reading

That second reading be given to Bylaw 256/01 being a bylaw to amend Bylaw 149/98 for the purchase of three vehicles for Bylaw Enforcement Officers, to allow the debentures to bear interest during the currency of the debentures at a rate not exceeding six and one quarter (6.25%) per annum.

CARRIED

MOTION 01-206 MOVED by Councillor Kulscar

That Council give consideration to go to third reading of Bylaw 256/01 being a bylaw to amend Bylaw 149/98 for the purchase of three vehicles for Bylaw Enforcement Officers, to allow the debentures to bear interest during the currency of the debentures at a rate not exceeding six and one quarter (6.25%) per annum, at this meeting.

CARRIED

MOTION 01- 207 MOVED by Councillor Wieler
Bylaw 256/01
Third Reading

That third reading be given to Bylaw 256/01 being a bylaw to amend Bylaw 149/98 for the purchase of three vehicles for Bylaw Enforcement Officers, to allow the debentures to bear interest during the currency of the debentures at a rate not exceeding six and one quarter (6.25%) per annum.

CARRIED

**PROTECTIVE
SERVICES:**

9. a)

There were no items under this heading.

**AGRICULTURAL
SERVICES:**

10. a)

There were no items under this heading.

**CORPORATE
SERVICES:**

11. a) **Elected Officials Meeting**

MOTION 01-208 MOVED by Councillor Kulscar

That all Councillors be authorized to attend the Elected Officials meeting in High Level on April 20, 2001.

CARRIED

11. b) Highway 58 to Garden River

MOTION 01-209 **MOVED** by Councillor Wieler

That Reeve Neufeld and Councillors Rosenberger and Newman be authorized to attend the April 23, 2001 meeting with the Honorable Ed Stelmach in Edmonton.

CARRIED

11. c) Provincial Conference on Homelessness and Affordable Housing

MOTION 01 - 210 **MOVED** by Councillor Thiessen

That Councillor Driedger be authorized to attend the Finding Home Building Inclusive Communities Conference in Red Deer on May 31 and June 1, 2001.

CARRIED

11. d) Tourism Workshop

The Tourism Workshop was addressed at the last regular Council meeting.

11. e) Family and Community Support Services Letter

MOTION 01-211 **MOVED** by Councillor Thiessen

That the letter from the Family and Community Support Services be received for information.

CARRIED

**OPERATIONAL
SERVICES:**

12. a) **Gravelling and Re-gravelling Policy**

MOTION 01-212 **MOVED** by Councillor Driedger

That Policy PW012 – Gravelling and Re-gravelling be adopted as attached.

CARRIED

MOTION 01-213 **MOVED** by Councillor Wieler

That in 2001 all gravel hauling be contracted out.

CARRIED.

12. b) **Sale of M.D. Gravel for Personal and Farm Use**

Councillor Rosenberger declared a pecuniary interest regarding the sale of M.D. gravel for personal and farm use and left the meeting room at 8:14 p.m.

MOTION 01-214 **MOVED** by Councillor Kulscar

That Policy PW014 – Gravel Supply be adopted as amended and attached.

CARRIED.

Councilor Rosenberger returned to the meeting at 8:20 p.m.

Reeve Neufeld recessed the meeting at 8:20 p.m.

Reeve Neufeld reconvened the meeting at 8:30 p.m.

12. c) **Letter from Northern Coordinated Action for Recycling Enterprises**

MOTION 01-215 **MOVED** by Councillor Thiessen

That the letter from Northern Coordinated Action for Recycling Enterprises be received as information.

CARRIED

12. d) **Grader Cost Analysis**

MOTION 01-216 **MOVED** by Councillor Rosenberger

That motor grader MG5 and MG6 be replaced at a maximum cost of \$150,000 each with funding to come from the Equipment Capital Reserve.

DEFEATED

MOTION 01-217 **MOVED** by Councillor Wieler

That request for proposals be performed for the Fort Vermilion and La Crete Grader beats for a term of five years with tenders to be specified by mile and by hour.

CARRIED

MOTION 01-218 **MOVED** by Councillor Bateman

That a request for proposal be performed for the Zama grader beat for a term of five years with tenders to be specified by mile and by hour.

CARRIED

MOTION 01-219 MOVED by Councillor Peters

That Council give consideration to go in Camera at 8:50 p.m. to discuss issues under Sections 16(4) and 26(1) of the Freedom of Information and the Protection of Privacy Act.

CARRIED

**IN CAMERA
SESSIONS:**

13. b) Zama E.M.S.

13. a) Annual Performance Appraisal and Goal Setting

MOTION 01-220 MOVED by Councillor Peters

That Council come out of camera at 9:52 p.m.

CARRIED

MOTION 01-221 MOVED by Councillor Rosenberger

That the C.A.O. employment contract be amended as negotiated.

CARRIED

ADJOURNMENT: 11. a) Adjournment

MOTION 01-222 MOVED by Councillor Wieler

That the meeting be adjourned at 9:54 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Municipal District of Mackenzie No. 23
Manager's Report
May 3, 2001

Mackenzie Regional Landfill

I have been attending some of the landfill meetings in order to resolve issues such as the draft policy manual, the outstanding invoice to Meander River and the possible construction of another landfill(s).

Relations with Town of High Level

Reeve Bill and I have met with Town CAO John Maddison and Mayor Mike Mihaly to discuss numerous outstanding matters. I have also met with John Maddison to discuss administrative issues including service sharing. Given this improved communication, many issues are getting addressed.

Meeting with various provincial ministers

Preparing for and meeting with the ministers has been consuming a large part of my time. These are important issues and I think we are making the right move by being this politically active.

Zama EMS

We have still not had any response from the community in terms of volunteering to become EMRs. We will bring this to the next agenda.

Regional ambulance RFP

Given that the Medivac and Town of High Levels agreements end next fall, we have decided to defer this matter until that time. Then we can truly offer a regional bid for ambulance service.

Fort Vermilion flood disaster plan

Paul's department as well as other employees have worked hard to prepare a disaster plan for the possible ice jam/summer flood. We met with numerous agencies and the public to convey our plan should this occur. We will be working on the balance of the plan this summer.

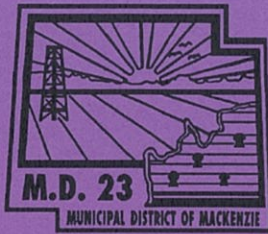
Respectfully Submitted,



Harvey Prockiw, CAO



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Paul Driedger Planning and Emergency Services
Title:	Public Hearing Bylaw 246/01 Land Use Bylaw Amendment Hamlet-Country Residential District (HCR)
Agenda Item No:	5 a) / 8 a)

BACKGROUND / PROPOSAL:

I received a request from Mr. Isaac Dyck to amend our Land Use Bylaw for the Hamlet-Country Residential District to accommodate OWNER OPERATOR BUSINESSES.

DOCUMENTATION ATTACHED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The developer has had interest in lot sales if owner operator businesses would be allowed in the HCR District.

The request is to allow for truckers, mechanics, welders, or other similar trades who are the owner of the business as well as the operator of the vehicle. This would only be for mobile businesses conducted off the premises of the HCR District.

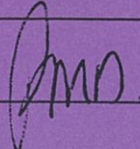
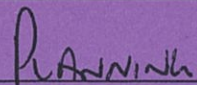

Concerns with allowing this proposed amendment to the Land Use Bylaw would be difficult to track the size of these types of businesses and the numbers of units that would be operated out of each Hamlet Country Residential Lot.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council Proceed with Second & Third Reading of Bylaw 246/01.

Review: 	Dept. 	C.A.O. 
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BYLAW NO. 246/01

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to allow for owner operator type businesses in the Hamlet Country Residential District within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the following definition be added to Section 1.2:

"Owner-Operator Mobile Business" means the use of land or buildings where the resident operates a mobile business which is conducted off the premises and may include parking and maintenance of a commercial vehicle required to carry out the mobile business.
2. The following be added to Section 5.9.F B Hamlet Country Residential District 1 "HCR" as a discretionary use:
 - (5) Owner-Operator Mobile Business
3. Section 5.9.F-.J. Additional Requirements be amended by adding the following:
 - (1)
 - (f) in the case of a Owner-Operator Mobile Business, the size of the building in relationship to the site and adjacent uses but in no case shall any building used for commercial purposes exceed 2500 square feet (232.25 square metres) in total building area

(g) all the provisions of Section 4.26 respecting Home Based Businesses shall be applied to an Owner-Operator Mobile Business except that there may be additional employees who do not reside on the site provided they work off the premises

(4) The Owner-Operator Mobile Business shall be limited to a maximum of one (1) Commercial Vehicle related to the subject business.

4. The adoption of this bylaw is effective upon the date of the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

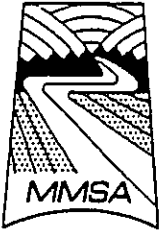
Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

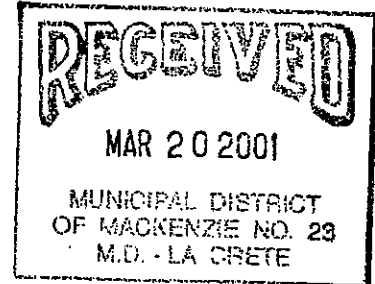


Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn AB T0H 0E0

March 15, 2001
File: LUB-6D-MD23

Municipal District of Mackenzie No. 23
Box 1690
La Crete, Alberta
T0H 2H0



ATTENTION: Paul Driedger,
Director of Planning, Development,
Protective and Community Services

Dear Reeve Neufeld and Council:

RE: Proposed Land Use Bylaw Amendment - Bylaw No. 246/01

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with comments on Bylaw 246/01 to the Municipal District of Mackenzie No. 23 Land Use Bylaw, which is an amendment to the text of the Land Use Bylaw.

The proposed amendment would:

1. Establish a new category of land use in the Land Use Bylaw referred to as "Owner-Operator Mobile Business".

A new definition is added to the Land Use Bylaw as follows:

"Owner-Operator Mobile Business" means the use of land or buildings where the resident operates a mobile business which is conducted off the premises and may include parking and maintenance of a commercial vehicle required to carry out the mobile business."

An "Owner-Operator Mobile Business" is similar to a "Home Based Business" where the resident of a dwelling carries on a business in the dwelling or on an accessory building on the site. However, unlike a "Home Based Business", an "Owner-Operator Mobile Business" conducts the actual business off the premises.

Once added to the Definitions Section of the Land Use Bylaw, an "Owner-Operator Mobile Business" could be added to any appropriate zone in the Bylaw as either a permitted or discretionary use.

2. Add "Owner-Operator Mobile Business" as a listed Discretionary Use in the Hamlet Country Residential District 1 "HRC".

MMSA Staff understands that it is within the "HCR" zone that there is currently a demand for such use. There would be nothing preventing Council adding this use to other appropriate zones in the future.

3. Add appropriate provisions in the HCR zone for "Owner-Operator Mobile Business" in order to protect adjacent residential uses and maintain the character of the country residential subdivision (the HCR zone is intended to apply to multi-parcel subdivisions within Hamlet boundaries).

More specifically, the new requirements:

- a) Would limit any building used for commercial purposes to 2500 square feet.
- b) Provide that most of the requirements related to "Home Based Business" shall also apply to an "Owner-Operator Mobile Business". This relates to provisions regarding open storage, changes to the appearance of the residence, signage, parking, and potential nuisance effects. However, unlike a "Home Based Business", an "Owner-Operator Mobile Business" is allowed to hire employees not resident on the site provided they work off the premises.
- c) Limit the "Owner-Operator Mobile Business" "Owner-Operator Mobile Business" to one commercial vehicle.

These requirements, as well as allowing an "Owner-Operator Mobile Business" as a Discretionary Use i.e. case-by-case determination, would ensure that such uses would be compatible with the general residential character of the area.

Based on the foregoing, it is recommended that MD No. 23 give Second and Third Reading to Bylaw 246/01.

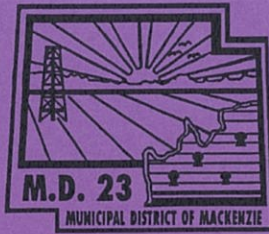
Respectfully Submitted,



Michael Otis, MES, MCIP, ACP
Director of Planning,
MACKENZIE MUNICIPAL SERVICES AGENCY

MO/mc

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Liane Lambert, Development Officer
Title:	Public Hearing Bylaw 248/01 - Land Use Bylaw Amendment Hamlet Residential District "HR 1" to Hamlet Public/Institutional District "HP" Lot 24, Block 11, Plan 782 2018
Agenda Item No:	56) / 86)

BACKGROUND / PROPOSAL:

A non-profit organization, made up of community members in conjunction with the Silver Birch Society has put in a proposal to established a Youth Drop- in Center in Fort Vermilion, AB. The committee is requesting to re-zone Lot 24, Block 11, Plan 782 2018 from Hamlet Residential "HR 1" to Hamlet Public/Institutional "HP".

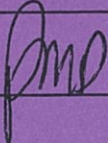
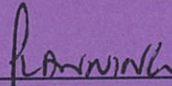

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The proposed site for a Youth Drop-in Center on Lot 24, Block 11, Plan 782 2018 is located directly south of the local RCMP detachment building and West of the Fort Vermilion School Division Office. This is an ideal location for a Youth Drop-in Center providing a positive alternative to loitering around town center, local business or on the streets. With the existing institutional uses such as RCMP detachment and school division offices in its vicinity, would seem to provide a focal point of institutional and recreational facilities with easy access by the residents. Hence, the proposal conforms to the development objectives and policies of the GDP.

The Center is to be an organized and supervised program, following rules and regulation. Its hours will be only until 11:00pm, to not conflict with Municipal District of Mackenzie No 23 **Curfew Bylaw 231/00**, which states:

2. (c) "Curfew period" means the time between 10:30 p.m. And 6.00 am of the next day on a school night and between 12:00am and 6:00am of the same day on a non-school night.

A supervisor would be present at all times during opening hours and for all functions. Although the lack of available parking space is limited, an alternative location is being considered at the School Division parking lot.

Review: 	Dept. 	C.A.O. 
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Alternative locations have been looked at, but nothing was available or were too expensive to rent.

On April 27, 2001 a letter was received from the Fort Vermilion Youth Activities Center Committee retracting the request to re-zone Lot 24, Block 11, Plan 782 2018 from Hamlet Residential (HR 1) to Public/Institutional District (HP).

COSTS / SOURCE OF FUNDING

Not applicable

RECOMMENDED ACTION (by originator):

That Council **Defeat** second reading for Bylaw 248/01.

Review:

Dept.

C.A.O.

BYLAW NO. 248/01

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to amend the said Land-Use Bylaw in order to allow for a proposed development of the subject property for a Youth Drop-in Centre, and

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land-use designation of the subject land, known as Lot 24, Block 11, Plan No. 7822018 and situated within the Municipal District of Mackenzie No. 23, be changed from Hamlet Residential District 1 (HR1) to Hamlet Public/Institutional District (HP) as shown on Schedule "A", and
2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

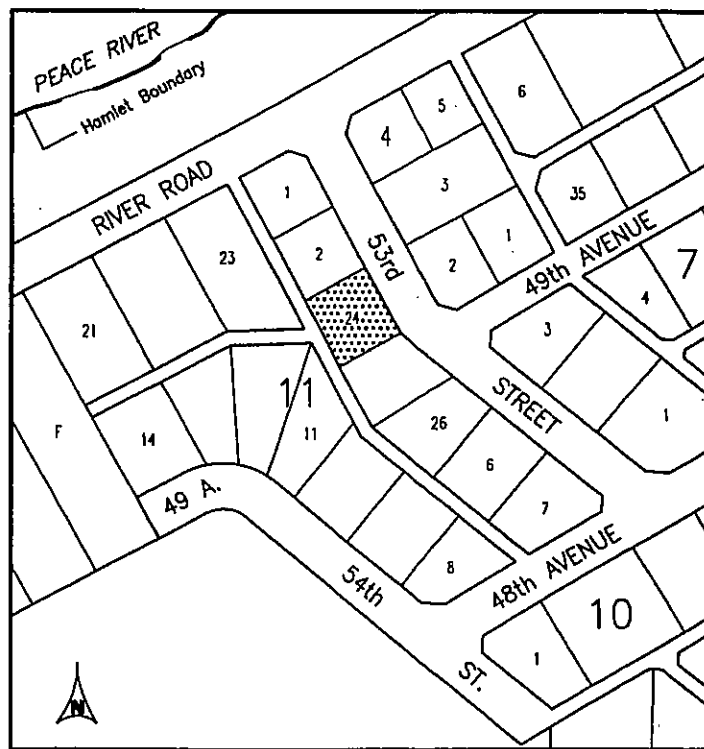
Eva Schmidt, Executive Assistant

SCHEDULE "A"

BYLAW No. 248/01

1. That the land-use designation of the following property known as:

Lot 24, Block 11 of Plan No. 7822018, as depicted below, be amended from Hamlet Residential District 1 (HR1) to Hamlet Public/Institutional District (HP):



FROM: Hamlet Residential District 1 (HR1)
TO: Hamlet Public/Institutional District (HP)

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.

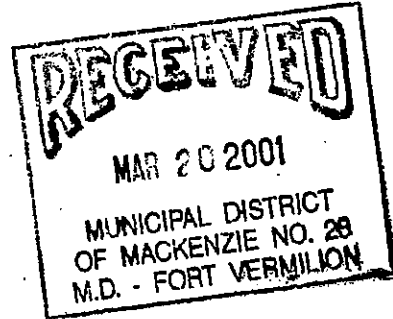


Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn AB T0H 0E0

March 14, 2001

Municipal District of Mackenzie No. 23
Box 1690
La Crete, AB
T0H 2H0



ATTENTION: Paul Driedger, Director
Planning, Development, Protective and Community Services

Dear Reeve Neufeld and Council:

RE: Proposed Bylaw No. 248/01 as an Amendment to the existing Land-Use Bylaw

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with comments and recommendation on a proposed amendment to the existing Land-Use Bylaw with regard to Lot 24, Block 11 of Plan No 7822018. The subject land is situated in the south-west section of the Hamlet of Fort Vermilion, fronting on 53rd Street as shown on Schedule "A" hereto attached.

RECOMMENDATION

It is recommended that the application to rezone the subject land, known as Lot 24, Block 11 of Plan No 7822018 as shown on Schedule "A" to this report, from Hamlet Residential District 1 (HR1) to Hamlet Public/Institutional District (HP) be APPROVED.

COMMENTS

The following comments are provided for consideration of Council:

1. Conformity to the GDP policies:

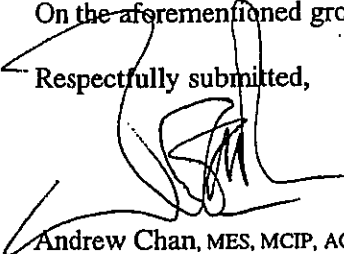
One of the development objectives of the Municipal District of Mackenzie No.23 is to provide a variety of institutional/recreational/cultural opportunities within the hamlet. Section 3.6 of the General Municipal Plan (GDP) stipulates that "The Municipal District shall encourage institutional/public uses ... to be developed in a manner that will allow for easy access by residents of the community and area". The proposed site for a Youth Drop-in Centre, with the existing institutional uses such as RCMP detachment and school division offices in its vicinity, would seem to provide a focal point of institutional and recreational facilities with easy access by the residents. Hence, the proposal conforms to the development objectives and policies of the GDP.

2. Land-use Compatibility:

The proposed development is considered compatible with the land uses in the surrounding area. The adjacent property to the north (i.e., Lot 2) is the RCMP office. The properties to the west (i.e., Lots 11, 12 and 23) are either already developed for a single-family detached house or vacant and zoned for hamlet residential uses (HR1). Similarly, the properties situated on the east side of 53rd Street are all zoned Hamlet Residential District 1 (HR1). Therefore, the proposed development of a Youth Drop-in Centre on the subject property would create no land-use conflict in the area.

On the aforementioned grounds, the MMSA Staff supports the subject development proposal.

Respectfully submitted,



Andrew Chan, MES, MCIP, ACP
Municipal Planner
MACKENZIE MUNICIPAL SERVICES AGENCY

Encl.

April 25, 2001

Municipal District of Mackenzie No. 23
Box 1690
La Crete, AB
T0H 2H0

ATTENTION: Paul Driedger,
Director, Planning and Emergency Services

Dear Reeve Neufeld and Council:

RE: Proposed Bylaw No. 248/01 as an Amendment to the existing Land-Use Bylaw

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with supplementary information and comments on a proposed amendment to the existing Land-Use Bylaw with regard to Lot 24, Block 11 of Plan No 7822018. The subject land is situated in the southwest section of the Hamlet of Fort Vermilion, fronting on 53rd Street as shown on Schedule "A" hereto attached.

RECOMMENDATION

It is recommended that Council of the Municipal District of Mackenzie No.23 continue to process the subject application for rezoning the subject property, known as Lot 24, Block 11 of Plan No 7822018 as shown on Schedule "A" to this report, from Hamlet Residential District 1 (HR1) to Hamlet Public/Institutional District (HP) in order to allow for the proposed development of a youth drop-in centre on the property subject to obtaining permission from the School Division to use their off-street parking facilities.

BACKGROUND

Council of the Municipal District of Mackenzie No.23 passed the first reading of the proposed bylaw on April 3, 2001. Following the meeting, some concerns were expressed about the possibility of increase in traffic volume and in demand for off-street parking facilities in the residential neighborhood. The issue of possible excessive noise that might be generated from the proposed development was also raised. The Mackenzie Municipal Services Agency (MMSA) has been asked to address those issues/concerns of possible adverse effects, and to submit a supplementary report to Council for consideration.

COMMENTS

The MMSA staff has revisited those issues and, hereby, offers the following comments.

1. Parking Requirement:

According to the floor area (approximately 970 square feet) of the existing building where the proposed Drop-in Centre will be located, it is estimated that the building would be able to accommodate no more than 30 youths at a time. Based on such a small capacity of occupancy, a maximum of 10 parking spaces would be required. The required parking spaces can be accommodated on the premises of the School Division just across 53rd Street (i.e., on Lots 2 and 4 of the same Block). The said premises can provide up to 25 parking spaces. The proponent has been in the process of negotiating with the School Division for permission to use the school parking facilities after school hours (when, in most cases, the centre would be in full operation). Therefore, there would not be any problem with off-street parking requirement, if the School Division allows the Centre to use their parking facilities.

2. Alleged Nuisance:

There have been some alleged problems of youth delinquency in and around all youth drop-in centers. In this particular case, such a generalization has been found ungrounded for the following reasons. Firstly, if well organized (as it will be the case) a drop-in centre can attract youths to the centre and draw them out of the streets and undesirable places. As a result, the centre would reduce the chances for youths to create noise and other types of nuisance in nearby residential neighborhoods. Secondly, this centre will offer supervised programs, and will be placed under strict supervision and open no later than 11:00 p.m. Therefore, possible late visitation by unwanted youths to the centre and subsequent disturbance to the surrounding neighborhood would not happen.

3. Traffic:

The proposed centre would generate a small volume of additional traffic, estimated at approximately 10 vehicles at a time during its peak hours of operation. Such a small volume will not create any major traffic problem, because the proposed centre will be located near the major intersection of River Road and 53rd Street. In addition, River Road is considered, in Vermillion, as a main artery that is capable of handling additional traffic volume of this magnitude. Furthermore, should the traffic situation in the area deteriorates because of the proposed drop-in centre (unlikely to be the case), measures such as changes in traffic control systems will be available to resolve the problems.

CONCLUSION

The results of our investigation and analysis have revealed that the requirement of additional parking spaces can be met, and that the additional traffic volume to be generated by the proposed development would be manageable. The community as a whole (including the area immediately surrounding the proposed centre) would benefit from the proposed development, socially and environmentally. On the aforementioned grounds, the MMSA Staff continues to support the subject development proposal.

Respectfully submitted,

Andrew Chan, MES, MCIP, ACP
Municipal Planner
MACKENZIE MUNICIPAL SERVICES AGENCY

Encl.





P.O. Box 1690
LA CRETE, AB T0K 2H0

ATTN: NINA MORAS

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <u>LAURIE YOUNG</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>Mae + Claire Straussberg</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						<u>2822018</u>	<u>11</u>	<u>24</u>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Residential TO: Public

REASONS SUPPORTING PROPOSED AMENDMENT:

* See back page (Attach)

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. _____

Laurie Young March 5, 2001
APPLICANT DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Claire Jane Kahne Goldsmith
REGISTERED OWNER

2001 5 March
DATE

March 09, 2001

A non- profit organization, Youth Drop-in Centre Committee made up of community members, is in the process of establishing and developing a Youth Drop-in Centre in the Hamlet of Fort Vermilion. This Youth Drop in Centre would target youths from ages 11 to 18. We are looking at providing these youths with positive alternatives and constructive activities in lieu of loitering around businesses and on the streets. All too often the youth of small communities, such as Fort Vermilion, have very little to do. This boredom can lead to problems with police, drugs, alcohol, tobacco, and even resort to vandalism. We, as a community, have identified a need and are in the process of taking the steps to address it.

Silver Birch Child & Family Services, the community based Social Services Authority, will be the core funder for the Youth Drop in Centre Project. High Level, La Crete, and Rainbow Lake have taken this initiative in their communities and have developed successful Youth Drop-in Centers in their areas by creating partnerships with other services providers and businesses.

We, the committee, would like the support of the Municipal District 23.

Sincerely,

Youth Drop in Centre Committee Members

Fort Vermilion Community Resource Centre
Location: 4305 - 46 Street, Fort Vermilion
Mail Address: Box 749, High Level, AB T0H 1Z0
Phone: (780)927-7697
Fax: (780)927-7698

April 27, 2001

Municipal District 23 Board of Directors
Fort Vermilion, Alberta
T0H 1N0

RE: Rezoning of Property (Lot 24, Block 11, Plan 782 2018)

Dear Board of Directors:


The Fort Vermilion Youth Activities Centre Committee would like to retract the rezoning application to change Lot 24, Block 11, Plan 782 2018 (Smith House) from a Residential Lot to a Public/Institutional Lot. Due to opposition and concerns within the community and the area of the Lot to be rezoned, the committee has decided that, at this time, the Smith House is not the ideal space to establish a Youth Activities Centre

Sincerely,

Fort Vermilion Youth Activities Centre Committee



Darren Young, Co-Chair



Date

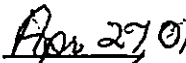


Grant Charles, Co-Chair

Date



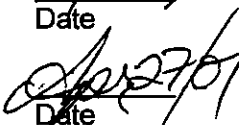
Linda Paul



Date



Anne Martens



Date



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Planning & Development
Title:	Public Hearing Land Use Bylaw Amendment (Bylaw 250/01) Plan 962 0266 Block 1 Lot 2 in the Hamlet of La Crete Hamlet Residential District 1A "HR-1A" to Hamlet Residential District 3 "HR-3"
Agenda Item No:	5 c) / 8 c)

BACKGROUND / PROPOSAL:

J & L Investment is requesting a Land Use Bylaw Amendment to accommodate Hamlet Residential District 3. The property is currently zoned Hamlet Residential District 1A.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The parcel is located south end of the Hamlet of La Crete, Adjacent to the south side of 94 Ave and east of 103 Street. The subject property is currently zoned as Hamlet Residential District 1A "HR-1A". The request is to allow for development of duplexes, triplexes, fourplexes and row dwellings. The applicant has requested to rezone to Hamlet Residential 3 "HR-3" to allow for the development of multiplex dwellings on the subject property. There is a low vacancy rate and a relatively high demand for this type of development in the hamlet of La Crete. The subject property is in a prime location with the two Schools directly across the road from it. This development would also act as a buffer between the busy roadway, 94 Avenue that is located on the north side of the subject property and the residential subdivision that is located on the south side of the subject property. The proposed development would have positive impact on the rental market in La Crete.

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council Proceed with Second & Third Reading to Bylaw 250/01.

Review:	Dept.	C.A.O.
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BYLAW NO. 250/01

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to amend the said Land-Use Bylaw in order to allow for the development of multi-dwelling units on the subject property, and

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land-use designation of the subject land, known as Lot 2, Block 1, Plan No. 9620266, Part NE 4-1060-15-W5M, and situated within the Municipal District of Mackenzie No. 23, be changed from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 3 (HR3) as shown on Schedule "A", and
2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

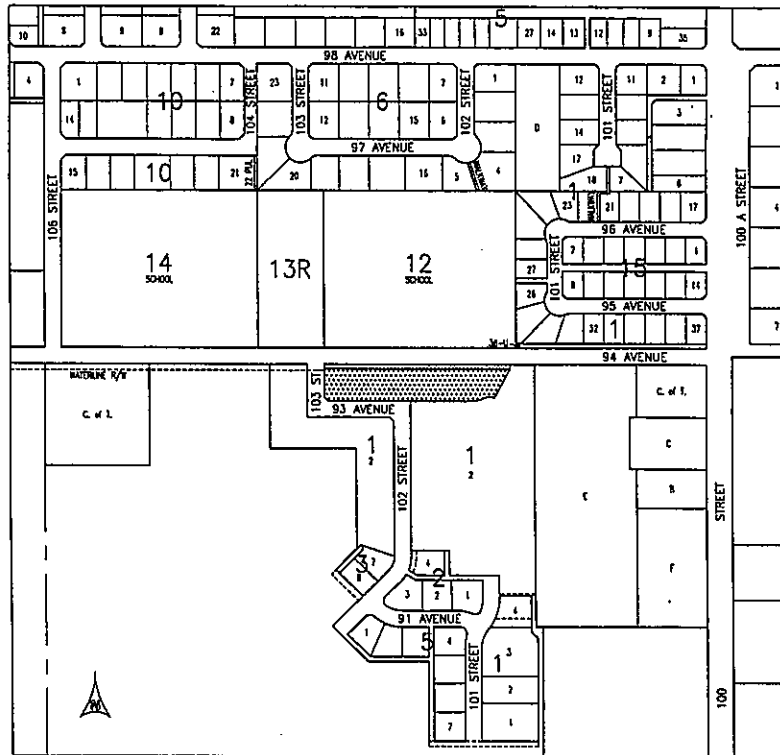
Eva Schmidt, Executive Assistant

SCHEDULE "A"

BYLAW No. 250/01

1. That the land-use designation of the following property known as:

Part of Lot 2, Block 1, Plan No. 962 0266, Part of NE 4-106-15-W5M as depicted below, be amended from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 3 (HR3):



FROM: Hamlet Residential District 1A (HR1A)
TO: Hamlet Residential District 3 (HR3)

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.



Po Box 1690
LA CRETE, AB T0H 2H0

Att. Scott Skinner

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 250/01

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <u>J & L INVESTMENT</u>		
ADDRESS <u>Box 1679</u>		
TOWN <u>LA CRETE AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>928-3071</u>	BUS. <u>926-1611</u>

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>PT. NE</u>	SEC. <u>4</u>	TWP. <u>106</u>	RANGE <u>15</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: HRIA TO: HR3

REASONS SUPPORTING PROPOSED AMENDMENT:

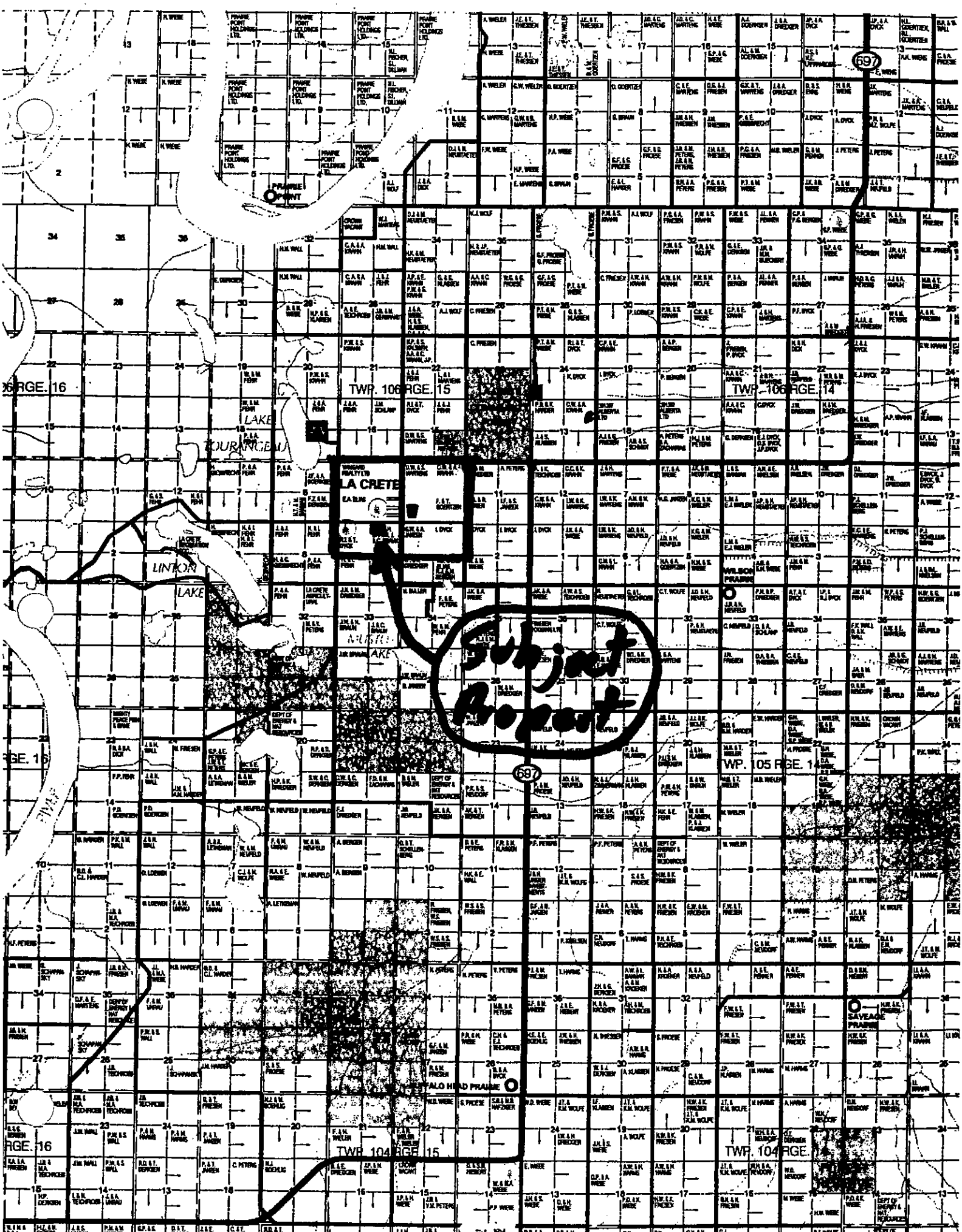
Allow for Duplex, Threeplex, Fourplex.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 058619

APPLICANT [Signature] DATE 01-03-30

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER [Signature] DATE 01-03-30



Subject Report

LA CRETE

RGE. 16

TWP. 106 RGE. 15

TWP. 106 RGE. 14

RGE. 16

TWP. 105 RGE. 14

TWP. 104 RGE. 15

TWP. 104 RGE. 14

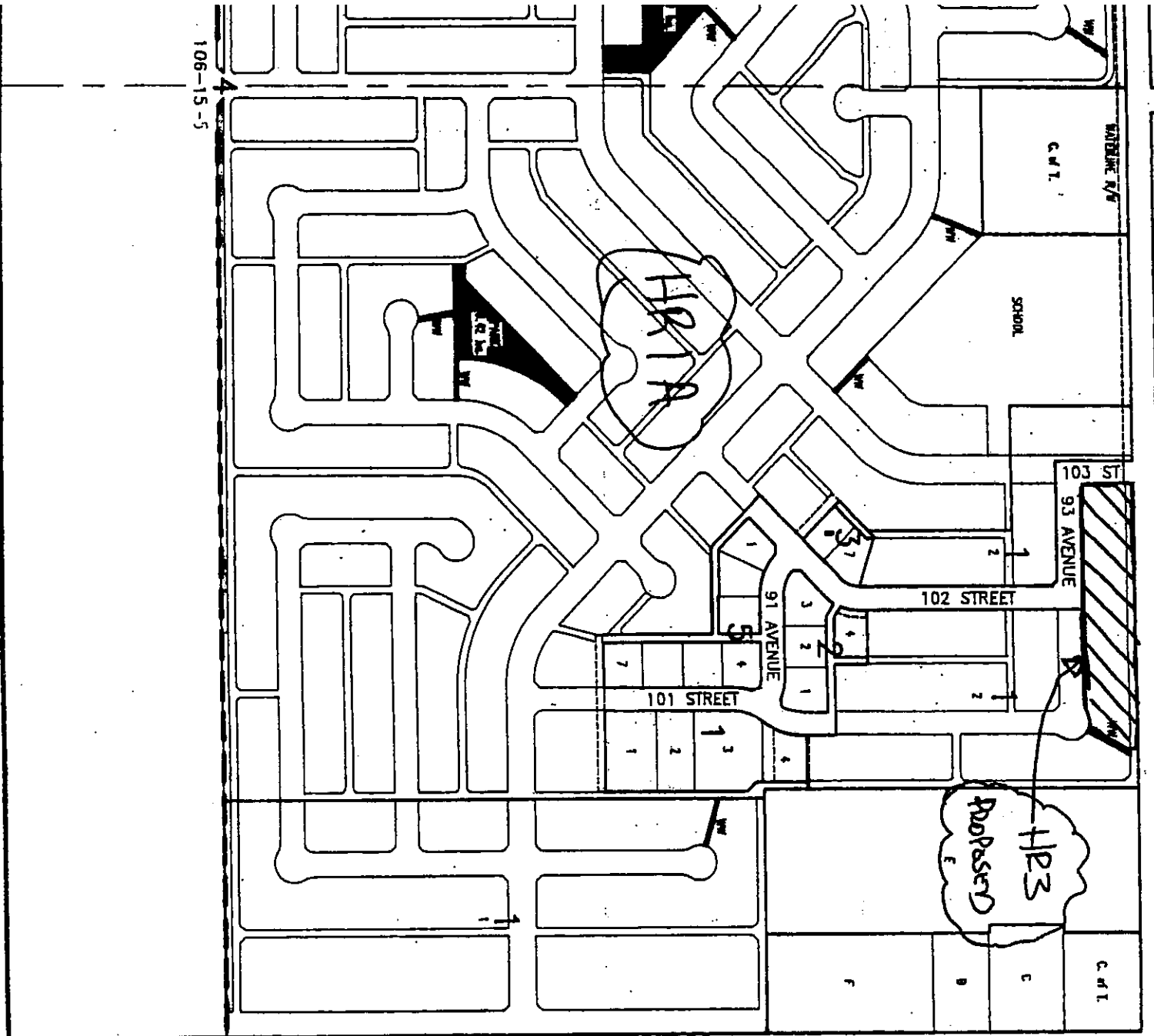
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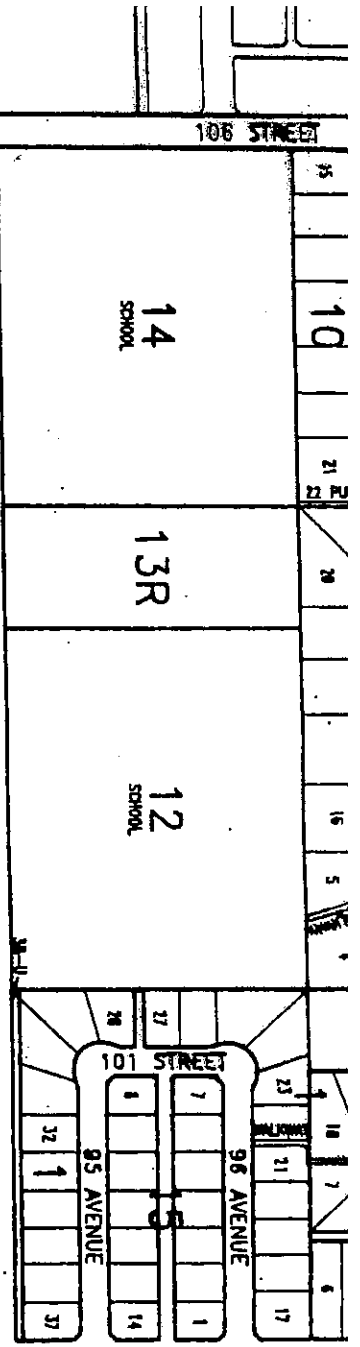
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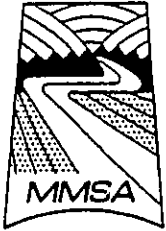
106-15-5



to La Crete Ferry



15



Mackenzie Municipal Services Agency

P.O. Box 450, Berwyn AB T0H 0E0

April 23, 2001

Municipal District of Mackenzie No. 23
Box 1690
La Crete, AB
T0H 2H0

ATTENTION: Paul Driedger, Director
Planning, Development, Protective and Community Services

Dear Reeve Neufeld and Council:

RE: Proposed Bylaw No. 250/01 as an Amendment to the existing Land-Use Bylaw

The purpose of this report is to provide the Municipal District of Mackenzie No. 23 with comments and recommendation on a proposed amendment to the existing Land-Use Bylaw with regard to Part of Lot 2, Block 1 of Plan No 962 0266, Part of NE 4-106-15-W5M, within the Hamlet of La Crete, as shown on Schedule "A" hereto attached.

RECOMMENDATION

It is recommended that the application to rezone the subject land, known as Part of Lot 2, Block 1 of Plan No 962 0266, Part of NE 4-106-15-W5M, within the Hamlet of La Crete, as shown on Schedule "A" to this report, from Hamlet Residential District 1A (HR1A) to Hamlet Residential District 3 (HR3) be APPROVED.

COMMENTS

The subject land is situated within a well-designed residential neighborhood in the southwest section of the Hamlet of La Crete. It covers approximately 0.83 hectares (2.05 acres) of land, fronting primarily on 93rd and 94th Avenue. 94th Avenue is a major collector road within the Hamlet and capable of handling the traffic volume to be generated from the proposed higher-density residential development. According to the Land-Use Bylaw, a maximum of 80 apartment suites would be allowed on the subject site if it would be developed for apartment building(s).

The following comments are provided for consideration of Council:

1. Conformity to the development policies:

One of the development objectives of the Municipal District of Mackenzie No.23 is to promote economic growth of hamlets. Section 3.6 of the General Municipal Plan (GMP) stipulates that "The Municipal District shall continue to plan for a positive growth rate in

all hamlets within the Municipal District... and for development of residential areas within hamlets". In addition, the proposed site is situated in close proximity to community facilities, such as two existing schools and a municipal park on the north side of 94th Avenue, and two proposed schools on the south side of the Avenue, only a block away from the site. Furthermore, the municipal water and sewer services are also available in the area. Hence, the proposal for a multi-dwelling residential development on the subject property would conform to the development objectives and policies of the GMP.

Among other development policies, the GMP also requires adequate provision of on-site parking facilities and appropriate consideration of building height and esthetic issues of the proposed multiple-dwelling structure. It is recommended that, if the property is developed for apartment suites, the building height should not exceed three stories. Although they can be tackled at the stage of development permit application, the MMSA staff is of the opinion that these issues should be pointed out now as part of the assessment and approval process of the rezoning application.

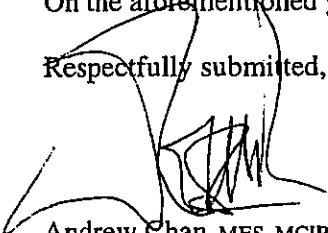
The Hamlet of La Crete Community Development Plan (CDP) stipulates that the Municipal District shall plan for the development of a variety of housing types in the Hamlet of La Crete, and should encourage the development of rental housing accommodation. The proponent's intention to develop the subject site for duplex, triplex, and possibly apartment suites would certainly create a greater variety of housing types and would provide more choices in rental housing accommodation. Thus, the proposal would seem to take a concrete step to implement the objectives and policies of the said CDP

2. Land-use Compatibility:

The proposed development is considered compatible with the land uses in the surrounding area. An existing school occupies the property across the street to the north. Most of the properties to the west and south have already been developed for low-density residential uses, and are part of the subdivision developments. The property situated a little further to the east is the office of the Municipal District of Mackenzie No.23. Therefore, the proposed development on the subject property is considered to be in harmony with all the existing and future land uses in the area.

On the aforementioned grounds, the MMSA Staff supports the subject rezoning application.

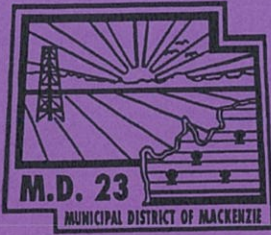
Respectfully submitted,



Andrew Chan, MES, MCIP, ACP
Municipal Planner
MACKENZIE MUNICIPAL SERVICES AGENCY

AC
Encl.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Planning and Emergency Services
Title:	Bylaw 251/ 01 - Land Use Bylaw Amendment Hamlet Commercial District (HC1) to Hamlet Residential District (HR1)
Agenda Item No:	8 d)

BACKGROUND / PROPOSAL:

Roger & Marie Lanctot wish to re-zone part of their property from Hamlet Commercial HC 1 to Hamlet Residential HR 1, to allow them to reside on their lot beside their business.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Plan 2938RS, Block 01 Lot 04 currently is zoned as Hamlet Commercial 1. This district does not allow residential unless the dwelling unit is in conjunction with the discretionary use and it is incorporated in the same building and the total floor space is less than the floor space for the other use.

Lanctot's Wood & Craft Shop is a small old historical building. This building is totally utilized by the store both downstairs and up. Moreover, to build on to the store would take away from the aesthetics of the original building that was built around 1936.

The land adjacent to the owner's property on the eastside is a Hamlet Residential District and unofficially a mobile park.

COSTS / SOURCE OF FUNDING: Not applicable

RECOMMENDED ACTION (by originator):

That Council pass first reading to Bylaw 251/01

Review:

Dept.

PLANNING

C.A.O.

BYLAW NO. 251/01

**BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995,

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to amend the said Land-Use Bylaw in order to allow for the development of multi-dwelling units on the subject property, and

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land-use designation of the subject land, known as Part of Lot 4, Block 1, Plan No. 2938RS, situated within the Hamlet of Fort Vermillion, Municipal District of Mackenzie No. 23, be changed from Hamlet Commercial District 1 (HC1) to Hamlet Residential District 1 (HR1) as shown on Schedule "A", and
2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____ 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

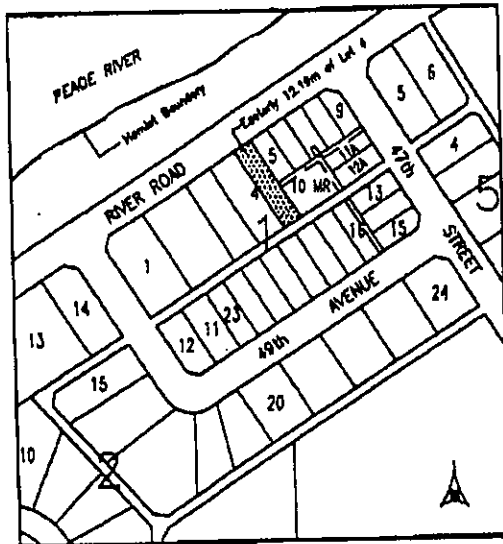
Eva Schmidt, Executive Assistant

SCHEDULE "A"

BYLAW No. 251/01

- 1. That the land-use designation of the following property known as:

Part of Lot 4, Block 1, Plan No. 2938RS, as depicted below, be amended from Hamlet Commercial District 1 (HC1) to Hamlet Residential District 1(HR1):



FROM: Hamlet Commercial District 1 (HC1)
TO: Hamlet Residential District 1 (HR1)

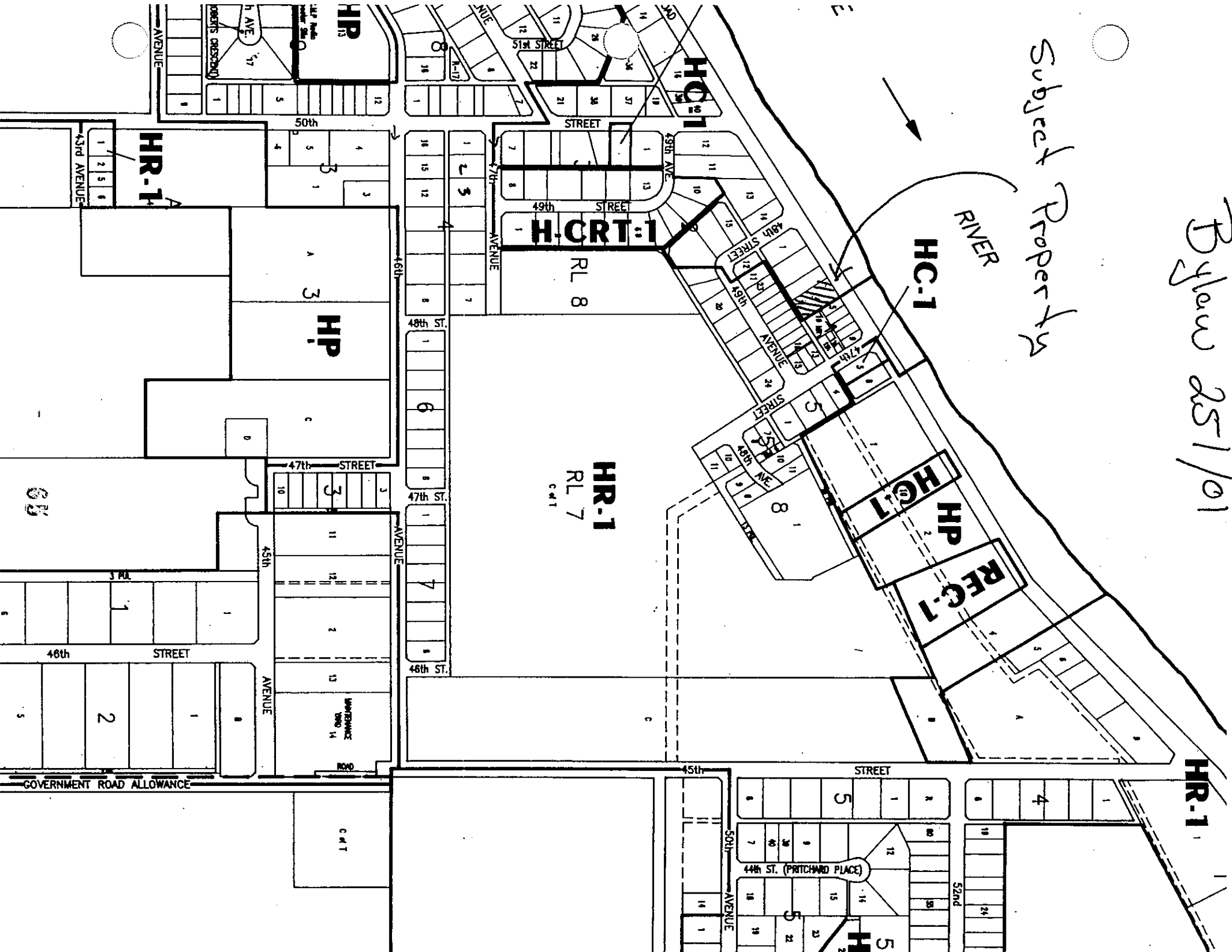
 Bill Neufeld, Reeve

 Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.

Bylaw 251/01

Subject Property



63

GOVERNMENT ROAD ALLOWANCE

HR-1

RIVER

HC-1

HP

REC-1

H-CRT-1

RL 8

HR-1
RL 7
CMT

HP

HR-1

HP

H-CRT-1

H

44th ST. (PRITCHARD PLACE)

52nd

50th

45th

46th ST.

47th ST.

47th STREET

45th

AVENUE

46th STREET

AVENUE

47th AVE

50th

49th STREET

49th STREET

49th AVE

47th AVENUE

46th AVENUE

45th AVENUE

STREET

AVENUE

51st STREET

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Po Box 640
Fort Vermilion, AB T0H 1W0

ATTN: Liane Lambert

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Roger + Marie Lambert</i>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>2938 RS</i>	BLK <i>1</i>	LOT <i>4</i>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *HR1* TO: *HR1 East side 40'*

REASONS SUPPORTING PROPOSED AMENDMENT:

To install or move to Mobile Home.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. _____

Roger A. Lambert
APPLICANT *Marie A Lambert*

April 12 / 2001
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Marie A Lambert
REGISTERED OWNER

April 12 / 2001
DATE

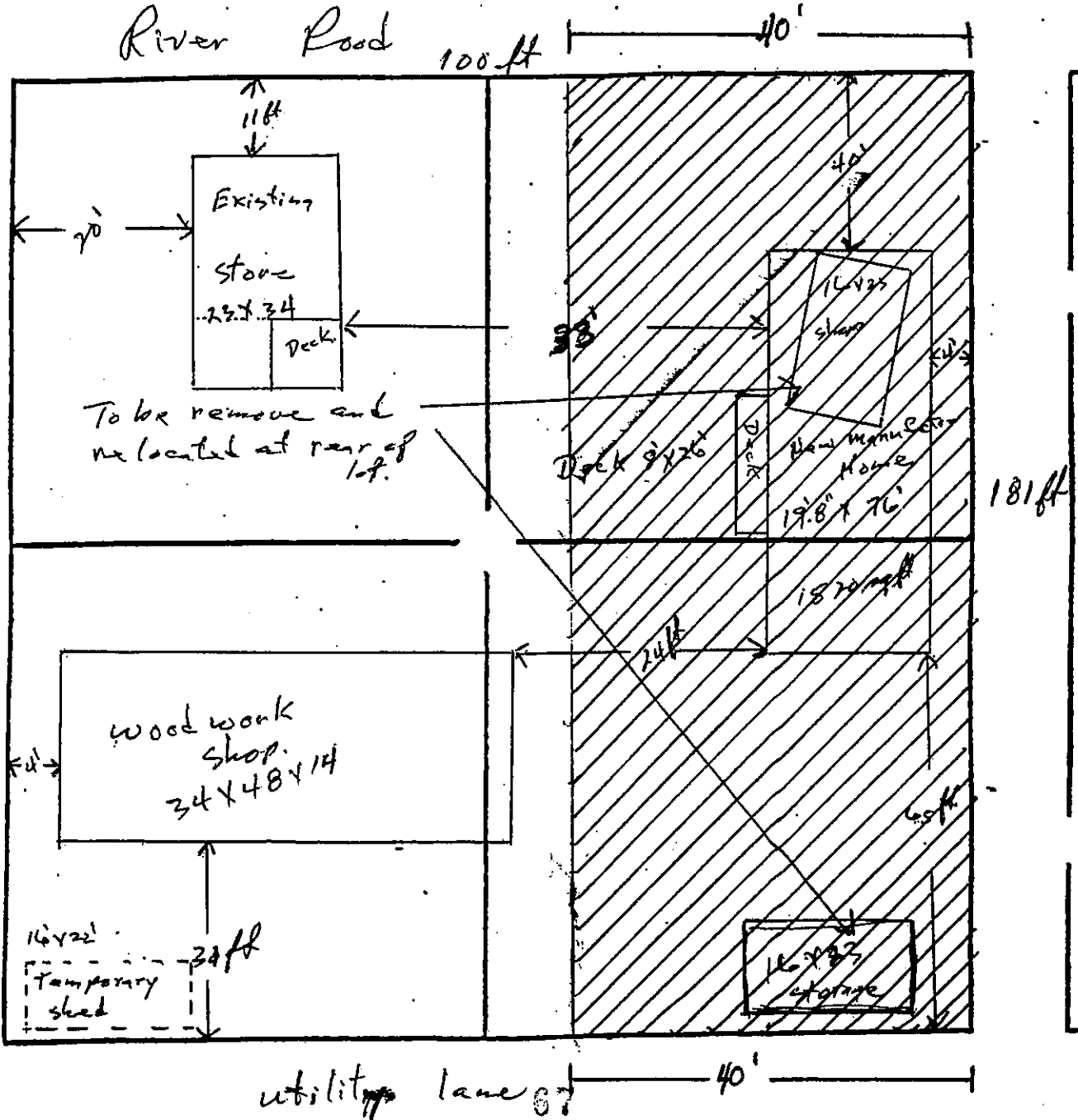
Site Plan

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel
					2938RS	1	4	100' x 181' ac

Date: 8/12/2001

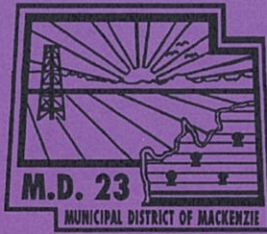
Remarks: Construct work shop, move in NEW mobile Home 20' x 70'
move existing garage to rear of lot, move in temporary shed
at rear of lot for storage while construction.

River Road 100 ft





M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Planning & Development
Title:	Land Use Bylaw Amendment (Bylaw 253/01) Part of SW 35-105-15-W5M Agricultural District 1 "A-1" to Rural Country Residential District "RC"
Agenda Item No:	8 e)

BACKGROUND / PROPOSAL:

Ron & Mary Wiebe are requesting a Land Use Bylaw Amendment to accommodate Rural Country Residential District. The property is currently Agricultural District 1.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The parcel is located 4 miles southeast of the Hamlet of La Crete. The subject property is currently zoned as Agricultural District 1 "A-1". The request is to allow for development of Multiple Country Residential Subdivisions. The applicant has requested to rezone the subject property to Rural Country Residential "RC".

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council Proceed with First Reading to Bylaw 253/01.

Review:	<i>AMP</i>	Dept.	<i>Scamrick</i>	C.A.O.	<i>[Signature]</i>
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BYLAW NO. 253/01

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate rural country residential development on certain lands within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS THE FOLLOWINGS:

1. That the land-use designation of

Pt. SW-35-105-15-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Rural Country Residential District "RC",

In accordance with attached Schedule "A".
2. The adoption of this bylaw is effective upon the date of the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

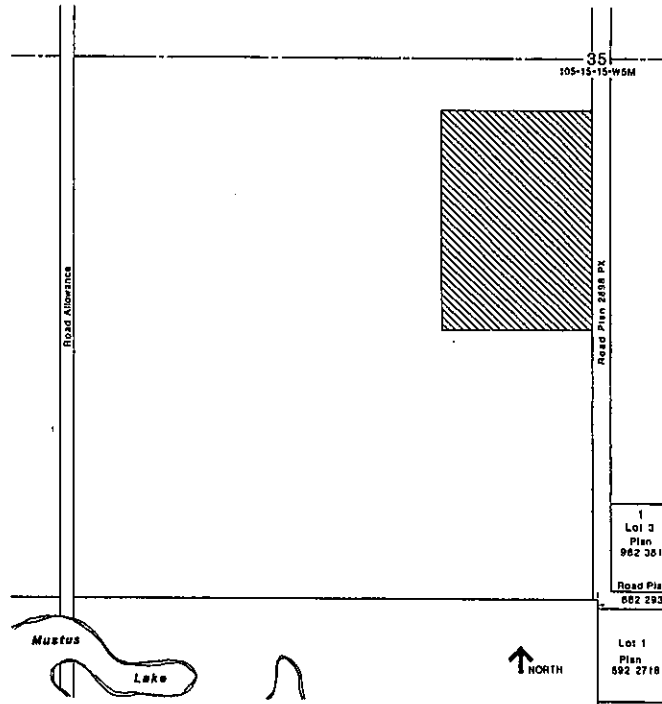
Eva Schmidt, Executive Assistant

SCHEDULE "A"

Bylaw No. 253/01

1. That the land-use designation of the following property:

Pt. SW 35-105-15-W5M be amended from Agricultural District 1 "A1" to Rural Country Residential District "RC", as described below:



FROM: Agricultural District 1 "A1"

TO: Rural Country Residential District "RC"

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.





PO Box 1690
LA CRETE, AB T0M 2H0

Att. Scott Skinner

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 253/01

NAME OF APPLICANT <u>RON & MARY WIEBE</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>P. SW</u>	SEC. <u>35</u>	TWP. <u>105</u>	RANGE <u>15</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A1 TO: RC

REASONS SUPPORTING PROPOSED AMENDMENT:

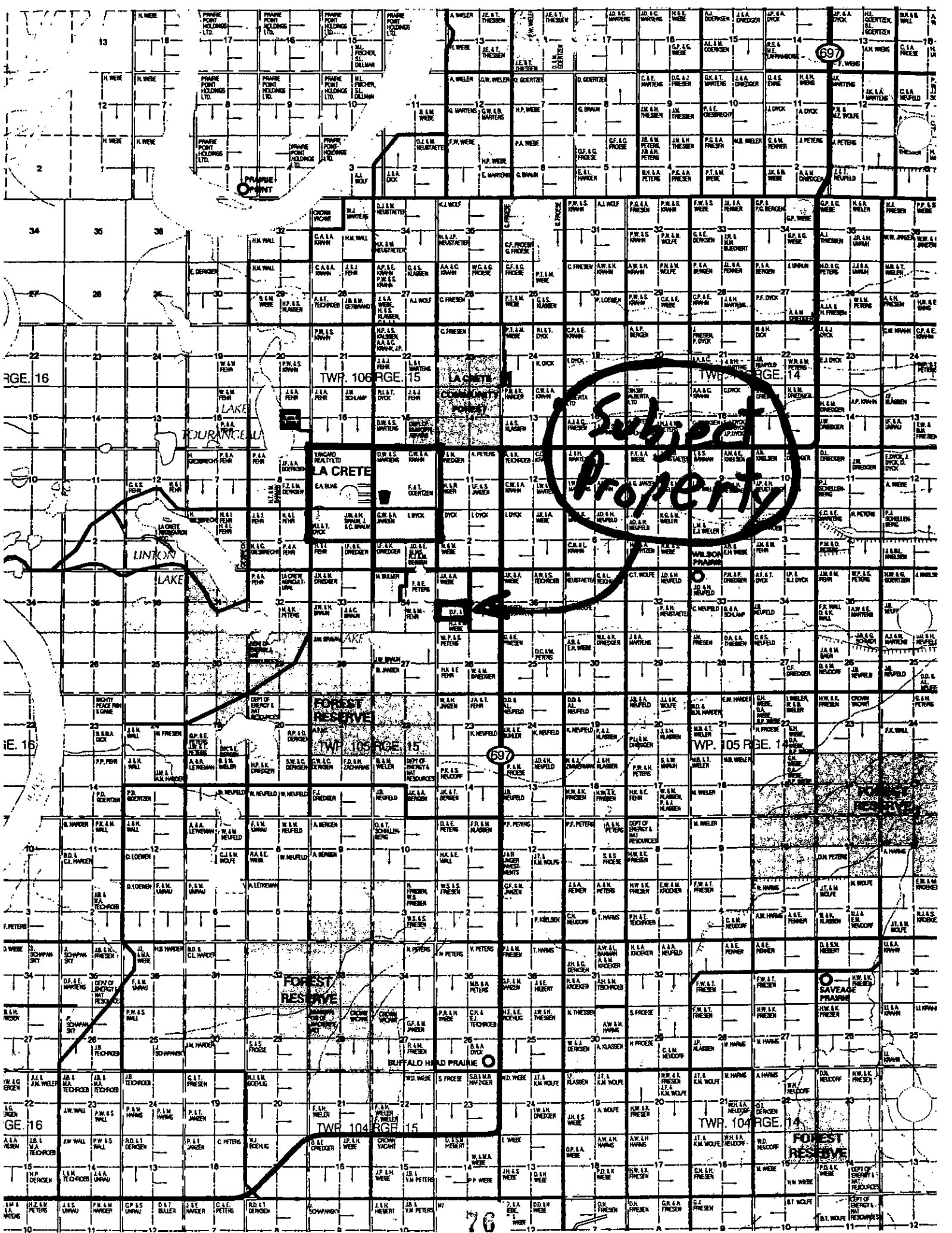
THERE IS NOT MUCH FARMLAND RIGHT NOW
ABOUT 10 ACRES ON THE EAST SIDE OF PROPERTY
TO THE WEST IS SWAMP SO I PLAN TO SUBDIVID
INTO SOME ACRES.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.⁰⁰ RECEIPT NO. _____

[Signature] APPLICANT DATE APRIL 17/01

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] REGISTERED OWNER DATE APRIL 17/01



Subject Property

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Planning & Development
Title:	Land Use Bylaw Amendment (Bylaw 254/01) NE 11-107-14-W5M Agricultural District 1 "A-1" to Rural Country Residential District "RC"
Agenda Item No:	8 f)

BACKGROUND / PROPOSAL:

Henry & Nettie Weins are requesting a Land Use Bylaw Amendment to accommodate Rural Country Residential District. The property is currently Agricultural District 1.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The quarter section located 12 miles northeast of the Hamlet of La Crete. The subject property is currently zoned as Agricultural District 1 "A-1". The request is to allow for development of Multiple Country Residential Subdivisions. The applicant has requested to rezone the entire quarter section to Rural Country Residential "RC".

COSTS / SOURCE OF FUNDING:

Not applicable

RECOMMENDED ACTION (by originator):

That Council Proceed with First Reading to Bylaw 254/01.

Review:	<i>AMO</i>	Dept.	<i>PLANNING</i>	C.A.O.	<i>AO</i>
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BYLAW NO. 254/01

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate rural country residential development on certain lands within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS THE FOLLOWINGS:

1. That the land-use designation of the property known as NE-11-107-14-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Rural Country Residential District "RC",

In accordance with attached Schedule "A".
2. The adoption of this bylaw is effective upon the date of the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

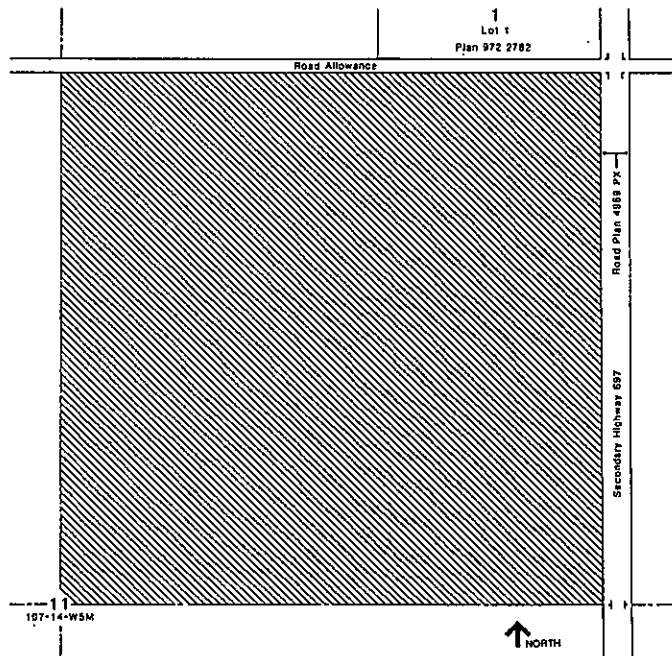
Eva Schmidt, Executive Assistant

SCHEDULE "A"

Bylaw No. 254/01

1. That the land-use designation of following property:

NE-11-107-14-W5M be amended from Agricultural District 1 "A1"
to Rural Country Residential District "RC", as described below:



FROM: Agricultural District 1 "A1"

TO: Rural Country Residential District "RC"

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.



LAND USE BYLAW AMENDMENT APPLICATION
MUNICIPAL DISTRICT OF MACKENZIE NO. 23

APPLICATION NO. 254/01

NAME OF APPLICANT:
Maltas Associates Surveyors Ltd.
Box 89
High Level, AB
T0H 1Z0
Phone: 926-4123
Fax: 926-4550

NAME OF REGISTERED OWNER:
Henry & Nettie Weins

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT:

NE ¼ SEC 11-107-14-5

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: A1 TO: RC

REASONS SUPPORTING PROPOSED AMENDMENT:

The land that is the subject of this application is covered in bush and the owner has no intention of clearing it for agricultural purposes. The owner wishes to have the quarter re-zoned to Country Residential. It should be noted that this quarter section is within eleven(11) miles of the Hamlet of La Crete and larger residential properties are in high demand in this area.

I HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$150.00

RECEIPT NO. 5874

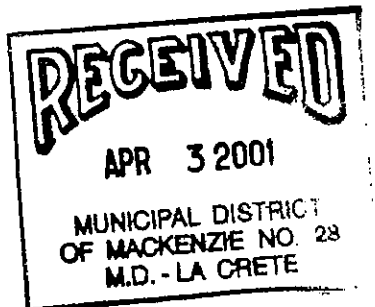
[Signature]
APPLICANT

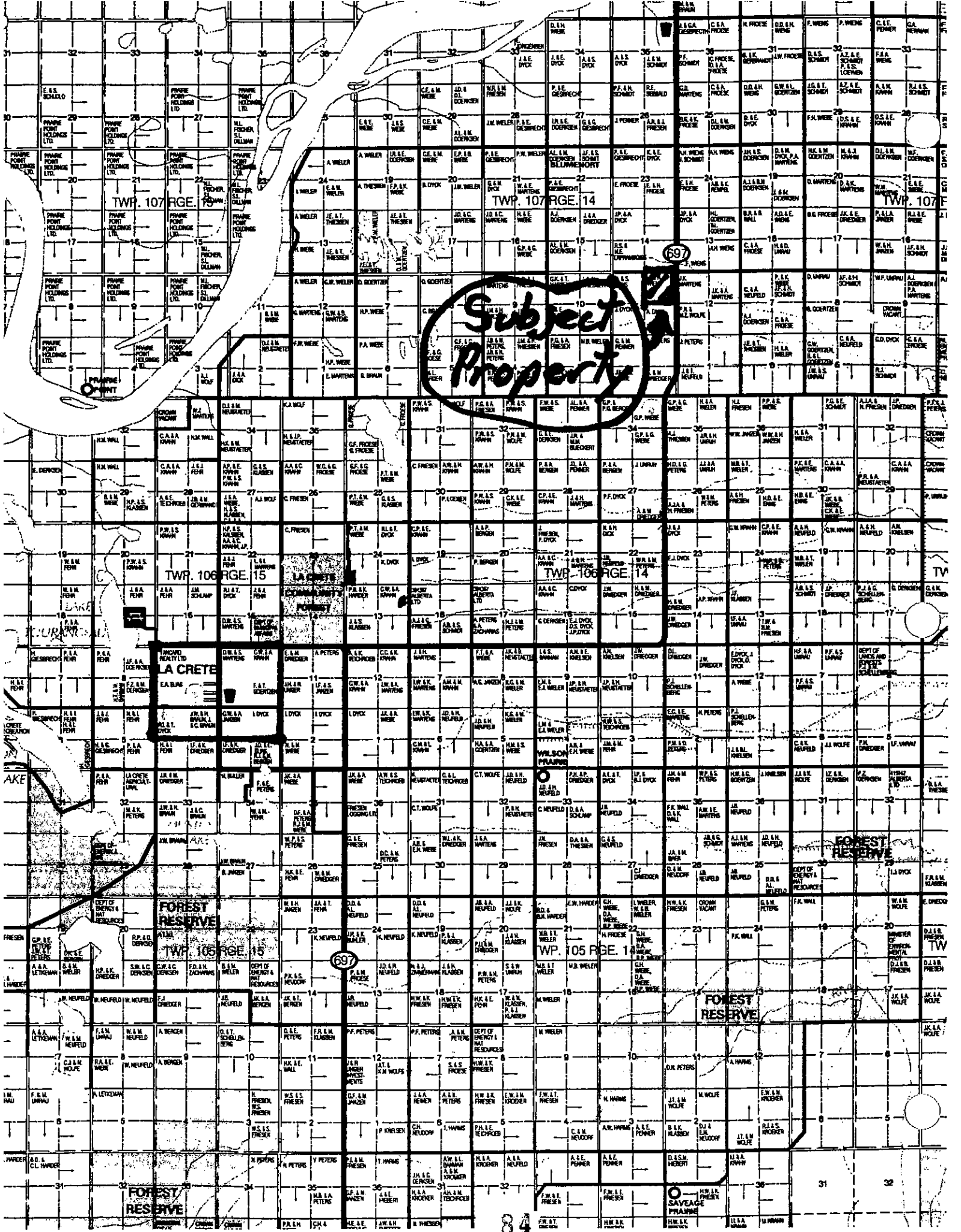
March 20, 2001
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Henry Weins
REGISTERED OWNER

March 30 2001
DATE





Subject Property

697

TWP. 107 RGE. 14

TWP. 107 RGE. 14

TWP. 107 RGE. 14

TWP. 106 RGE. 15

TWP. 106 RGE. 14

LA CRETE

FOREST RESERVE

TWP. 105 RGE. 14

FOREST RESERVE

FOREST RESERVE

SAVAGE PRAIRIE

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Liane Lambert, Development Officer
Title:	Bylaw 257/01 - Land Use Bylaw Amendment Urban Reserve "UR" to Hamlet Residential District 1 "HR1" Lot A, Plan 802 1220
Agenda Item No:	8 g)

BACKGROUND / PROPOSAL:

Darwyn And Debbie Toews wish to ad on an addition and deck to their existing residence. However, with the current zoning of Urban Reserve they can not met the required setbacks.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Lot A, Plan 802 1220 is zoned as Urban Reserve "UR" the required setbacks for this zoning is a minimum side yard 15.2 meters (50 feet). The subject property is only 23.9 meters (78.4 feet) wide. This does not allow for any development what so ever. Hamlet Residential (HR1) minimum side yard set back is only 1.2 meters (4 feet).

COSTS / SOURCE OF FUNDING

Not applicable

RECOMMENDED ACTION (by originator):

That Council pass first reading for Bylaw 257/01.

Review:	<i>AMO</i>	Dept.	<i>PLANNING</i>	C.A.O.	<i>[Signature]</i>
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BYLAW NO. 257/01

BEING A BYLAW OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO AMEND THE EXISTING LAND-USE BYLAW NO.093/97 OF
THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23

WHEREAS, Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has adopted Land-Use Bylaw No. 093/97 of the Municipal District of Mackenzie No. 23,

WHEREAS, the Municipal District of Mackenzie No. 23 has the Municipal Development Plan approved by the Ministry of Municipal Affairs of the Province of Alberta,

WHEREAS, the proposed amendment to the said Land-Use Bylaw is deemed to be in conformity with the development policies stipulated in the Municipal Development Plan of the District of Mackenzie No 23, and

WHEREAS, Council of the Municipal District of Mackenzie No. 23 has deemed it desirable to amend the said Land-Use Bylaw in order to accommodate Hamlet Residential development on the subject land.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land-use designation of the subject land, known as Plan 802 1220, Lot A and situated within the Municipal District of Mackenzie No. 23, be changed from Urban Reserve "UR" to Hamlet Residential District "HR-1" as shown on Schedule "A", and
2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.

First reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

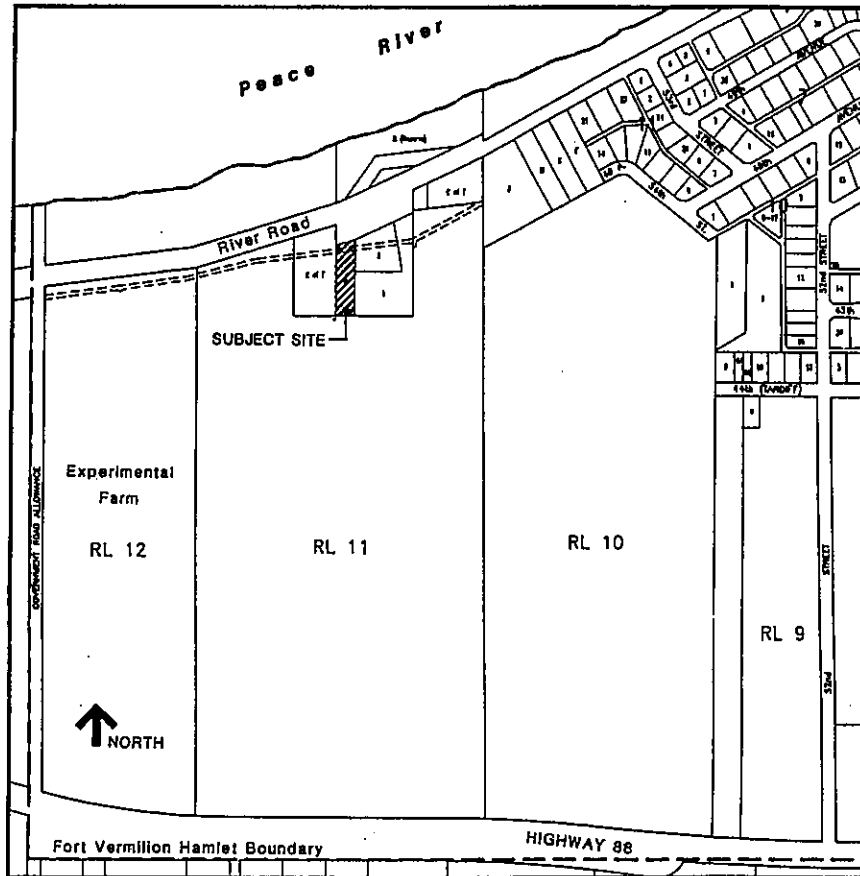
Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

SCHEDULE "A"

Bylaw No. 257/01

1. That the Land Use Bylaw for the following property, known as Plan 802 1220 Lot A, be amended from Agricultural District 2 "A-2" to Hamlet Residential District 1 "HR-1", as indicated below:



FROM: Agricultural District 2 "A-2"

TO: Hamlet Residential District 1 "HR-1"

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2001.



LAND USE BYLAW AMENDMENT APPLICATION

FOR OFFICE USE

APPLICATION NO. 257/01

RECEIPT NO. _____

NAME OF APPLICANT <u>DARWYN TOEWS</u>		
ADDRESS		
POSTAL CODE	TELEPHONE (RES.)	(BUS.)

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER		
ADDRESS		
POSTAL CODE	TELEPHONE (RES.)	(BUS.)

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS	SEC.	TWP.	RANGE	M.	OR	PLAN NO. <u>802</u>	BLOCK <u>1220</u>	LOT <u>A</u>
---------	------	------	-------	----	----	------------------------	----------------------	-----------------

Land Use classification amendment proposed:

FROM: AGRICULTURAL TO: HAMLET RESERVE

Reasons supporting proposed amendment:

UNDER THE CURRENT ZONING AND WITH THE SIZE OF OUR PROPERTY (94.915 X 23.900) WE ARE UNABLE TO DO ANY TYPE OF DEVELOPMENT.

I/ We have enclosed the required Application Fee of \$ _____

[Signature]
APPLICANT

25 APRIL 2001
DATE

NOTE: Registered Owner's signature required if different from applicant.

REGISTERED OWNER

DATE

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 08, 2001
Originated By:	Paul Driedger, Planning and Emergency Services
Title:	Communications System Review
Agenda Item No:	8 h)

BACKGROUND / PROPOSAL:

Council when reviewing the proposal for a regional dispatch system during budget season authorized administration to proceed with a review of our existing communications system prior to committing to more infrastructure.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

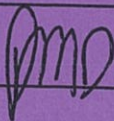
A Consultant was hired to review the existing communications system. The consultant met with all the emergency services departments including Aeromedical Emergency Services to review each system and gather information/concerns from the users.

See attached letter

COSTS / SOURCE OF FUNDING:

- The cost of standardizing the handheld radios was approved in the budget. We have already purchased new handheld radios, Glentel is crediting us 100% of the cost of the existing handheld radios (Tait Orca) we had so many problems with.
- The cost of constructing our own tower sites would not be feasible due to the initial cost and also the fact that with the production of new technology being developed all the time, by the time we pay for our own system it is outdated and could require upgrading.
- It is more reasonable to continue paying for airtime on the existing tower sites and possibly persuade a communications company to install more sites if required to service to municipality.

Review:



Dept. Emergency Services C.A.O.



- We would still like to proceed with the establishment of a regional dispatch system for all our emergency services in order to provide a more consistent level of retrieving and relaying information from 911 calls to the appropriate emergency services department.

RECOMMENDED ACTION (by originator):

That administration implements the recommendations of the consultant.

Review:

Dept.

C.A.O.

CAMKAUN LTD.

February 5, 2001

Municipal District Of MacKenzie No 23
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Paul:

The following transcript are the results of the assessment of your communications system and interviews with staff on these locations. I found everyone to be helpful and co-operative with the questions I asked and was mainly concerned with improving the present communications.

The report was delayed by four weeks as Glentel had a problem getting me the information I required to complete the summary of this report.

I met with Paul Driedger and we discussed the LaCrete area and the Buffalo Head Tower. Some of the concerns that were raised about this area were:

- 1 The public works and Fire department were experiencing static on the Buffalo Head repeater.
- 2 The Glentel company was not advising the proper people when they were leaving the area after completing maintenance. Also the Communications Company should check the equipment and report any abnormalities to the person in charge so that there are no surprises when the radios are used.
- 3 Staff of the MD should have a list of whom to call when they have problems with the radio system so that the problems are recorded and relayed to the person who will respond and have it corrected.
- 4 Would like to have all the handhelds of the same type so that in case of new personal training is not a problem, also when exchanging unserviceable handhelds for working ones there would be no problems.
- 5 Frequency / channel assignments on all radios to be the same.
- 6 All batteries to be of a high quality/ high capacity for longer lasting, also standardize the chargers to avoid confusion.
- 7 A training form for all personal on the proper radio procedure to be used when operating the radios.
- 8 Thompkins Ferry area had very poor radio coverage.
- 9 Each location should have one or two back-up handhelds in case of the failure of a handheld.

- 10 Maintenance must be on a regular basis and not only on a need to fix basis.

These were the main areas of concern that were brought to my attention at this meeting.

Recommendations for these concerns:

1. Concerning poor performance of any part of the radio system, when a supplier is called to repair that concern, the system must be checked by MD personnel before the supplier calls it repaired and leaves the area. The only time a supplier would leave without repairing the problem is when parts are to be ordered for the repair of this particular problem. At this time, an estimate of when the problem will be repaired should be given to the MD.
2. The MD should have a list of personnel to call when radio problems occur. This list must have references of who to call when one person cannot be reached, to include a statement that someone has to be notified and the problem not ignored if difficulty occurs getting in touch with anyone in particular.
3. The problem of recommending a particular hand held radio for conformity could be summed up in what you require in a handheld radio. I recommend the Motorola HT 750 because I have used it and found it to be rugged and reliable. In addition, it has 16 channels that would more than cover your frequency channel requirements. In addition, it is very easy to use with a short antenna that would not be as likely to break.
4. I have enclosed a radio procedure form that can be used for training and handed out to personnel.
5. An updated channel assignment list should be included in every vehicle (Put a plastic cover on the list so that it will last through all kinds of handling)
6. Lithium batteries would be the best for these radios as they charge quickly and are very reliable.
7. When discussing contracts with suppliers a maintenance schedule should be included in the contract negotiations. Then later after contract is signed you will have a very good idea of what to expect on your radio servicing and periods between visits.
8. See the attached for The Thompkins Ferry coverage problem. I have run a path profile from Buffalo Head to Paddle Prairie and a path to Thompkins to give you an idea of what to expect should you decide that this is an area you would like to service with better radio service.
9. I could provide and assist with any contracts between the MD and potential suppliers.

The next visit was to the LaCrete Fire Hall. Lat. 58-11-11 Long 116-24-28

The equipment at the fire Hall is Kenwood TX/RX and RG 58 cable with a set of multicouplers. This transmitter is only used when or if the Buffalo Head repeater site should not function.

At this time, the radio in the tanker truck was very unreliable cutting in and out randomly.

The Tac channel does not seem to work over a ¼ mile from vehicle to vehicle. This situation should be reported to the communication supplier and be rectified.

February 5, 2001

Page 3

Fire Hall requested that all handhelds be the same and all radio channels are consistent between the mobiles and handhelds. Also requested that they are given a copy of the radio procedures that I have enclosed.

Fire hall requested that a 6 slot charger (new) and new batteries that will last at least 1 day be made available for them. This can be done when all radios are standardized and all batteries are the same type.

They should have a copy of all frequency channels and these must be posted in every vehicle that would eliminate error on channel selection by new and old personnel.

La Crete Ambulance Service:

I did not have an opportunity to discuss with Paul but George and I talked about this Department.

It appears that this department works very well ever since the central dispatch was incorporated. The Tait Orca is a problem and they need new handheld radios. I suggested the HT750 and he agreed that this was the best choice.

Fort Vermilion Fire Department: Lat:58-23-24 Long: 116-01-06:

On observation, I noticed that the antenna for the Fire Department was mounted on the roof approximately 20 feet off ground level. I discussed the Fire department communications with Kevin Smith.

- 1 He told me that the radios being used there were Uniden and Aroco and that he did not like these radios. Also one handheld was not working and should be replaced.
- 2 The batteries they were using had a very short life span and were not trustworthy when a long call out was in effect.
- 3 He also stated that there was very poor coverage in the Jean DorPrairie and Tall Cree areas.
- 4 He would like to see the radios standardized and would like to try any radios before they were assigned to this Fire Department.
- 5 He would like a copy of radio procedures so that all personnel were trained the same way; also, frequency and channel allocation lists to be included in the vehicles as to cause less confusion during emergencies.

The problem with the handhelds would be addressed with standardization of radios and batteries' being upgraded is necessary. In addition, a 6-slot charger for this site would benefit their Fire Hall greatly.

The radio procedures are included in this package and a channel list should be made up for all departments.

The problem with coverage could be resolved by putting up a repeater in each of these locations. He did not have the number of call outs to these areas and this suggestion may be a cost prohibitive one depending on the Fire departments commitment to these communities. You can see the costs of such an installation in the quotes from the two communications companies.

Fort Vermilion @ Little Red Air Service: Lat 58-24-06 Long 115-56-48

I visited this location by myself and found that the Radios were sitting on cardboard boxes on top of the multicouplers. This is a very bad situation and it is no wonder that some knobs are taped to stop

February 5, 2001

Page 4

personnel from rubbing up against them and accidentally turning them off. I discussed this with Tony at Glentel and was assured that a cabinet would be installed here. This should be checked and make sure that this was done.

Other than a very sloppy setup, there was no one to discuss other issues with.

Zama City Fire Department: Lat59-09-14 Long 118 40 57:

1. I met with Kevin Scoular and Chris Kilosky at the Fire Hall. There is a 68 foot tower here and according to them has very unreliable communications with Watt Mountain (see attached path profile)
2. The handhelds are HT1000 and the batteries seem to be good. Require a 6-slot charger for this department. The contact with Watt Mountain is not clear and this is supported with the path profile included in this package. They only have 2 working handhelds and would like 2 more. Their requirements for handhelds would only be 4 channel handhelds, something simple. In addition, the vehicle radios would not have to have more than eight channels something easy to use. This would be a good time to switch out the handhelds to Ht750 's. This would make the situation more user friendly and reduce the maintenance required by having new radios.
3. They have a box of old handheld radios in the back room they would like to see removed, they do not know if these radios work or are unserviceable. I passed this information along to Paul the next day.
4. They would like to have a copy of proper radio procedures and a frequency allocation chart for the vehicles. (Radio Procedures included in this package).
5. They added that the vehicles work good with the present base station at the Fire Hall.
6. Kevin added that his own company has no communications problems with his repeater on Zama Ridge. His suggestion was to add a repeater on Zama Ridge with a link to Watt Mountain and this would cure all their problems. Remember that he uses all mobiles in his company and the coverage according to him far exceeds the territorial coverage of the Fire Department.
7. It must be noted that there is a very big difference between Kevin's company and the MD in that Kevin uses 30 watt mobiles and the MD uses 3 watt handheld radios. This will mean a big difference in distance that the MD radios can communicate compared to the 30 watt radios of Kevin's.

High Level @ Aeromedical Services

Paul and I met there and discussed future expansion of the 911-dispatch service for the three Fire Departments and Ambulance service. We looked at the existing system and its capabilities.

The conclusion reached was that there should be a central dispatch with fully trained personnel operating the center. This would create a situation where less errors are made and the proper information can be retrieved and retransmitted with no misinformation on a repeat transmit. This is critical where the person receiving the first callout misinterprets the location /details of an emergency. If a central dispatch was operating this, the original information could be given out again with a greater accuracy since the original information received is always available.

The changes being considered include a new counsel with a capacity of six channels and complete logger back up for taping. This would enable the dispatcher to receive the call and relay it to the area of concern. It would also allow the dispatch to play back the tape if a repeat of the information were required to ensure accuracy.

I have included the costs being presented to the MD by both Glentel and Quintel Communications companies.

Also requested was the cost of Alpha / numeric pagers for this system. Quintel has supplied a price for this Item.

The two quotes requested were submitted and it appears that the Glentel quote was just thrown together making it difficult to read. The Quintel Quote is a much easier quote to read. If you have questions on either quote, I will get the information for you..

SUGGESTIONS FOR IMPROVEMENT OF THE MD23 RADIO SYSTEM

1. Uniformity of the mobiles and handhelds is very important. I suggest the HT750 (16 Channel) / HT1250 Motorola handheld (16 channel) and the Motorola M-1225 radio for mobiles (20 channel) . There are other radios that can be used but staying with one brand will be beneficial to the supplier. Repairs and parts are easier to get and stock. The HT 1250 handhelds would be a great asset for the fact they can take calls and page back out to other volunteers. This would be an advantage for the Fort Vermilion and La Crete Fire Departments.
2. If you decide to purchase your own repeater sites as it was suggested to me you will have to look at installation costs, power costs and maintenance costs over a set period of time. Then compare your costs of leasing the site and airtime costs over the same period. (A good figure is 5 years).
3. All staff should be trained to use the radio communication system the same way. In other words radio procedure training by the individual offices must be the same.
4. The frequency/channel allocation plan must be the same for all departments there is no room for individuality here.
5. The equipment supplier of your choice must be willing and available to repair and maintain your equipment at a level that meets you requirements. They must be able to repair your system ASAP when it becomes unserviceable. This is an emergency dispatch system. The supplier must be able to expand the regular maintenance and complete all unscheduled maintenance. There should be a minimal waiting time when a report of a problem is called in to the supplier.
6. If coverage is required to Tall Cree and Jean DorPrairie a separate communications study should be done.
7. In addition, if the plans for expansion to the Dene Tha are of interest then you should be aware that a repeater would have to be added for the Assumption area as it is not accessible from Watt Mountain. I know this from other contract work in this area.

Cost Analysis of present system versus buying system and operating by the M.D.

Cost to MD to build their own Repeater sites.(If MD was to build on its own).

1. Quintel cost for installation including paging transmitter per site would be \$76,500.00
2. Pagers (100 pagers) at \$375.00 per pager. This price is based on 100 units.
3. Mobile radios for vehicles Motorola M-1225 at \$825.00 per unit and Motorola CDM-1250 at \$1,050.00 per unit This price is based on purchase of 30 units.
4. Counsel for Ambulance service office \$20,500.00.
5. Handheld radios HT-750 at \$1,050, HT-1250 at \$1,175.00 and HT-1000 at \$1,315.00 based on the purchase of 30 units.
6. The base radios at the LaCrete Fire Hall, Little Red Air Service, Fort Vermilion office and Zama Fire Department complete with cables and antennas (no towers) would be approximately \$16,000.00.
7. Spare batteries and chargers for all four locations. Also, leather carrying cases and remote microphones for 30 units. Batteries @\$110.00 and 4 Chargers (6) @ \$1000.00 each.
8. Radio station licensing per year and this is approximate. \$9,000.00.
9. Remote microphones are \$120.00 each and Leather carrying cases are \$75.00 each.

NOTE> This does not include land purchase and Power or fuel to run the repeater sites. Also does not include a maintenance contract with a communications company.

In addition, prices may vary slightly as time goes on.

Total product: \$ 306300.00

Two repeater sites, 4 remote locations 30 mobiles, 30 handhelds and 100 pagers.

(Please note an average was used on mobiles and handhelds as number of different models to be used will be determined.)

Cost MD is paying at this time for rental of radio equipment per year (figures from Paul)

The average over the last 4 years: \$66,250.00 per year.

If you take the cost of purchase at \$311,800 and use a 5-year plan to pay for this equipment, it would cost \$62,360.00 per year not including a maintenance contract. Add to this the cost of a maintenance contract at \$300.00 per month and you would have a very good idea of your cost.

Keeping in mind that after 5 years that you would have the equity in the equipment.

If for example you did not want to build your own towers co-location on other sites is an option. The average cost per month for a site rental is \$600.00. This would be for one site and you would need two sites. Also if you plan to expand to Rainbow Lake there are sites on Zama Ridge that could be utilized for this purpose.

*****Some of the questions Paul asked have been answered in the previous part of the letter but I will summarize this report with the following Observations that were calculated with information gathered in conversations with equipment suppliers and your own personnel.*****

1. A contract with any supplier must include response times to complaints combined with a regular maintenance schedule. When negotiating a contract you should have back-up equipment in the contract. For example, spare radios so when a failure occurs the radios can be switched out. The supplier can repair the radio later negating down time to you.
2. All radio station licenses should be in the MD's name to ensure that the system is theirs. Also proper licensing will make sure that the radio frequencies stay protected for your use.
3. When negotiating a contract an independent consultant can be of great help. Also using the consultant to ensure that the contract is written to your advantage with maintenance being a major issue considering your location.
4. If the MD decides to change suppliers or do the maintenance, there must be a long enough window for the new supplier to set up the tower sites and order in the repeaters and multicoupling for this system.
5. All equipment suppliers can supply an UHF radio system. There is only a difference in radios; the technology is the same.
6. If you decide to go with your own personnel some questions must be answered, considering that this is a safety service. Are the personnel trained at this time so that the system can be repaired should a failure occur? Where will you get them trained if they are not trained and what kind of period will this take. NOTE: with an equipment supplier, if they change personnel the service should stay the same. If your personnel leaves what problems will this cause.

This is only the start of discussions, the final figures will come in as Paul decides on exactly how many of each type of radios and whether or not you want to co-locate or buy towers. In addition, you should have your radio station licensing corrected to show you as the radio frequency licensee. This should be done regardless of what your final decision is.

G.L. Camirand



Communication Consultant



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 08, 2001
Originated By:	Chris Kelland, Agricultural Fieldman
Title:	Bylaw-249/01 Agricultural Service Board Administrative Decisions
Agenda Item No:	10 a)

BACKGROUND / PROPOSAL:

Several administrative items are dealt with annually by Council with regards to the Agricultural Service Board. This Bylaw delegates authority to make procedural decisions to the Agricultural Service Board.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council, having determined that there be an Agricultural Service Board, will continue to appoint Board members.

The Agricultural Service Board will consist of six members, two councilors, three members-at-large, and the non-voting Alberta Agriculture Cereal and Oilseed Crops Specialist. This increase of one paid member will avoid quorum difficulties sometimes encountered.

The Board will determine the Chair of the A.S.B.

The Agricultural Service Board will determine it's own procedural and operational policies.

The Board, rather than Council, will make appointments to the North Peace Applied Research Association, the Veterinary Advisory Committee, Veterinary Services Incorporated, and any other agriculture related committees formed or requesting representation.

This Bylaw should save Council and Administration time.

COSTS / SOURCE OF FUNDING:

The increased cost resulting from the addition of one more Board member should be less than \$1,000 (six per diems, plus expenses).

Review:

Dept.

CK

C.A.O.



RECOMMENDED ACTION (by originator):

1st Motion:

That first reading be given to Bylaw 249/01, being a bylaw to delegate administrative authority to the Agricultural Service Board.

2nd Motion:

That second reading be given to Bylaw 249/01, being a bylaw to delegate administrative authority to the Agricultural Service Board.

3rd Motion:

That Council give consideration to go to third reading of Bylaw 249/01, being a bylaw to delegate administrative authority to the Agricultural Service Board.

4th Motion:

That third reading be given to Bylaw 249/01, being a bylaw to delegate administrative authority to the Agricultural Service Board.

Review:

Dept.

C.A.O.

BYLAW No. 249/01

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE No. 23,
IN THE PROVINCE OF ALBERTA,**

**TO AUTHORIZE THE AGRICULTURAL SERVICE BOARD TO MAKE
ADMINISTRATIVE DECISIONS**

WHEREAS, Section 203(1) of the Municipal Government Act states "A council may by bylaw delegate any of its powers, duties or functions under this or any other enactment or a bylaw to a council committee...", and

WHEREAS, Section 2(a) of the Agricultural Service Board Act states " The duties of an agricultural service board are "to act as an advisory body and to assist the council and the Minister of Agriculture, in matters of mutual concern", and

WHEREAS Section 3(1) of the Agricultural Service Board Act states "A council may establish and appoint members to an agricultural service board...", and Council desires to appoint members to a board, and

WHEREAS, Section 3(2) of the Agricultural Service Board Act states "The council is to determine the chair, the number of voting members, the voting status and the term of office of the members of the board", and

WHEREAS, Section 8(1) of the Agricultural Service Board Act states "A council may appoint one or more advisory committees with respect to any matter related to agriculture", and Section 8(2) states "an advisory committee appointed under this section shall act in an advisory capacity to the board and council", and

WHEREAS, Council finds it expedient to delegate its powers, duties or functions under the above sections of the Municipal Government Act and the Agricultural Service Board Act,

NOW THEREFORE the Council of the Municipal District of Mackenzie No. 23, duly assembled, enacts as follows:

1. Council shall appoint members to an Agricultural Service Board. Board membership shall consist of five voting members (two councilors and three members-at-large) and one non-voting member (Alberta Agriculture, Food and Rural Development's Cereal and Oilseed Crop Specialist). The term of office shall be three years coinciding with the municipal elections.

2. The Agricultural Service Board members thus appointed shall determine the chair.
3. The Agricultural Service Board shall determine its own procedural and operational policies.
4. The Agricultural Service Board shall appoint
 - (1) municipal representatives to the Board of Directors of the North Peace Applied Research Association, and
 - (2) members, both municipal representatives and members-at-large, to the Veterinary Advisory Committee and Veterinary Services Incorporated.
 - (3) any other agriculture related committees formed, or requesting A.S.B. representation.
5. That this Bylaw shall come into force and take effect upon third and final reading thereof.

First Reading given on the _____ day of _____, 2001.

William Neufeld, Chair

Eva Schmidt, Executive Assistant

Second Reading given on the _____ day of _____, 2001.

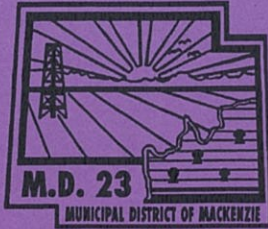
William Neufeld, Chair

Eva Schmidt, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2001.

William Neufeld, Chair

Eva Schmidt, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Mighty Peace Tourist Association
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

In January we received an invoice from the Mighty Peace Tourist Association in the amount of \$7,980 for municipal membership. As this was not in the budget the invoice was not paid.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The fact that the membership fees for the Mighty Peace Tourist Association was not budgeted for was an oversight on our part since Councillor Rosenberger was appointed to the Mighty Peace Tourist Association at the 2000 Organizational meeting. Does Council want to go ahead and pay the invoice even though it is not budgeted, or should we refer it to next year's budget process?

COSTS / SOURCE OF FUNDING:

Grants for Tourism.

RECOMMENDED ACTION (by originator):

Review:

Dept.

C.A.O.



MIGHTY PEACE TOURIST ASSOCIATION

INVOICE

DATE: January 4, 2001
 TO: M.D. of Mackenzie No. 23
 ADDRESS: Box 640
 FORT VERMILION, AB.
 T0H 1N0

Approved by Council

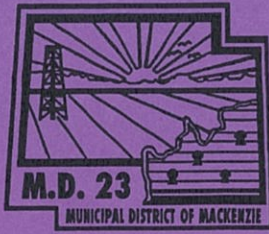
Description	Price	Amount
Municipal Membership 2001	\$1.00 per capita*	\$7980.00
TOTAL		7980.00
G.S.T.		0.00
TOTAL		\$7980.00

Thank you for your support!

(Based on Statistics Canada Population Figures - 1996)



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Local Authorities Pension Plan (LAPP)
Agenda Item No:	11 b)

BACKGROUND / PROPOSAL:

LAPP has requested AUMA to comment on alternative approaches to part-time employees participating in LAPP.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

LAPP realizes they have not kept abreast with the changes in employment. Currently LAPP is leaving participation in the Plan for part time and temporary employees up to employer policy. LAPP Regulation allows for part-time employees to participate in the plan where theirs is a permanent position and they work more than 14 hours per week. With the current change in the workplace including more part-time and contract employees, mobile workforce, better pension and the two-year vesting in the Plan, LAPP is recommending changes.

Methods of consideration are: where a person occupies several continuous part-time positions with one employer that the number of part-time hours be combined so the employee is eligible; and that additional hours worked at regular rates be considered part of the basic pay and therefore, pensionable.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

That the recommendation by the Alberta Urban Municipalities Association to support the recommendation for Local Authorities Pension Plan (LAPP) to review the current definition of part-time workers and that the choice for part-time workers inclusion in LAPP remain with the employer, be endorsed.

Review:

Dept.

C.A.O.



ALBERTA URBAN MUNICIPALITIES ASSOCIATION

8712 - 105 Street, Edmonton, Alberta T6E 5V9
Tel: (780) 433-4431 • Toll Free: 1-800-661-2862
Fax: (780) 433-4454 • e-mail: main@auma.ab.ca
<http://www.munilink.net>

April 6, 2001

Mayor & Council
Member Municipalities

RE: LOCAL AUTHORITIES PENSION PLAN (LAPP)

The AUMA was requested to comment on alternative approaches to the treatment of part-time employees participating under the Local Authorities Pension Plan.

Attached is the request AUMA received from the Local Authorities Board.

The AUMA Board after a number of reviews and presentations agreed to:

"Support the recommendation for LAPP to review the current definition of part-time workers and that the choice for part-time workers inclusion in LAPP remain with the employer".

The Board agreed that the recommendation be forwarded to each council to see if they had any concerns with the recommendation.

Your comments would be appreciated.

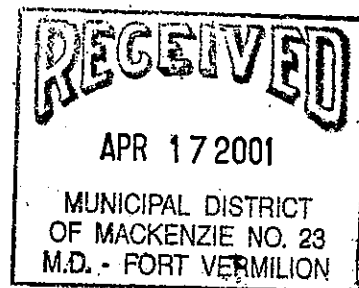
Yours truly,

Lorne Olsvik
AUMA President

/js

Encl.

cc: AAMD&C







Local Authorities
PENSION PLAN
Board of Trustees

Executive Office
4th Floor Park Plaza
10611-98 Avenue
Edmonton, Alberta
T5K 2P7 Canada

Tel: (780) 427-5447
Fax: (780) 427-5030

CEO

Ron Liteplo
427-2581

POLICY DIRECTOR

Ol Whittaker
427-8483

DIRECTOR OF PENSION
INVESTMENTS

M. Blake Walker
427-5369

WEBSITE

<http://www.lapp.ab.ca>

July 24, 2000

Mr. John McGowan
Executive Director
Alberta Urban Municipalities Association
8712 - 105 Street
EDMONTON AB T6E 5V9

Dear Mr. McGowan:

Re: Participation of Part-time Employees in the Local Authorities Pension Plan

The Local Authorities Pension Plan Board of Trustees has recently been considering alternative approaches to the treatment of part-time employees under the Plan. Under the current LAPP Regulation, participation in the Plan is subject to employer policy for part-time and temporary employees. The Board recognizes that these participation rules are complicated and may not have kept pace with the changing employment environment. Since the participation rules were established, many things have changed:

- more part-time and contract employees in the workplace,
- more mobile workforce,
- better pension portability provisions,
- two-year vesting in the Plan.

The current administrative interpretation of the LAPP Regulation is that a part-time employee may participate in the LAPP if their position is permanent and they work more than 14 hours per week. Many part-time employees occupy more than one part-time position, none of which individually are over 14 hours per week. As a result, many of them do not participate in LAPP.

The LAPP Policy and Benefits Committee is recommending to the Board that the LAPP part-time participation rules be administered on a different basis. One method under consideration is that, where a person occupies several continuous part-time positions *with one employer*, which do not qualify individually for participation in the Plan, the total

Page 2 of 2

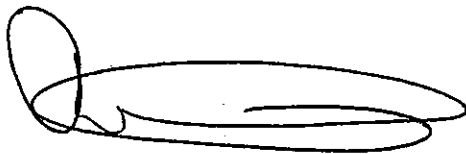
July 24, 2000

Re: *Participation of Part-time Employees in the Local Authorities
Pension Plan*

number of part-time hours be combined in order that the employee could qualify for participation. In conjunction with this proposed change, the Committee is also recommending that any additional hours worked at regular rates by an individual be considered as part of basic pay for performance of regular duties and, therefore, pensionable.

The Board would appreciate your input on the feasibility of this proposed change.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Liteplo", enclosed within a large, hand-drawn oval.

Ron Liteplo
Chief Executive Officer

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, Chief Administrative Officer
Title:	Appoint Council Members to Review Bursary Applications
Agenda Item No:	11 c)

BACKGROUND / PROPOSAL:

In 1999 Council initiated a \$500 bursary to be given to each high school in the region, namely La Crete Public School, Fort Vermilion Public School, Rainbow Lake School and the High Level Public School.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The 2001 budget has provisions for the same bursary amount. Council needs to appoint Councillors to review and recommend successful bursary applicants. Application deadline is June 15. Last year's Bursary Committee consisted of Reeve Neufeld, Councillors Rosenberger and Kulscar.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

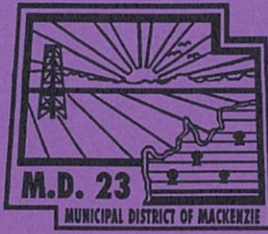
That Council appoint Reeve/Councillor _____, Councillor _____, and Councillor _____ to the Bursary Committee and that the Committee meet on June _____, 2001 at the Fort Vermilion M.D. office to review bursary applications received from the high schools; select one successful candidate from each High School within the Fort Vermilion School Division No. 52 and provide them with a \$500 bursary.

Review:

Dept.

C.A.O.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Meeting Request from Municipal Affairs Critic
Agenda Item No:	11 d)

BACKGROUND / PROPOSAL:

Bill Bonner, Official Opposition Municipal Affairs Critic and Critic for Infrastructure and Transportation has requested a meeting with the Reeve to discuss M.D. of Mackenzie priorities. Mr. Bonner attended the Spring 2001 AAMD&C Convention where he heard that the M.D. of Mackenzie, along with other municipalities, requires stable, predictable and equitable long-term funding and has issues including transportation, land use, utility costs and air and water quality.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council may wish to consider inviting Mr. Bonner to a regular Council meeting to discuss the issues referred to in his letter.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

That administration invite Bill Bonner, MLA Edmonton Glengarry, Official Opposition Municipal Affairs Critic, to a future Council meeting.

Review:

Dept.

C.A.O.



LEGISLATURE OFFICE
201, 9718 - 107 STREET
EDMONTON, ALBERTA T5K 1E4
TELEPHONE: (780) 427-2292
FAX: (780) 427-3697



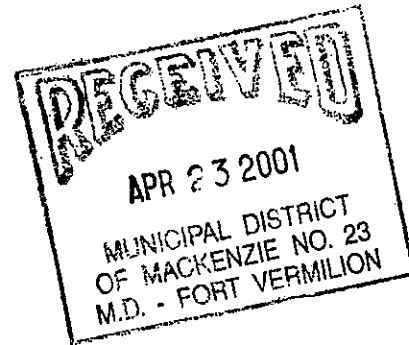
CONSTITUENCY OFFICE
#213, 12907 - 97 STREET
EDMONTON, ALBERTA T5E 4C2
TELEPHONE: (780) 414-1328
FAX: (780) 414-1330

LEGISLATIVE ASSEMBLY
ALBERTA

BILL BONNER, MLA
EDMONTON GLENGARRY

April 11, 2001

Reeve William Neufeld
M.D. of Mackenzie
PO Box 640
Fort Vermilion, Alberta T0H 1N0



Dear Reeve Neufeld:

As the Official Opposition Municipal Affairs Critic, I want to take a moment to introduce myself and outline some of my priorities for the upcoming session of the Legislature.

I was first elected to the Legislature in 1997 as the Member for Edmonton Glengarry and recently served as the Critic for both WCB and Tourism. Besides monitoring the department of Municipal Affairs, I am also the Critic for Infrastructure and Transportation. I am looking forward to working in these areas.

The Official Opposition believes there should be a clear division of roles and responsibilities between the province and our local governments. The M.D. of Mackenzie like all municipalities, needs access to stable, predictable and equitable long-term funding. Education-property taxes and equalized assessment will continue to be issues across the province. When I attended the AAMD&C conference last month, I heard that transportation, land use, utility costs and air and water quality are also priorities for municipal governments.

I would be interested in talking with you about your priorities for the M.D. of Mackenzie; perhaps we can arrange something in the near future. In the mean time, if there are any issues that you would like me to raise in the Legislature, please feel free to contact me at 427-2292.

Sincerely,

Bill Bonner, MLA
Edmonton Glengarry
Official Opposition Municipal Affairs Critic



M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Mackenzie Municipal Services Agency Meeting
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

Mackenzie Municipal Services Agency periodically conducts meetings within their member municipalities. This gives the Board members and staff an opportunity to see the area that they provide services to.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

MMSA has scheduled their meeting within the M.D. for Friday, June 8, 2001 at 1:00 p.m. at Fairview College in La Crete. Council and key staff are invited to join MMSA Board for lunch at Sara's Diner at 12:00 noon the same day.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

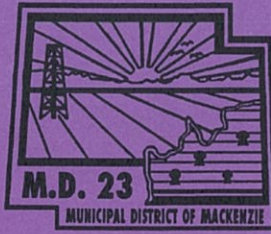
That all Councillors be authorized to attend the Mackenzie Municipal Services Agency's lunch and meeting in La Crete on June 8, 2001.

Review: *ES*

Dept. Administration

C.A.O.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Northern Reeves/Mayors Meeting
Agenda Item No:	11 f)

BACKGROUND / PROPOSAL:

The Northern Reeves/Mayors Meeting has been scheduled for Friday, July 13th in Peace River.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

That Reeve Neufeld be authorized to attend the Northern Reeves/Mayors Meeting scheduled for Friday, July 13th in Peace River.

Review: *ES*

Dept. *Administration*

C.A.O.

(Signature)



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2001
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Special Council Meeting
Agenda Item No:	11 g)

BACKGROUND / PROPOSAL:

Administration is requesting that a special meeting be held to discuss and approve the following items:

1. 2001 Tax Bylaw
2. 2000 Audited Financial Statements
3. Bylaw 64/96 – a Bylaw to impose penalties for nonpayment of taxes and tax arrears

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Because of the importance of these issues, Administration is requesting that a special meeting be held to deal strictly with these matters. In this regard, section 194(5) of the MGA stipulates.... No matter than that stated in the notice calling the special meeting may be transacted at the meeting unless the whole Council is present at the meeting and Council agrees to deal with the matter in question. The items for review:

1. Council must pass a property tax bylaw annually, pursuant to section 353 of the MGA.
2. Each municipality must prepare annual financial statements of the municipality pursuant to section 276 of the MGA.
3. Depending on the date that Council wishes to hold this special meeting, it may be necessary to bring forward an amendment to bylaw 64/96.


COSTS / SOURCE OF FUNDING:

N/A


RECOMMENDED ACTION (by originator):

That a special meeting be scheduled for May _____, 2001 to deal with the following issues:

1. 2001 Tax Bylaw
2. 2000 Audited Financial Statements
3. Bylaw 64/98

Review: 

Dept.

C.A.O. 

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	May 8, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Date Change for June 5 Council Meeting
Agenda Item No:	11 h)

BACKGROUND / PROPOSAL:

The Council meeting scheduled for June 5th falls on Pentecost Tuesday, which is a Mennonite holiday.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council give consideration to move the first Council meeting in June to Wednesday, June 6th.

COSTS / SOURCE OF FUNDING:

N/A.

RECOMMENDED ACTION (by originator):

That the Council meeting scheduled for Tuesday, June 5th, 2001 be rescheduled for Wednesday, June 6th, 2001 at the Fort Vermilion School Division Central Office in Fort Vermilion, with the Committee of the Whole starting at 10:00 a.m. and the regular Council meeting starting at 1:00 p.m.

Review:

Dept.

C.A.O.

